



# NORTH WALSHAM TOWN COUNCIL

## Minutes of the Development & Amenities Meeting

held on Tuesday 21 June 2022, Council Offices, Kings Arms Street

**Present:**

**Town Councillors:** Cllr Wright (Incoming Chair), Cllr Golder, Cllr Sims, Cllr Gray, Cllr Dibben, Cllr Sims, Cllr Murphy

**Assistant Town Clerk:** Ms F Collett

**Members of Public:** Matt Smith (North Walsham Play), Daniel Gilbert (Grounds Team)

The meeting opened at 18:30

**1. TO ELECT COMMITTEE CHAIR**

Cllr Bull & Cllr Gray nominated Cllr Wright

It was voted unanimously to elect Cllr Wright as Chair of D&A for a second term

**2. TO ELECT COMMITTEE DEPUTY CHAIR**

Cllr Bull nominated Cllr Dibben

Cllr Dibben turned down the nomination and it was decided to hold the election of Deputy Chair over to the July meeting.

**3. APOLOGIES FOR ABSENCE**

Cllr Felstead (work)

**4. DECLARATIONS OF INTEREST**

Personal interests: Item 17 – Cllr Wright declared an interest in the Memorial Bench application.

Pecuniary interests: None

**5. TO APPROVE MINUTES OF PREVIOUS COMMITTEE MEETING - emailed with Agenda**

(As per Standing Order 12b, to approve accuracy of actions & decisions as a true record)

As proposed by Cllr Bull and seconded by Cllr Wright, it was **RESOLVED** that the minutes of the Committee Meeting held on 12<sup>th</sup> April 2022 be agreed as a true record

Cllr Sims abstained as he was not at the April meeting

**6. UPDATE ON MATTERS FROM PREVIOUS MINUTES**

Decision/Action Log (Report attached)

**7. PUBLIC FORUM**

(As per Standing Order 3e Items on this agenda only; Standing Order 3f Total duration 15mins max; Standing Order 3g Max 3mins per person; and Standing Order 3h Questions don't require a response at this meeting)

To receive verbal report from a member of the public:

No members of the public where present

Initials..... RW .....

Date: 25/7/22 .....



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### 8. UPDATES

#### 8.1 Trackside Electrics (MS):

2 x 16V sockets to be installed shortly. Floodlights will follow once current electrical work is complete.

### 9. SPA COMMON

The Committee decided unanimously that design 3 was the best design for Spa Common. Wording will be decided upon at the next meeting.

Design 3.



### 10. NEW CEMETERY

10.1 As proposed by Cllr Wright and seconded by Cllr Bull, it was **RESOLVED** to write to the 3 landowners whose land has been highlighted as possible sites for a new cemetery to ascertain their willingness to sell. Once the decision has been made regarding location, letters to be written to all surrounding home owners regarding new usage.

10.2 It was decided that any discussion concerning relevant infrastructure needs be deferred until such time as landowners had been contacted.

### 11. VAN FOR GROUNDS TEAM

As proposed by Cllr Bull and seconded by Cllr Dibben, it was **RESOLVED** to purchase a new van for the ground staff. Daniel to bring details of possible purchases to the next meeting.

### 12. COMMUNITY CENTRE ALLOTMENTS

This matter was deferred for 6 months

### 13. MEMORIAL PLAQUE

As proposed by Cllr Sims and seconded by Cllr Bull, it was **RESOLVED** to purchase a memorial plaque to be affixed to the Beacon 'ERII Platinum Jubilee 2022'

### 14. MEMORIAL GARDEN

As proposed by Cllr Sims and Seconded by Cllr Murphy it was **RESOLVED** to create a permanent access point and solid path into the memorial garden from the top left hand corner which is currently being used as a unofficial access point.

Initials..... *RW*

Date:..... *25/7/22*



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**15. EMP**

As proposed by Cllr Bull and Seconded by Cllr Gray it was **RESOLVED** to accept the Streetfeast EMP subject to amendments:

**16. BANNER APPLICATION FORM**

As proposed by Cllr Bull and Seconded by Cllr Sims it was **RESOLVED** to amend the Banner Application Form to state that Town Council run Events **DO NOT** need to complete a banner application form.

**17. MEMORIAL BENCH**

As proposed by Cllr Bull and Seconded by Cllr Murphy it was **RESOLVED** to accept the application to purchase a memorial bench by North Walsham Community Shop

**18. ITEMS FOR NEXT AGENDA**

EMP's – Easter Egg Hunt & Beer Festival  
New Cemetery  
Wording for Spa Common signs

**19. DATE OF NEXT MEETING**

The Next meeting will be held on 19<sup>th</sup> July 2022

The meeting closed at 19:25

Initials..... RW .....

Date:..... 25/7/22 .....

