



# NORTH WALSHAM TOWN COUNCIL

## Council Meeting – Tuesday, 26 July 2022

Published: 21 July 2022

Time: 18.30

Place: 18 Kings Arms Street, North Walsham NR28 9JX

Councillors are hereby summoned to attend the above meeting of the Council.

All members of the public and press are welcome to attend and are allowed to address the Council during our Public Participation Forum (item 7) but are not permitted to take part in any of the debates.

*J. Shields*

**Julie Shields**  
Town Clerk

*Councillors must fulfil the duties of the following Nolan Principles*

**Selflessness** - decisions solely in public interest

**Objectivity** - decide without discrimination or bias

**Accountability** - submit to scrutiny for all decisions

**Openness** - give reasons for decisions made

**Integrity** - not make decisions for financial gain

**Honesty** - be truthful & declare private interests

**Leadership** - promote these principles & challenge poor behaviour

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## AGENDA

Standing Orders: 1a-Motions shall be considered in the order they appear unless changed at the discretion of the Chair; 1p-A point of order shall identify the standing order that has been breached; 3v-'Quorate' is at least one third of the Whole Council (6); 3x-The meeting should not exceed 2hrs; 7a-A resolution cannot be reversed within six months except by a special motion; 7b-No item shall be moved at a meeting unless it is on the agenda;

1. **APOLOGIES FOR ABSENCE** - any apologies received by the Proper Officer for absence
2. **DECLARATIONS OF INTEREST** - (Standing Orders: 13b-pecuniary interest; 13c-personal interest if the code of conduct requires; Councillors will leave the meeting for the item, unless a dispensation is granted)
3. **TO APPROVE MINUTES OF PREVIOUS MEETING** - (Standing Order: 3t vii-approve resolutions made as an accurate record; Standing Order: 12a-emailed with agenda, taken as read)  
To approve minutes of the Council meeting 28 June 2022 - emailed with Agenda
4. **UPDATE ON MATTERS FROM PREVIOUS MINUTES** - Decision/Action Log (Clerks report attached)
5. **PUBLIC FORUM** - (Standing Orders: 3e-Items on this agenda; 3f-Total duration max 15mins; 3g-Max 3mins per person; 3h-Questions do not require a response at this meeting)
6. **TO RECEIVE MONTHLY REPORTS** – written reports available on NWTC website
  - 6.1. District Councillors
  - 6.2. County Councillors
7. **PLANNING**
  - 7.1. PF/22/1596 – Land south of Norwich Rd
8. **MATTERS ARISING FOR DECISION/DISCUSSION BY THE TOWN COUNCIL**
  - 8.1. **CO-OPTION** - 2 applications have been received

**8.2. TO CONSIDER APPLYING FOR STREET FURNITURE LICENCES FOR BATTLEFIELD TRUST (BW)**

The Battlefield Trust are asking NWTC to apply to NCC for 5x street furniture licences to erect 6x Information boards on the Peasants Revolt circular walk (they already have permission for one)

**8.3. TO CONSIDER BID FOR PARISH PARTNERSHIP BID 22/23**

**8.4. TO APPROVE URGENT WORKS TO PAVILION**

**8.4.1.** New Heating

**8.4.2.** Replacement Windows

**8.5. TO CONSIDER EQUIPMENT LOAN AGREEMENT (M&I)**

**8.6. TO CONSIDER WORKING COMMITTEE FOR FIREWORK DISPLAY - 6 NOVEMBER 22**

**8.7. TO CONSIDER CEDAR BARN PROJECT ON BEHALF OF THE HERITAGE SOCIETY (BW)**

**8.8. TO CONSIDER REDUCTION OF MARKET FEES WHEN RELOCATING TO BANK LOKE (Markets)**

**9. FINANCE**

**9.1.** To approve income since June 22 meeting

**9.2.** To approve expenditure since June 22 meeting

**9.3.** To receive Scrutineer Report Qtr 1 Apr-June 22

**9.4.** To receive Actual/Estimate Comparison Qtr 1 Apr-June 22

**9.5.** To agree new bank signatories

**10. CORRESPONDENCE AND ITEMS FOR INFORMATION ONLY**

**10.1.** Attendance % sheet (attached)

**10.2.** Clerk's decisions - (by either Financial Regulation 4.1-In conjunction with Council Chair or Vice Chair, or Committee Chair within budget under £1,000; OR 4.5-Urgent, essential, health & safety or if the Clerk deems necessary)

**10.2.1.** Approve Licence to remove part of Sainsbury's wall at Bacton Rd, Cemetery entrance

**11. TO RECEIVE UPDATES**

**11.1.** Street Feast 2

**12. TO RECEIVE REPORTS FROM COMMITTEES AND GROUPS**

**12.1.** Personnel – 11 July 2022

**12.2.** Media & Information – 12 July 2022

**12.3.** Markets – 13 July 2022

**12.4.** Development & Amenities – 25 July 2022

**13. ITEMS FOR NEXT AGENDA/LATE ITEMS FOR DISCUSSION ONLY - (Standing Orders: 9b-Agenda items to be received at least 7 clear days before the meeting; 9f-The Proper Officers decision whether to include the items on the agenda shall be final. The deadline to accept items for the next agenda is 17.9.22)**

**14. DATES OF FORTHCOMING MEETINGS**

**14.1.** Development & Amenities – Tuesday 13 September 2022, 18.30, at 18 Kings Arms Street

**14.2.** Full Council – Tuesday 27 September 2022, 18.30, at 18 Kings Arms Street

**15. TO EXCLUDE THE PUBLIC AND PRESS, UNDER THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 for confidential matters**

**15.1.** To consider staffing matters as recommended by the Personnel Committee