



# NORTH WALSHAM TOWN COUNCIL

## Media & Information Meeting 12 September 2022

Published: 7th September 2022

Time: 18:30

Place: Council Offices, 18 Kings Arms Street

Councillors are hereby summoned to attend the above Committee meeting of the Council.

All members of the public and press are welcome to attend the meeting are allowed to address the Council during our Public Participation Forum (item 6) but are not permitted to take part in any of the debates.

A handwritten signature in black ink, appearing to read 'Fi Collett'.

Fi Collett

**Assistant Town Clerk**

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## **AGENDA**

**1. APOLOGIES FOR ABSENCE**

To receive apologies for absence

**2. DECLARATIONS OF INTEREST**

To receive declarations of pecuniary or personal interests and consider requests for dispensations

**3. TO APPROVE MINUTES OF PREVIOUS COUNCIL MEETING - emailed with Agenda**

(As per Standing Order 3t, to approve decisions/resolutions made as an accurate record)

To approve minutes of the Committee meeting held on 12 July 2022

**4. UPDATE ON MATTERS FROM PREVIOUS MINUTES**

Decision/Action Log (Report attached)

**5. PUBLIC FORUM**

(As per Standing Order 3e-Items on this agenda; Standing Order 3f-Total duration max 15mins; Standing Order 3g-Max 3mins per person; and Standing Order 3h-Questions do not require a response at this meeting)

**6. UPDATES**

No updates were received

**7. PUBLIC INFORMATION EVENT**

To discuss holding an open meeting with members of the public invited to help inform them of how the council works and interacts with other tiers of local government.

**8. VISIT NORTH NORFOLK WEBSITE**

**9. NWTC WEBSITE**

9.1 To agree to analyse the Town Council website

9.2 To agree to run an accessibility check on Town Council website

9.3 To agree to create a Policy for an annual review of the Town Council website

**10. POP UP MARKET STALLS**

To agree format of an information sheet for loan of 'Pop Up Market Stalls' (as per Market Meeting)

**11. ITEMS FOR THE NEXT AGENDA/LATE ITEMS FOR DISCUSSION ONLY**

**12. DATE OF NEXT MEETING TBC**