



# NORTH WALSHAM TOWN COUNCIL

## Minutes of the Council Meeting

held on Tuesday 28 June 2022, at 18 Kings Arms Street, North Walsham

**Present:**

**Town Councillors:** Cllr Bull (Chair); Cllr Beach; Cllr Dibben; Cllr Eastwick (*joined 19:05*);  
Cllr Felstead (*joined 18:35*); Cllr Fryer; Cllr Golder; Cllr Gray; Cllr Murphy;  
Cllr Sims; Cllr Spall

**District Councillors:** Cllr Gay; Cllr Lloyd; Cllr Seward;

**County Councillors:** Cllr Penfold; Cllr Shires;

**Town Clerk:** Ms J Shields

**Members of Public:** 2

The meeting opened at 18.30

**1. APOLOGIES FOR ABSENCE**

Cllr Covell (family); Cllr Heinrich (hols); Cllr Hester (isolating); Cllr Wright (prior engagement)

**2. DECLARATIONS OF INTEREST** - (Standing Orders: 13b-pecuniary interest; 13c-personal interest if the code of conduct requires; Councillors will leave the meeting for the item, unless a dispensation is granted)

Personal interests: Cllr Felstead – item 14 staffing review

Pecuniary interests: None

**3. TO APPROVE MINUTES OF PREVIOUS MEETING** - (Standing Order: 3t vii-approve resolutions made as an accurate record; Standing Order: 12a-emailed with agenda, taken as read)

To approve minutes of the Council meeting 31 May 2022

As proposed by Cllr Murphy and seconded by Cllr Gray, it was **RESOLVED** that the minutes of the Council Meeting held on 31 May 2022 be agreed as an accurate record

**4. UPDATE ON MATTERS FROM PREVIOUS MINUTES** – Decision/Action Log (Clerks report attached)

**5. PUBLIC FORUM** - (Standing Orders: 3e-Items on this agenda; 3f-Total duration max 15mins; 3g-Max 3mins per person; 3h-Questions do not require a response at this meeting)

One member of the public wanted to introduce herself for item 7.1 – Co-option

**6. TO RECEIVE MONTHLY REPORTS** – written reports available on NWTC website

**6.1.** District Councillors

18:35 - Councillor Felstead joined the meeting

**6.2.** County Councillors

**7. MATTERS ARISING FOR DECISION/DISCUSSION BY THE TOWN COUNCIL**

**7.1. To consider co-option vacancy**

Two applications were received, and a vote was taken

Signed: .....

Date: ..... 26/7/22



# NORTH WALSHAM TOWN COUNCIL

## Minutes of the Council Meeting

held on Tuesday 28 June 2022, at 18 Kings Arms Street, North Walsham

By majority vote, it was **RESOLVED** that **Laura Eastwick** be co-opted for the Councillor vacancy in the **North Ward** (Declaration of Acceptance of Office form was signed)

19:05 - Cllr Eastwick joined the meeting

### 7.2. TO CONSIDER SIGNS AND A TRO AT MANOR ROAD SCHOOL

It was discussed that police can move cars parked on the yellow zigzags, but highways cannot hand out tickets, this would require a TRO. Any other solutions require a feasibility study

As proposed by Cllr Gray and seconded by Cllr Beach, it was **RESOLVED** to **appoint Cllr Bull to approach the School with Cllr Shires for their views on the situation**

### 7.3. TO CONSIDER JOINT COMMITTEE FOR NOVEMBER FIREWORK DISPLAY

It was discussed that the annual fireworks was a popular free event and it would be good to work together with the existing members of the fireworks committee to make it a TC event

As proposed by Cllr Sims and seconded by Cllr Murphy it was **RESOLVED** to **make the firework a Town Council event and form a joint working group with the profit being split 50-50**

### 7.4. TO CONSIDER BID FOR ROAD SAFETY COMMUNITY FUND (LS)

Only County Councillors have access to this fund (RSCF) with £11,250 each to spend, this is on top of the £10k highways budget (no match funding is required). Any ideas to be forwarded to County Cllr Shires and Cllr Penfold. Ideas need to be with Highways by end of November

### 7.5. TO CONSIDER APPLYING FOR STREET FURNITURE LICENCES ON BEHALF OF BATTLEFIELD TRUST

As Cllr Wright was absent from the meeting, it was decided to defer to the next meeting

## 8. FINANCE

### 8.1. To approve income since May 22 meeting

As proposed by Cllr Dibben and seconded by Cllr Spall, it was **RESOLVED** to **approve income since May 22 meeting**

### 8.2. To approve expenditure since May 22 meeting

As proposed by Cllr Murphy and seconded by Cllr Beach, it was **RESOLVED** to **approve expenditure since May 22 meeting**

### 8.3. To approve Park Charity Accounts for 2021/22

As proposed by Cllr Sims and seconded by Cllr Murphy, it was **RESOLVED** to **approve the Park Charity Accounts for 2021/22**

### 8.4. To receive Park Charity Trustee Report and Auditors Report

## 9. CORRESPONDENCE AND ITEMS FOR INFORMATION ONLY

### 9.1. Attendance % sheet (attached)

### 9.2. Complaint letter from Big Bash asking why their grant was turned down and requesting an appeal

There is no appeal process, it is a grant and members are happy with their decision to decline the grant request. It was felt that this was a duplicate grant as the Good Neighbours already receive an annual grant. A yearly budget is allocated for grants and this limit has been reached

Signed: 

Date: 26/7/22



# NORTH WALSHAM TOWN COUNCIL

## Minutes of the Council Meeting

held on Tuesday 28 June 2022, at 18 Kings Arms Street, North Walsham

- 9.3. Clerk's decisions** - (by either Financial Regulation 4.1-In conjunction with Council Chair or Vice Chair, or Committee Chair within budget under £1,000; OR 4.5-Urgent, essential, health & safety or if the Clerk deems necessary)

For Platinum Jubilee Event

- Purchase 3x electricity sub connection boxes
- Organise Trench digging for burying electric cable
- Connect meter and main electricity box to 3x sub connection boxes with back boards
- Purchase walkie-talkies and union jack bunting
- Last minute Bouncy Castle after no show of booked bouncy castles and games

### **10. TO RECEIVE UPDATES**

**10.1.** Cllr Cracknell has resigned

**10.2.** Variation of Premises Licence has been approved

### **11. TO RECEIVE REPORTS FROM COMMITTEES AND GROUPS**

**11.1.** Media & Information – 31 May 2022

**11.2.** Development & Amenities – 21 June 2022

- 12. ITEMS FOR NEXT AGENDA/LATE ITEMS FOR DISCUSSION ONLY** - (Standing Orders: 9b-Agenda items to be received at least 7 clear days before the meeting; 9f-The Proper Officers decision whether to include the items on the agenda shall be final. The deadline to accept items for the next agenda is 16.7.22)

- Co-option
- Battlefield Trust
- Working group for fireworks committee

### **13. DATES OF FORTHCOMING MEETINGS**

**13.1.** Media & Information – Tuesday 12 July 2022, 18.30, at 18 Kings Arms Street

**13.2.** Full Council – Tuesday 26 July 2022, 18.30, at 18 Kings Arms Street

19:20 - Cllr Felstead left the meeting after declaring a Personal interest

### **14. TO EXCLUDE THE PUBLIC AND PRESS, UNDER THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 for confidential matters**

A staff review report was received and discussed. A formerly written report will be sent to the Personnel committee for their consideration and any decisions will be recommended back to Full Council

The meeting closed at 19:40

Signed: .....

Date: 28/7/22