

CONFIRMATION OF THE DATES OF THE PERIOD FOR THE EXERCISE OF PUBLIC RIGHTS

Name of smaller authority: North Walsham Town Council

County Area (local councils and parish meetings only): Norfolk

On behalf of the smaller authority, I confirm that the dates set for the period for the exercise of public rights are as follows:

Commencing on Monday 13 June 2022

and ending on Friday 22 July 2022

(Please enter the dates set by the smaller authority as appropriate which must be 30 working days (i.e. Monday – Friday only, and not Bank Holidays) inclusive and must include the first 10 working days of July 2022 (i.e. Friday 1 July – Thursday 14 July).

We have suggested the following dates: Monday 13 June – Friday 22 July 2022. The latest possible dates that comply with the statutory requirements are Friday 1 July – Thursday 11 August 2022.)

Signed: J. Shields

Role: Town Clerk

This form is only for use by smaller authorities subject to a review:

Please submit this form to PKF Littlejohn LLP with the AGAR Form 3 and other requested documentation – this form is not for publication on your website.

North Walsham Town Council

Prepared by: _____
Name and Role (Clerk/RFO etc)

Date: 5/5/22

Approved by: J. Shields
Name and Role (RFO/Chair of Finance etc)

Date: 5/5/22

	Bank Reconciliation at 31/03/2022		
	Cash in Hand 01/04/2021		486,181.56
	ADD Receipts 01/04/2021 - 31/03/2022		748,484.69
			1,234,666.25
	SUBTRACT Payments 01/04/2021 - 31/03/2022		644,448.83
A	Cash in Hand 31/03/2022 (per Cash Book)		590,217.42
	Cash in hand per Bank Statements		
	Cash	31/03/2022	93.85
	Wages	31/03/2022	500.00
	Bonus Saver	31/03/2022	0.00
	Account Main	31/03/2022	50,000.00
	Business Reserve	31/03/2022	572,431.98
			623,025.83
	Less unrepresented payments		32,910.91
			590,114.92
	Plus unrepresented receipts		102.50
B	Adjusted Bank Balance		590,217.42
	A = B Checks out OK		

North Walsham Town Council
ANNUAL RETURN - Section 2 : Statement of Accounts

Explanation of variances

This is prepared based on information in "Governance and Accountability for Local Councils : a Practitioner's Guide"

Important note: These figures have been prepared on an INCOME and EXPENDITURE basis.

Box No.	Description	31/03/2021 £	31/03/2022 £	Variance £	Variance %	Explanation Required?	Notes
1	Balances brought fwd	492843.77	487451.12				BALANCE B/F AGREES
2	Annual precept	417036.00	428300.00	11264.00	3%	No	
3	Total other receipts	54627.94	285447.76	230819.82	423%	Yes	£119,345.53 received in grants for new skatepark £91,868.52 s106 money received for new play equipment & War memorial garden £16K extra income from Burials & Markets
4	Staff Costs	245118.29	239906.36	-5211.93	2%	No	
5	Loan interest/capital repayments	0.00	0.00	0.00	0%	No	
6	Total other payments	231938.30	348183.57	116245.27	50%	Yes	£145,069.33 paid for new skatepark
7	Balances carried forward	487451.12	613108.95	125657.83	26%	No	
8	Total Cash and Short Term Investments	486181.56	590217.42	104035.86	21%	No	
9	Total Fixed Assets and Long Term Investments	1543643.00	1892364.00	348721.00	23%	Yes	£190K new skatepark
10	Total Borrowings	0.00	0.00	0.00	0%	No	

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable

BOX 10 VARIANCE EXPLANATION NOT REQUIRED IF CHANGE CAN BE EXPLAINED BY BOX 5 (CAPITAL PLUS INTEREST PAYMENT)

North Walsham Town Council
Reconciliation between Box 7 and Box 8

31/03/2022

This report explains the difference between the total balance in Box 7 and the cash balance in Box 8 by showing the totals for each type of adjustment, the details of which can be listed using the Adjustments report. It deducts the additional assets which have been included on the balance sheet and adds back in the liabilities to arrive at the balance for actual cash and short term investments. This only applies to Annual Returns prepared on Income and Expenditure basis

	<i>Amount</i>	<i>Amount</i>
Box 7 - Balances carried forward		613,108.95
Debtors	11,541.36	
Prepayments	38.66	
Stocks and Stores		
VAT Recoverable	11,508.90	
TOTAL DEDUCTIONS		23,088.92
Creditors		
Receipts in Advance	197.39	
Doubtful Debts		
TOTAL ADDITIONS		197.39
Box 8 - Total cash and short term investments		590,217.42



Charity Commission Annual Return 2021

THE WAR MEMORIAL PARK

Charity registration number: 304023

Most of the information you give in this form will become publicly available on the Register of Charities. Any field that the Charity Commission will not display will be clearly marked.

This document is a record of the information provided in the Annual Return 2021.

PART A - Charity information

Financial period

Financial period start date

01/04/2020

Financial period end date

31/03/2021

Income and spending

Income £

£ 1,679

Spending £

£ 1,679

Privacy statement

Any information you give us will be held securely and processed only in accordance with the rule on data protection. We will not disclose your personal details to anyone unconnected to the Charity Commission unless:

- you have consented to their release; or
- we are legally obliged to disclose them; or
- we regard disclosure as either (a) necessary so that we can properly carry out our statutory functions or (b) necessary in the public interest.

We may share and disclose information about you with relevant public authorities, regulatory bodies and agencies, outside the Charity Commission but only if:

- we can lawfully do so; and
- we decide that disclosure is necessary for national security, crime detection, prevention, and law enforcement, or other issues in the public interest

Information we collect about you

We will use this information:

To enable us to carry out our statutory functions and duties;

This will include the following actions:

(a) update, consolidate, and improve the accuracy of our records;

(b) undertake crime detection and prevention and law enforcement and assist the third parties specified above to investigate or prevent crime and carry out law enforcement;

(c) data analysis, testing, research, statistical and survey purposes

Information we receive from other sources.

Information we receive from other sources

We may combine this information with information you give to us and information we collect about you.

We may use this information and the combined information for the purposes set out above (depending on the types of information we receive).

We will ensure that any such disclosure and use is proportionate; considers your right to respect for your private life; and is done fairly and lawfully in accordance with the data protection principles of the Data Protection Act.

The Data Protection Act 1998 regulates the use of 'personal data', which is essentially any information, however stored, about identifiable living individuals.

As a 'data controller' under the Act, the Charity Commission must comply with it. Any changes we may make to our privacy statement in the future will be set out in the replacement version of this form.

Please check back frequently to see any updates or changes to our privacy policy.

Declaration

This annual return has not been submitted and no Declaration has been made

WAR MEMORIAL PARK, NORTH WALSHAM

STATEMENT OF FINANCIAL ACTIVITIES - YEAR ENDED 31ST MARCH 2021

CHARITY REGISTRATION NO. 304023


		INCOME			
	2019/20		2020/21	% diff	
incoming resources	£		£		
	832	Tennis hire	0	-100%	Tennis is now Free
	4,860	Pavilion rent	4,620	-5%	
	400	Fun fair		-100%	Funfair donation went to Mayors Charity
	582	COIF Interest	594	2%	
	988	Donation		-100%	19/20 was from NW Play new Equip
	-5,071	NWTC contribution	-3,535	-30%	
	<u>2,591</u>		<u>1,679</u>		

		EXPENDITURE			
	2019/20		2020/21	% diff	
outgoing resources	£		£		
	134	annual commitments	129.00	-4%	
	1,066	New Equipment		-100%	No new Equipment from NW Play
	905	Repairs Maintenance	756.99	-16%	
	48	General costs		-100%	included in sundries
	438	Sundries	793.50	81%	Pest Control £300 & Planning £256.00
	<u>2,591</u>		<u>1,679</u>		

Signed 

Town Mayor

Date:


28/9/21

THE WAR MEMORIAL PARK

REGISTERED CHARITY NO.304023

North Walsham Town Council

18 Kings Arms Street, North Walsham NR28 9JX

TRUSTEES' REPORT

for

Financial year ended 31st March 2021

Cllr G Bull, Cllr N Felstead, Cllr A Fryer, Cllr H Gotts, Cllr M Gray, Cllr B Hester, Cllr R Murphy, Cllr J Melville, Cllr P Heinrich, Cllr R Sims, Cllr B Wright

The War Memorial Park governing document is a Conveyance dated 11th July 1947 and the objectives of the charity are to administer and maintain the rounds as a public park.

The Park continues to be maintained by the Town Council for use by the townspeople of North Walsham. It has not utilised as much this year due to COVID-19 but has managed to be a socially distanced venue for yoga exercising, a funfair, and annual funday event.

The Park pavilion continues to be rented by Poppies Day Nursery for the daycare of under 4's.

The park is surveyed by CCTV for security purposes and an annual tree survey is carried out, in respect of both safety and tree preservation.

Signed:..........

Date: 28/9/21

Town Mayor

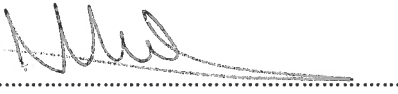


INDEPENDENT EXAMINER'S REPORT TO THE
TRUSTEES OF THE WAR MEMORIAL PARK
NORTH WALSHAM 20/21
REGISTERED CHARITY NO.304023

I have examined the accounts and accounting records kept by the charity and have found nothing of any materiality that gives me any cause for concern.

My examination was carried out in accordance with Charity Commission guidelines.

As the Charity is wholly administered by North Walsham Town Council and is therefore part of the overall business of the Council, I was able to rely on the full audit of the Town Council Accounts in forming my opinions expressed above.

Signed: 

Date: 5/5/2021

R F Canwell - Certified Accountant retired

21 Ryefield Road, Mulbarton, Norwich NR14 8FD

Contact details

Name of smaller authority: North Walsham Town Council

County Area (local councils and parish meetings): Norfolk

Please complete this form and send it back to us with the AGAR or exemption certificate

	Clerk/RFO (Main contact)	Chair
Name	Julie Shields	Garry Bull
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