

CONFIRMATION OF THE DATES OF THE PERIOD FOR THE EXERCISE OF PUBLIC RIGHTS

Name of smaller authority: North Walsham Town Council

County Area (local councils and parish meetings only): Norfolk

On behalf of the smaller authority, I confirm that the dates set for the period for the exercise of public rights are as follows:

Commencing on Monday 5 June 2023

and ending on Friday 14 July 2023

(Please enter the dates set by the smaller authority as appropriate which must be 30 working days (i.e. Monday – Friday only, and not Bank Holidays) inclusive and must include the first 10 working days of July 2023 (i.e. Monday 3 July – Friday 14 July).

We have suggested the following dates: Monday 5 June – Friday 14 July 2023. The latest possible dates that comply with the statutory requirements are Monday 3 July – Friday 11 August 2023.)

^P
Signed: J. Shields

Role: Town Clerk

This form is only for use by smaller authorities subject to a review:

Please submit this form to PKF Littlejohn LLP with the AGAR Form 3 and other requested documentation – this form is not for publication on your website.

Explanation of variances – pro forma

Name of smaller authority: [REDACTED]
 County area (local councils and parish/townships only): [REDACTED]

Insert figures from Section 2 of the AGAR in all Blue highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- New from 2020/21 onwards: variances of £100,000 or more require explanation regardless of the % variation year on year;
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept rates & levies value (Box 2).

	2021/22 £	2022/23 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input, DO NOT OVERWRITE THESE BOXES	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	487,451	613,109				Explanation of % variance from PY opening balance not required - Balance brought forward agrees	
2 Precept or Rates and Levies	428,300	427,380	-920	0.21%	NO		
3 Total Other Receipts	285,448	93,445	-192,003	67.26%	YES		£175K received in 21/22 for new Skatepark
4 Staff Costs	239,906	289,182	49,246	20.53%	YES		£12K paid redundancy and £10K paid in payrises
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	348,184	397,222	49,038	14.08%	NO		
7 Balances Carried Forward	613,109	447,560			NO	VARIANCE EXPLANATION NOT REQUIRED	
8 Total Cash and Short Term Investments	590,217	434,488				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and	1,892,364	1,835,088	42,722	2.26%	NO		
10 Total Borrowings	0	0	0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable

North Walsham Town Council
Reconciliation between Box 7 and Box 8

31/03/2023

This report explains the difference between the total balance in Box 7 and the cash balance in Box 8 by showing the totals for each type of adjustment, the details of which can be listed using the Adjustments report. It deducts the additional assets which have been included on the balance sheet and adds back in the liabilities to arrive at the balance for actual cash and short term investments. This only applies to Annual Returns prepared on Income and Expenditure basis

	<i>Amount</i>	<i>Amount</i>
Box 7 - Balances carried forward		447,559.58
Debtors		
Prepayments		
Stocks and Stores		
VAT Recoverable	14,606.13	
TOTAL DEDUCTIONS		14,606.13
Creditors	1,008.92	
Receipts in Advance	525.39	
Doubtful Debts		
TOTAL ADDITIONS		1,534.31
Box 8 - Total cash and short term investments		434,487.76