



NORTH WALSHAM TOWN COUNCIL

Minutes of the Development & Amenities Meeting

held on Tuesday 4 January 2022, Council Offices, Kings Arms Street

Present:

Town Councillors: Cllr Wright, Cllr Felstead, Cllr Murphy, Cllr Bull, Cllr Gray, Cllr Shaw, Cllr Sims

Non Council Members of the Committee: Daniel Gilbert

Members of the Public: Cllr Dibben

Assistant Town Clerk: Ms F Collett

The meeting opened at 18:00

1. APOLOGIES FOR ABSENCE

Cllr Golder – COVID Safety

Matt Smith - Work

2. DECLARATIONS OF INTEREST

Personal interests: None

Pecuniary interests: None

3. TO APPROVE MINUTES OF PREVIOUS COMMITTEE MEETING - emailed with Agenda

(As per Standing Order 12b, to approve accuracy of actions & decisions as a true record)

As proposed by Cllr Sims and seconded by Cllr Shaw, it was **RESOLVED** that the minutes of the Council Meeting held on 12th October 2021 be agreed as a true record

4. UPDATE ON MATTERS FROM PREVIOUS MINUTES

Decision/Action Log (Report attached)

5. PUBLIC FORUM

(As per Standing Order 3e Items on this agenda only; Standing Order 3f Total duration 15mins max; Standing Order 3g Max 3mins per person; and Standing Order 3h Questions don't require a response at this meeting)

To receive verbal report from a member of the public:

No members of the public where present

6:10pm Cllr Wright joined the meeting

6. UPDATES

6.1 Electronic Notice Board (MG)

Cllr Gray has sent a variety of options to Cllr Wright for consideration, and these will be shared via email. Cllr Gray recommended a 32" touch screen would be the best option with a cost in the region of £3,500. With regards to the position, it was suggested that the walls of the Phoenix building would be an easily accessible, central position. **Consideration of both matters was deferred to the next Full Council Meeting.**

6.2 Skate Park (Read in MS absence)

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Around 8 days of concrete pouring and laying left to completed once weather improves. After this, there is some serious re-landscaping and putting site back to normal works to be undertaken.

Matts advice is at the point of handover we continue to hire Heras fencing for 2 further weeks to give time for things to settle and for a walk to be complete of all works

Matt has worked very hard behind the scenes to ensure all is completed on budget, and at present nothing is suggesting that the project will have gone over budget at all.

It was decided to recommend that Full Council recognise the hard work of Matt Smith with regards to North Walsham Skate Park.

6.3 Memorial Garden (BW)

Daniel will be starting work on the planters shortly and Fi will chase Tina for an update on the status of the Poppies.

7. MARKETS

7.1 To nominate an additional Councillor or member of public to join the Markets Working Group

7.2 Car Boot Sales and Evening Markets

It was decided to recommend to Full Council, the formation of a Markets Committee and to defer both items to that Committee once formed.

8. SPA COMMON

8.1 Signage at Spa Common – Fi to investigate a variety of informative signs to be used to encourage the public to explore the area.

8.2 – Bat and Bird Boxes. As proposed by Cllr Bull and seconded by Cllr Gray, it was **RESOLVED to order 6 Bat Boxes and 6 Bird Boxes to be installed in the wild area at Spa Common**

9. JUBILEE GATEWAY

A number of possible designs were put forward for the Jubilee Gateway in the Memorial Park, but, as proposed by Cllr Wright and seconded by Cllr Bull, it was **RESOLVED to undertake a site visit at the Memorial Park before any decision could be made.** A more detailed review of where best to position the gate and what form it should take to be gathered before a final decision to be made.

Investigation into who owns the barriers adjacent to the Community centre also to be undertaken.

10. NEW USE OF PARKS /MARKET CROSS FORMS

As proposed by Cllr Wright and seconded by Cllr Bull, it was **RESOLVED to approve the new Parks and Market Cross forms with the following changes being made first:**

The signature /date and contacts to be repositioned under Terms and Conditions

The wording 'Local Residents must be notified at least 14 days prior to event' to be changed to 'If requested by the Town Council, local residents must be notified at least 14 days prior to the event'.

11. VEHICLE COMPOUND SECURITY

It was felt that the security measures to be undertaken at the Vehicle Compound were best discussed at Full Council and that costs of possible options should be investigated and so as proposed by Cllr Bull and seconded by Cllr Murphy, it was **RESOLVED to defer the Compound Security and costs to the next Full Council meeting**

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12. ITEMS FOR THE NEXT AGENDA/LATE ITEMS FOR DISCUSSION ONLY

Platinum Jubilee Gateway

CCTV in the Dog Park

Waste Bins at the Skate Park

Signage in Spa Common

Date of Next Meeting: 8th February 2022 6:30pm

The meeting closed at 18:56

Initials.....RW.....

Date:.....8/2/2022.....