



# NORTH WALSHAM TOWN COUNCIL

## Development & Amenities Meeting – 12 April 2022

Published: 6<sup>th</sup> April 2022

Time: 18:30

Place: Council Offices, 18 Kings Arms Street

Councillors are hereby summoned to attend the above Committee meeting of the Council.

All members of the public and press are welcome to attend the meeting are allowed to address the Council during our Public Participation Forum (item 5) but are not permitted to take part in any of the debates.

Fi Collett

**Assistant Town Clerk**

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## AGENDA

1. **APOLOGIES FOR ABSENCE**

To receive apologies for absence

2. **DECLARATIONS OF INTEREST**

To receive declarations of pecuniary or personal interests and consider requests for dispensations

3. **TO APPROVE MINUTES OF PREVIOUS COUNCIL MEETING - emailed with Agenda**

(As per Standing Order 3t, to approve decisions/resolutions made as an accurate record)

To approve minutes of the Council meeting 08.02.22

4. **UPDATE ON MATTERS FROM PREVIOUS MINUTES**

Decision/Action Log (Report attached)

5. **PUBLIC FORUM**

(As per Standing Order 3e-Items on this agenda; Standing Order 3f-Total duration max 15mins; Standing Order 3g-Max 3mins per person; and Standing Order 3h-Questions do not require a response at this meeting)

6. **UPDATES**

To receive updates:

Skate Park Review (MS)

Trackside Play Equipment (MS)

Flood Light Update (MS)

Jubilee Gateway (DG)

Dog Park Gateway (DG)

7. **NORTH WALSHAM IN BLOOM**

To agree retrospectively, the instillation of North Walsham In Blooms' shed in the Chapel Cemetery grounds

**8. CHILDRENS AREA IN CEMETERY (BW)**

To discuss ideas for placement of a 'Children's' statue amongst the baby graves to mark the area

**9. SKATE PARK**

To discuss letters of complaint regarding the Skate Park

**10. UK POWER NETWORKS**

To agree costs re: Memorial Park from UK Power Networks

**11. POLICY REVIEWS**

**To review:**

Event Management Plan	Grass Cutting Risk Assessment
Event Management Guidance Notes	Hand Held Machinery Risk Assessment
Event Application Form	Market Operations Risk Assessment
Event Annual Contract	SAM2 Risk Assessment
Grass Verge Cutting Procedure	Work Shop Risk Assessment
Outdoor Advertising Policy	Grave Digging Risk Assessment
Cemetery Rules and Regulations	
Tree Management Policy	

**12. SMALL PA SYSTEM (RS)**

To discuss possible options and agree purchase of small PA system

**13. PARK LANE BUS SHELTER**

To discuss refurbishment of the bus stop on land currently rented from Sacred Heart Church

**14. SMALL VAN (DG)**

To discuss the purchase of a small van for use by ground and office staff (originally discussed May 2021)

**15. MUNDESLEY ROAD ENTRANCE TO CEMETERY (BW/DG)**

To discuss the potential removal of the Mundesley Road Cemetery entrance pillar

**16. BANNERS**

To agree to waive the £25 fee for Easter Egg Hunt banner

**17. EVENT MANAGEMENT PLAN**

16.1 To approve the EMP for the Skate Jam/NWP  
16.2 To approve the EMP for EPIC 5K Park run  
16.3 To approve the EMP for the 1381 Event  
16.4 To approve the EMP for the Platinum Jubilee Celebration

**18. ITEMS FOR THE NEXT AGENDA/LATE ITEMS FOR DISCUSSION ONLY**

Signage at Spa Common

**19. DATE OF NEXT MEETING**

(Awaiting Full Council)