



NORTH WALSHAM TOWN COUNCIL

Media & Information Committee Meeting

Tuesday 12 July 2022

Published: 7 July 2022

Time: 18:00

Place: 18 King's Arms Street, North Walsham NR28 9JX

Councillors are hereby summoned to attend the above Media & Information Committee Meeting of the Council.

All members of the public and press are welcome to attend the meeting. During the Public Forum members of the public may speak but are not permitted to take part in any of the debates.

T. Foster

Ms T Foster
Deputy Clerk
North Walsham Town Council

AGENDA

1. TO APPOINT CHAIR OF MEDIA & INFORMATION
2. TO APPOINT VICE CHAIR OF MEDIA & INFORMATION
3. APOLOGIES FOR ABSENCE
To receive and accept apologies for absence
4. DECLARATIONS OF INTEREST
(To receive declarations of pecuniary or personal interests and consider requests for dispensations)
5. TO APPROVE MINUTES OF PREVIOUS MEETING – 10 May 2022 and EXTRAORDINARY MEETING – 31 May 2022 - both emailed with Agenda
(As per Standing Order 12b, to approve accuracy of actions & decisions as a true record)
6. UPDATE ON MATTERS FROM PREVIOUS MINUTES – Action Log – July 2022– emailed with Agenda
7. PUBLIC FORUM
(As per Standing Order 3e-Items on this agenda; Standing Order 3f-Total duration max 15mins; Standing Order 3g-Max 3mins per person; and Standing Order 3h-Questions do not require a response at this meeting)
8. TOURISM LEAFLETS
To discuss whether to order further tourism leaflets. (BW)

9. **HIRE AGREEMENT FOR EQUIPMENT TO INCLUDE DISCLAIMER**

To consider draft Hire Agreement for Equipment with disclaimer and hire costs of equipment

10. **SIGNS FOR DOG PARK**

To consider signs for owners to be responsible for their dogs at all times.

11. **NORTH WALSHAM BUSINESS PARTNERSHIP**

To discuss providing North Walsham Business Partnership with a letter to describe the success for the Street Feast

12. **BUSINESS CARDS FOR NWTC**

To discuss business cards which were deferred from the M&I Meeting of 8 March 2022.

13. **OFFICE CLIP BOARDS**

To consider having office clip boards with NWTC logo on the back.

14. **ITEMS FOR THE NEXT AGENDA/LATE ITEMS FOR DISCUSSION ONLY**

15. **DATE OF NEXT MEETING** – 11 October 2022