



NORTH WALSHAM TOWN COUNCIL

Council Meeting – Tuesday, 25 January 2022

Published: 20 January 2022

Time: 18.30

Place: 18 Kings Arms Street, North Walsham NR28 9JX

Councillors are hereby summoned to attend the above meeting of the Council.

All members of the public and press are welcome to attend and are allowed to address the Council during our Public Participation Forum (item 5) but are not permitted to take part in any of the debates.

J. Shields

Julie Shields
Town Clerk

Councillors must fulfil the duties of the following Nolan Principles

Selflessness – decisions solely in public interest

Accountability – submit to scrutiny for all decisions

Integrity – not make decisions for financial gain

Leadership – promote these principles

Objectivity – without discrimination or bias

Openness – give reasons for decisions made

Honesty – declare any private interest

AGENDA

1. **APOLOGIES FOR ABSENCE** - To receive any apologies for absence
2. **DECLARATIONS OF INTEREST** - To receive any pecuniary or personal interests and request dispensations
3. **TO APPROVE MINUTES OF PREVIOUS MEETING** - (Standing Order 3t vii, approve resolutions made as an accurate record)
To approve minutes of the Council meeting 14 December 2021 - emailed with Agenda
4. **UPDATE ON MATTERS FROM PREVIOUS MINUTES** - Decision/Action Log (Clerks report attached)
5. **PUBLIC FORUM** - (Standing Order 3e-Items on this agenda; Standing Order 3f-Total duration max 15mins; Standing Order 3g- Max 3mins per person; and Standing Order 3h-Questions do not require a response at this meeting)
6. **TO RECEIVE MONTHLY REPORTS** - available on NWTC website
 - 6.1. Police
 - 6.2. District Councillors
 - 6.3. County Councillors
7. **MATTERS ARISING FOR DECISION/DISCUSSION BY THE TOWN COUNCIL**
 - 7.1. To consider costs for Cemetery markers, deferred from Oct meeting
 - 7.2. To consider costs for new gate at Trackside Park for easy entry to the skatepark as agreed 14.12.21
 - 7.3. To consider dog signs at Cemeteries
 - 7.4. To approve Financial Regulations (11.1 c) addition of approved suppliers (F&G)
'When the Council awards a contract under 10K, this can be awarded to an approved supplier without seeking 3 quotes, a list of these will be compiled and kept readily available. To qualify as an approved supplier previous works will need to be satisfactorily completed and public liability insurance will need to be in place. Any new contractors wanting to be considered as an approved supplier must supply 2

references and being a member of a trade body would be an advantage. (Finance minutes 11.11.21, item 5)

- 7.5. To consider CCTV at the Vehicle Compound (D&A)
- 7.6. To consider digital notice board in Town (MG)
- 7.7. To consider writing to Highways to request red lines on Major routes (RS)
- 7.8. To consider dissolving the Planning Committee
- 7.9. To consider formation of a Market Committee to replace the Market working group (D&A)
- 7.10. To consider recognition of Matt Smith's efforts on the skate park (D&A)
- 7.11. To consider external representatives for:-
 - 7.11.1. Safer Neighbourhood Action Panel (to replace Cllr Melville)
 - 7.11.2. North Norfolk Town & Parish Forum (to replace Cllr Melville)

8. FINANCE

- 8.1. To approve income and expenditure for December 2021
- 8.2. To approve expenditure up to 18 January 2022
- 8.3. To receive scrutineer report Qtr 3, Oct-Dec
- 8.4. To receive comparison of Actual & Estimates Qtr 3, Oct -Dec
- 8.5. To consider grant for 'Selina's Space' - £1,000, towards a wellbeing area for children to retreat
- 8.6. To consider grant for 'Childrens Day' - £750 towards hiring attractions for families
- 8.7. To consider grant for '1381 event' - £5,000 towards the annual event

9. CORRESPONDENCE AND ITEMS FOR INFORMATION ONLY

- 9.1. Attendance % sheet (attached)
- 9.2. Compliment from member of the public
- 9.3. Clerk's decisions January 22
 - 9.3.1. Insurance for Pavilion following cancellation by present insurers - Clerk & Chair, Fin Reg 4.5

10. TO RECEIVE UPDATES

- 10.1. Taking over footpath responsibilities at Trackside

11. TO RECEIVE REPORTS FROM COMMITTEES AND GROUPS - available on NWTC website

- 11.1. Development & Amenities – 4 January 2022
- 11.2. Media & Information – 11 January 2022
- 11.3. Personnel – 18 January 2022

12. ITEMS FOR NEXT AGENDA/LATE ITEMS FOR DISCUSSION ONLY

- To consider Remembrance Day Parade including costs, deferred from Oct meeting (GB)

13. DATES OF FORTHCOMING MEETINGS

- 13.1. Development & Amenities – Tuesday 8 February 2022, 18.30, at 18 Kings Arms Street
- 13.2. Full Council – Tuesday 22 February 2022, 18.30, at 18 Kings Arms Street

14. TO EXCLUDE THE PUBLIC AND PRESS, UNDER THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 for confidential matters

- 14.1. To discuss the War Memorial Park Pavilion following re-valuation
- 14.2. Staffing Matters – recommended by Personnel