

# NORTH WALSHAM TOWN COUNCIL

## INTERNAL SCRUTINEER REPORT

Quarter 1. Apr- June 2022

### PURCHASES - INVOICES

Name  
 Invoice No  
 Amount  
 Delivery note (where appropriate)  
 Invoice initialled by Signatory  
 Cheque Number  
 Cheque stub initialled by Signatory  
 Date through Bank

APRIL	MAY	JUNE
NK POWER NETWORKS	Office Flow	PARISH ONLINE
92113087	307049	3316071-003
£4449.35	£48.72	£486.00
YES	YES	N/A
YES GB	YES GB	YES RS
4894	DD	4948
YES GB	NA	YES RS
13.4.22	27.5.22	29.6.22

### RECEIPTS - CEMETERY FEES

Document No. (interment/monument)  
 Grave space number  
 Fees charge as per scale  
 Receipt number  
 Receipt agrees to fees charged  
 Agree fees to bank statement

APRIL	MAY	JUNE
108	111	127
T41	B02	LL16
767.00	136.00	431.00
DD	DD	DD
N/A	N/A	N/A
YES	YES	YES

### RECEIPTS - MARKETS

Month  
 Agree as per scale  
 Agree payment amount  
 Agree date paid in to bank

DRIP DEEP	DOUBLE Q	KSIMITH
APRIL	MAY	JUNE
YES	YES	YES
8.00	108.00	44.00
22.4.22	24.6.22	24.6.22

### BANK RECONCILIATION

Month  
 Checked

A		
APRIL	MAY	<del>APRIL</del> JUNE
YES	YES	YES

Check adhering to Information Audit & Retention Disposal Policy (Council minutes 23.9.19, 6dii)

YES/NO

WE ARE IN BREACH OF OUR RULES AND GDPR BY STORING OUT OF DATE PLANNING, COPTION PAPERS, CIVIC DIVISION 2018, CEMETERY COMPLAINTS

SIGNED.....

Date 22.7.22