



NORTH WALSHAM TOWN COUNCIL

MARKET COMMITTEE MEETING

Tuesday 5 April 2022

Published: 31 March 2022

Time: 18:45

Place: 18 King's Arms Street, North Walsham NR28 9JX

Councillors are hereby summoned to attend the above Market Committee Meeting of the Council.

All members of the public and press are welcome to attend the meeting. During the Public Forum members of the public may speak but are not permitted to take part in any of the debates.

Ms T Foster
Deputy Clerk
North Walsham Town Council

AGENDA

1. **APOLOGIES FOR ABSENCE**

To receive and accept apologies for absence

2. **DECLARATIONS OF INTEREST**

(To receive declarations of pecuniary or personal interests and consider requests for dispensations)

3. **TO APPROVE MINUTES OF THE PREVIOUS MEETING 15 March 2022 – emailed with Agenda**

(As per Standing Order 12b to approve accuracy of actions and decisions as a true record)

4. **UPDATE ON MATTERS FROM PREVIOUS MINUTES – Action Log – April 2022 – emailed with Agenda**

5. **PUBLIC FORUM**

(As per Standing Order 3e-Items on this agenda; Standing Order 3f-Total duration max 15mins; Standing Order 3g-Max 3mins per person; and Standing Order 3h-Questions do not require a response at this meeting)

6. **“STREET FEAST” IN MARKET PLACE**

Update on “Street Feast” to include :

- Updated Vendor’s List
- Map of Event including electric points
- Rubbish disposal
- Flags/lights/music
- Risk Assessment
- Road closure
- Update on insurance
- Volunteers for “Street Feast”
- Other issues arising for the preparation of the event

7. **ADVERTISING POSTER, DISTRIBUTION AND STREET BANNERS FOR “STREET FEAST”**

To consider :

- (a) Advertising Posters
- (b) Distribution of Posters
- (c) Street Banners – Locations

8. **TABLE AND CHAIRS FOR “STREET FEAST”**

To consider further quote for increased number of table and chairs

9. **SURVEY FORM FOR “STREET FEAST”**

To agree scope of a Survey Form for the Event.

10. **CAR BOOT SALES IN THE MEMORIAL PARK**

Update on Car Boot Sales to include :

- Information obtained on local car boot sales.
- Leaflets for distribution at local car boot sales
- Consider Burger Van
- Risk Assessment
- Advertising Poster
- Volunteers for Car Boot Sales
- Other issues arising for the preparation of the event.

11. **NORTH WALSHAM CHILDREN’S DAY EVENT – 2 May 2022**

To approve use of the Barriers and Gazebo for the North Walsham Children’s Day Event 2022.

12. **SUNDAY MARKET ROAD CLOSURE APPLICATIONS**

To consider Sunday Market Road Closure Applications taking into account the HAZ works to be carried out.

13. **UPDATE ON THURSDAY AND SUNDAY MARKETS**

To discuss the following issues :

- to review Market Risk Assessment for Thursday/Sunday Markets
- update on volunteers for the Sunday Market
- response from NNDC re market relocation
- matters arising from Thursday/Sunday Markets

14. **ITEMS FOR THE NEXT AGENDA/LATE ITEMS FOR DISCUSSION ONLY**

15. **DATE OF NEXT MEETING – To be advised**