



NORTH WALSHAM TOWN COUNCIL

Minutes of the Development & Amenities Meeting

held on Tuesday 8th February 2022, Council Offices, Kings Arms Street

Present:

Town Councillors: Cllr Wright, Cllr Felstead, Cllr Murphy, Cllr Bull, Cllr Shaw, Cllr Sims, Cllr Golder

Non Council Members of the Committee: Daniel Gilbert, Matt Smith

Members of the Public: None

Assistant Town Clerk: Ms F Collett

The meeting opened at 18:30

1. APOLOGIES FOR ABSENCE

Cllr Gray – No Apologies

2. DECLARATIONS OF INTEREST

Personal interests: None

Pecuniary interests: Cllr Murphy (Children's Day)

3. TO APPROVE MINUTES OF PREVIOUS COMMITTEE MEETING - emailed with Agenda

(As per Standing Order 12b, to approve accuracy of actions & decisions as a true record)

As proposed by Cllr Sims and seconded by Cllr Shaw, it was **RESOLVED** that the minutes of the Council Meeting held on 4th January 2022 be agreed as a true record

4. UPDATE ON MATTERS FROM PREVIOUS MINUTES

Decision/Action Log (Report attached)

5. PUBLIC FORUM

(As per Standing Order 3e Items on this agenda only; Standing Order 3f Total duration 15mins max; Standing Order 3g Max 3mins per person; and Standing Order 3h Questions don't require a response at this meeting)

To receive verbal report from a member of the public:

No members of the public where present

6. UPDATES

Skate Park (MS)

Following the delivery of a shipment of unusable concrete, the final pour will take place this week (w/c 7th Feb) to be followed by landscaping of the surrounding land. The soft opening is still scheduled to take place on the 18th of February.

Matt is currently working with Ben Wade's family to decide on the inscription for and the form that his memorial bench will take.

7. JUBILEE GATEWAY

Following investigation into who owns the land that the Gateway is to be placed on, it appears to be owned by 5 Farman Avenue. As the land is not registered it was agreed to approach the owner to ascertain the boundary of his land.

Initials.....

Date:.....12/4/22.....



NORTH WALSHAM TOWN COUNCIL

Minutes of the Development & Amenities Meeting

held on Tuesday 8th February 2022, Council Offices, Kings Arms Street

It was felt that it would be best to reuse materials that we already own (Play Equipment) to make the Arch and look at costs of additional lettering.

As proposed by Cllr Wright and seconded by Cllr Murphy, it was **RESOLVED to reuse the play equipment, erecting a wide arch with palisade fencing to either side of it and the date of Jubilee across the top.**

8. CCTV

8.1 – CCTV in Dog Park. As this is not currently deemed necessary due to good coverage already in place, it was decided to **close this matter** until such time as reason is given to reconsider installing a new camera.

8.2 & 8.3 & 8.4 – CCTV in Market Street, Kings Arms & Vehicle Compound. As agreeing all three items together would reduce overall cost for the 3 sets of cameras, as proposed by Cllr Bull and seconded by Cllr Sims, it was **RESOLVED to purchase the cameras for each of the areas as per the supplied quotes from Anglia Technology**

9. LITTER BINS IN SKATE PARK

As proposed by Cllr Bull and seconded by Cllr Murphy, it was **RESOLVED to purchase 4 Wybone litter bins in slate gray from Glasdon**

10. RETAINING WALL

As there is no immediate need to build a second wall at the entrance to the Cemetery on Bacton Road, as proposed by Cllr Bull and seconded by Cllr Murphy it was **RESOLVED that it was not necessary to build the wall.** It was proposed by Cllr Felstead to review this at a later date, but this was not seconded.

11. TOWN FLAG

As the matter of planning permission has now been resolved and the Town Flag has been purchased, this item was **WITHDRAWN**

12. DOG PARK

It was discussed to purchase a Spring Mounted Gate Latch and as proposed by Cllr Bull and seconded by Cllr Murphy, it was **RESOLVED that Cllr Wright and Daniel Gilbert (head groundsman) would meet at the Dog Park along with the resident who placed the complaint, to ascertain its effectiveness.**

13. BANNER APPLICATION

As proposed by Cllr Wright and seconded by Cllr Shaw, it was **RESOLVED approve the banner application made by Children's Day (3rd April – 1st May)**

14. Budget Request

As proposed by Cllr Bull and seconded by Cllr Shaw, it was **RESOLVED to agree that D&A would take responsibility for time sensitive expenditure as requested by the Jubilee Working Group. The Chair and The Clerk to use Delegated Powers to approve individual costs.**



NORTH WALSHAM TOWN COUNCIL

Minutes of the Development & Amenities Meeting

held on Tuesday 8th February 2022, Council Offices, Kings Arms Street

15. PA

The purchase of a small PA system was deferred to the next D&A meeting Cllr Shaw to investigate appropriate systems

16. ITEMS FOR THE NEXT AGENDA/LATE ITEMS FOR DISCUSSION ONLY

Platinum Jubilee Gateway

Signage in Spa Common

Dog Park Gateway

Jubilee Working Group Expenditure

Policy Reviews

Small PA System

Date of Next Meeting: 12 April 2022 6:30pm

The meeting closed at 19:14

Initials.....RW.....

Date:.....12/4/22.....