



# NORTH WALSHAM TOWN COUNCIL

## Media & Information Meeting 10 January 2023

Published: 5<sup>th</sup> January 2023

Time: 18:00

Place: Council Offices, 18 Kings Arms Street

Councillors are hereby summoned to attend the above Committee meeting of the Council.

All members of the public and press are welcome to attend the meeting are allowed to address the Council during our Public Participation Forum (item 6) but are not permitted to take part in any of the debates.

Fi Collett

**Assistant Town Clerk**

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## AGENDA

1. **APOLOGIES FOR ABSENCE**

To receive apologies for absence

2. **DECLARATIONS OF INTEREST**

To receive declarations of pecuniary or personal interests and consider requests for dispensations

3. **TO APPROVE MINUTES OF PREVIOUS COUNCIL MEETING - emailed with Agenda**

(As per Standing Order 3t, to approve decisions/resolutions made as an accurate record)

To approve minutes of the meeting held on 7 November 2022

4. **UPDATE ON MATTERS FROM PREVIOUS MINUTES**

Decision/Action Log (Report attached)

5. **PUBLIC FORUM**

(As per Standing Order 3e-Items on this agenda; Standing Order 3f-Total duration max 15mins; Standing Order 3g-Max 3mins per person; and Standing Order 3h-Questions do not require a response at this meeting)

6. **UPDATES**

Public Information Event

Feedback on Advent Calendar

Leaflet (BW)

Pop up Market Stall (BW)

Business Directory & Events Calendar

M&I Budget spend to date

7. **NOTICEBOARD**

To discuss launch

**8. M&I NEXT STEPS**

To discuss the current documentation for M&I tasks and investigate templates.

**9. CORONATION**

To discuss ideas of ways to publicise the forthcoming coronation event

**10. ITEMS FOR THE NEXT AGENDA/LATE ITEMS FOR DISCUSSION ONLY**

**11. DATE OF NEXT MEETING**

Monday March 13<sup>th</sup> 6:30 (TBC – or back to back with D&A at 6pm on 14th)