



NORTH WALSHAM TOWN COUNCIL

Media & Information Committee Meeting

Tuesday 10 May 2022

Published: 5 May 2022

Time: 18:30

Place: 18 King's Arms Street, North Walsham NR28 9JX

Councillors are hereby summoned to attend the above Media & Information Committee Meeting of the Council.

All members of the public and press are welcome to attend the meeting. During the Public Forum members of the public may speak but are not permitted to take part in any of the debates.

**Ms T Foster
Deputy Clerk
North Walsham Town Council**

AGENDA

1. APOLOGIES FOR ABSENCE

To receive and accept apologies for absence

2. DECLARATIONS OF INTEREST

(To receive declarations of pecuniary or personal interests and consider requests for dispensations)

3. TO APPROVE MINUTES OF PREVIOUS MEETING - 8 March 2022 - emailed with Agenda

(As per Standing Order 12b, to approve accuracy of actions & decisions as a true record)

4. UPDATE ON MATTERS FROM PREVIOUS MINUTES – Action Log – May 2022– emailed with Agenda

5. PUBLIC FORUM

(As per Standing Order 3e-Items on this agenda; Standing Order 3f-Total duration max 15mins; Standing Order 3g-Max 3mins per person; and Standing Order 3h-Questions do not require a response at this meeting)

6. TOWN COUNCIL INFORMATION SECTION

To consider an A5 “Town Council Information” section to be included in either “Just North Walsham” or “The North Walsham Times”.

7. **ADVERTISING FARMERS MARKETS**

To consider how to better promote the Farmers Market within the town.

8. **ADVERTISING STREET FEAST AND CAR BOOT SALES**

To consider advertisements to be placed in “Just North Walsham” and other local papers.

9. **DISCLAIMER AND INSURANCE REQUIREMENTS FOR LOANING EQUIPMENT**

To produce a disclaimer and insurance requirements for loaning equipment to outside groups

10. **SIGNS FOR DOG PARK**

To consider signs for owners to be responsible for their dogs at all times.

11. **OFFICE CLIP BOARDS**

To consider having office clip boards with NWTC logo on the back.

12. **ITEMS FOR THE NEXT AGENDA/LATE ITEMS FOR DISCUSSION ONLY**

13. **DATE OF NEXT MEETING** – tbc