



# NORTH WALSHAM TOWN COUNCIL

## Council Meeting – Tuesday, 26 April 2022

Published: 21 April 2022

Time: 18.30

Place: 18 Kings Arms Street, North Walsham NR28 9JX

Councillors are hereby summoned to attend the above meeting of the Council.

All members of the public and press are welcome to attend and are allowed to address the Council during our Public Participation Forum (item 5) but are not permitted to take part in any of the debates.

*J. Shields*

Julie Shields  
Town Clerk

### Councillors must fulfil the duties of the following Nolan Principles

**Selflessness** - decisions solely in public interest

**Accountability** - submit to scrutiny for all decisions

**Integrity** - not make decisions for financial gain

**Leadership** - promote these principles & challenge poor behaviour

**Objectivity** - decide without discrimination or bias

**Openness** - give reasons for decisions made

**Honesty** - be truthful & declare private interests

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## AGENDA

Standing Orders: 1a-Motions shall be considered in the order they appear unless changed at the discretion of the Chair; 1p-A point of order shall identify the standing order that has been breached; 3v-'Quorate' is at least one third of the Whole Council (6); 3x-The meeting should not exceed 2hrs; 7a-A resolution cannot be reversed within six months except by a special motion; 7b-No item shall be moved at a meeting unless it is on the agenda;

1. **APOLOGIES FOR ABSENCE** - any apologies received by the Proper Officer for absence
2. **DECLARATIONS OF INTEREST** - (Standing Orders: 13b-pecuniary interest; 13c-personal interest if the code of conduct requires; Councillors will leave the meeting for the item, unless a dispensation is granted)  
To receive any pecuniary or personal interests and requests for dispensation
3. **TO APPROVE MINUTES OF PREVIOUS MEETING** - (Standing Order: 3t vii-approve resolutions made as an accurate record; Standing Order: 12a-emailed with agenda, taken as read)  
To approve minutes of the Council meeting 29 March 2022
4. **UPDATE ON MATTERS FROM PREVIOUS MINUTES** - Decision/Action Log (Clerks report attached)
5. **PUBLIC FORUM** - (Standing Orders: 3e-Items on this agenda; 3f-Total duration max 15mins; 3g-Max 3mins per person; 3h-Questions do not require a response at this meeting)
6. **TO RECEIVE MONTHLY REPORTS** - available on NWTC website
  - 6.1. Police
  - 6.2. District Councillors
  - 6.3. County Councillors
7. **MATTERS ARISING FOR DECISION/DISCUSSION BY THE TOWN COUNCIL**
  - 7.1. To consider cancelling buildings insurance on thatched pavilion with agreed risk assessments
  - 7.2. To discuss PSPO feasibility in the Town Centre
  - 7.3. To consider quotes for traffic management on Mundesley Rd for repointing of Chapel wall

- 7.4. To consider a register for the loan of Council owned equipment to outside groups, insurance requirements and disclaimer
- 7.5. To consider 2x Volunteers for Sunday Farmers Market 29 May as Market Manger on holiday

**8. FINANCE**

- 8.1. To approve draft income since March 2022 Meeting
- 8.2. To approve draft expenditure since March 2022 Meeting
- 8.3. To receive Scrutineer's Report for Qtr 4 Jan-Mar
- 8.4. To receive Comparison of Actuals and Estimates for year 21/22
- 8.5. To consider grant for 'Think Carers Big Bash' – £500, *invoices provided for consideration*
- 8.6. To consider grant for 'Guerrilla Gardener' – £300-400, *plant for hanging baskets, area behind St Nicholas Church and by Community Centre*

**9. CORRESPONDENCE AND ITEMS FOR INFORMATION ONLY**

- 9.1. Councillor Attendance sheet for Meetings (attached)
- 9.2. An email to have the dog park fence raised – no money earmarked or in this year's precept
- 9.3. Clerk's decisions - (by either Financial Regulation 4.1-In conjunction with Council Chair or Vice Chair, or Committee Chair within budget under £1,000; OR 4.5-Urgent, essential, health & safety or if the Clerk deems necessary)
  - 9.3.1. To purchase a life ring for the bluebell pond and correct safety signs
  - 9.3.2. To purchase new greens for burials

**10. TO RECEIVE UPDATES**

- 10.1. Hopkins Homes development Norwich Rd
- 10.2. Letter from resident about Manor Rd Lights
- 10.3. Applied for variation of conditions for Premises Licence

**11. TO RECEIVE REPORTS FROM COMMITTEES AND GROUPS - available on NWTC website**

- 11.1. Markets – Tuesday 5 April 2022
- 11.2. Development & Amenities – Tuesday 12 April 2022
- 11.3. Annual Town Meeting – Thursday 14 April 2022, 18.30

**12. ITEMS FOR NEXT AGENDA/LATE ITEMS FOR DISCUSSION ONLY - (Standing Orders: 9b-Agenda items to be received at least 7 clear days before the meeting; 9f-The Proper Officers decision whether to include the items on the agenda shall be final. The deadline to accept items for the next agenda is 21.5.22)**

**13. DATES OF FORTHCOMING MEETINGS**

- 13.1. Media & Information – Tuesday 10 May 2022, 18.30, at 18 Kings Arms Street
- 13.2. Markets – Tuesday 10 May 2022, 19.00, at 18 Kings Arms Street
- 13.3. Annual Full Council – Tuesday 31 May 2022, 18.30, at 18 Kings Arms Street