

NORTH WALSHAM TOWN COUNCIL

Minutes of the monthly meeting of the Town Council
Held in the Council Chamber
On 30th April 2013.

PRESENT

| | |
|-------------------------------|-------------------|
| Mr. D. Robertson (Town Mayor) | |
| Mrs. J.R. Belson | Mr. R. Sims |
| Mr. G. Bull | Mr. D. Spencer |
| Mr. B. Hester | Mr. A. Thirtle |
| Mr. T. Morland | Mr. D Turner |
| Mr. C. Peck | Mrs. V. Uprichard |
| Mrs. R.A. Rose | Mrs. B West |
| Mr. E Seward | Mr. B. Wexler |

10656 **DECLARATIONS OF INTEREST**

Cllr. E. Seward declared an interest in the item relating to Leadership of Place.

10657 **APOLOGIES**

An apology for absence was submitted from Mr. F. Choudhury.

10658 **MINUTES**

The minutes of the monthly meeting of the Town Council held on 26th March, 2013 were approved and signed by the Town Mayor.

10659 **MATTERS ARISING – FOR INFORMATION ONLY**

(a) Norfolk Citizens Advice Bureau (10638(a))

It was reported that Dis. Cllr. N. Lloyd would be meeting Mr. Cheshire and John Sharples of NCAB shortly to discuss the restructuring of the CAB.

(b) Empty Properties (10645)

A letter was submitted from the District Council stating that the Enforcement Board had been asked to investigate and further information would be forwarded after their meeting on 9th May.

10660 **DEFIBRILLATOR (10649)**

It was reported that the King's Arms Hotel had purchased an AED device and notices had been posted around the town giving information on where it was located.

10661 **TOWN MEETING**

The minutes of the Town Meeting held on 2nd April, 2013 were received. It was noted that Mr. Choudhury and Mr. N. Lloyd were present at the meeting and the minutes would be amended to reflect this.

10662 **POLICE**

P.C. Timmins submitted the monthly crime figures and it was noted that there were 60 crimes in total since the last meeting and 54 crimes for the same period last year. A breakdown of the figures was given and it was noted that the current North Walsham priorities were anti social behaviour around Sainsbury's car park and Vicarage Street car park. Current issues around North Walsham were speeding on Yarmouth Road and Thirlby Road.

Reference was made to the damaged shop window in Market Place and the question was asked whether anyone had been arrested and would be paying for the damage. P.C. Timmins made a note to check this and report back to Council.

It was reported that there was speeding in Acorn Road and a request was made for the mobile speed camera in this area. Speeding in Bacton Road close to the junction of Crow Road and Hamlet Road was also reported, particularly around 7.15 p.m. at the weekends. It was suggested that officers should be deployed in this area. PC Timmins agreed to find the date for the Operation RADAR in North Walsham.

10663 COUNTY/DISTRICT COUNCILLORS

A written report was submitted from Mr. P. Morse stating that the County Council had acquired new powers and responsibilities for surface water management under the Flood and Water Management Act of 2010 which were now in force and the Council was gathering information about historic flood events. A substantial report had been submitted. The Town Clerk expressed thanks to Mr. Morse for all his hard work and confirmed that a copy of the report was in the office. Work to resurface the pavements in Spenser Avenue should be completed by the end of May. The County Council had been informed that white line painting was required and he had explained to the Highways Engineer the problems with the delayed grass cutting last year. Work to repair the entrance to Fairview Road had been promised. A new concrete step where the Paston Way crosses Little London Road had been promised, currently it was just earth so liable to become very muddy. Discussions were continuing between the High School and the District Council about a new agreement for latter's use of the Sports Centre. An issue regarding dog excrement at Weavers Way had been passed to the District Council.

Mr. Lloyd reported on land at Mundesley Road and that Sainsbury's had agreed to tidy up the land adjacent to the delivery area. He had attended a meeting with the Trustees and Manager of the North Norfolk Community Transport and the deputy leader of the District Council regarding funding. He had received complaints about 121 Mundesley Road and land on the opposite side to Sainsbury's in Bacton Road.

The District Council was considering issuing a Section 215 on the owner of 48/50 Bacton Road. He was working with the Environment Agency regarding the work to the North Walsham and Dilham Canal to see what could be done to get both sides talking. It was hoped a meeting would be held to discuss the precinct ground area. The North Walsham District Councillors had sent a communication to the Planning Officer on the Marrick Ropes application regarding mitigation and conditions and the need for funds to promote the town centre.

The Town Mayor submitted a written report of the events he had attended since the last meeting and stated that during the year he had attended a total of 50 events and meetings.

The Town Mayor thanked Mr. Morse for all his hard work during his term of office as county councillor for North Walsham East and for submitting regular monthly reports to the Town Council meeting.

10664 HIGHWAY GATEWAY – CROMER ROAD (10593)

A reply was submitted from the County Council suggesting that rather than install a gateway feature the Council considers enhancing the area close to the recently upgraded North Walsham sign installation with the provision of a 40 mph roundel and enhances coloured surfacing. This would add to the existing sign feature and would act as an enhancement to the town entrance. It was suggested that the Town Council submits a bid through the Parish Partnership scheme. The unit cost for this

work is estimated at £1,200 for this enhancement which under the Parish Partnerships scheme the County Council would fund up to 75%. This figure allows for some design costs.

It was **RESOLVED**

That an application be submitted to the Parish Partnership scheme as suggested and that the balance be funded from the highway reserve.

10665 **STREET NAMING AND NUMBERING**

A letter was submitted from the District Council stating that in 1980 the District Council delegated the responsibility of street naming and numbering to parish and town councils. Most Council's in the District had subsequently surrendered the duty back to the District Council and the Town Council was just one of two that retains this role. The letter sought the Council's initial views on proposals to change the way the service is provided and in particular to ask the Council to consider handing back the responsibility to the District Council. From 1st April the District Council introduced fees for street naming and numbering. The letter outlined the proposals. It was reported that as a Quality Council there were two delegated functions the Town Council carried out – one being street naming and numbering and the second street collections and house to house collections. It was also stated that standardised forms had been adapted from the District Council and all the statutory bodies were informed of new street names and numbering, together with any amendments.

It was **RESOLVED**

That the District Council be informed that the Town Council wished to retain the responsibility for street naming and numbering.

It was agreed that the matter of the introduction of fees be considered at a later date.

10666 **WAR MEMORIAL PARK – CONCERT**

It was reported that an enquiry had been received on behalf of the Potters House Church Norwich, a registered charity to use the Memorial Park for a non-profit concert for the charity on 24th August. The event would be from 11 a.m. setting up at 9.30 a.m., finishing at 5.00 p.m. and they would like to give away hot food and drink. Further information was given at the meeting.

It was **RESOLVED**

That the Parks & Cemetery Committee be given delegated powers to deal with this enquiry.

10667 **DANCE FESTIVAL**

A letter was submitted from Mr. Gaudet seeking the Council's support in organising a North Walsham Dance Festival on 7th September, 2013 in the Market Place. Dance teams and clubs from the local area, other parts of Norfolk and possibly beyond would be invited to take part. The emphasis would be on traditional dance and it was hoped that at least one local children's dance school and maypole dancing would take part. The festival would require the Market Place to be closed to traffic and the festival would start at 10.a.m. with supporting craft stalls. It was stated that the Town Council as the local authority would be required to apply for the street closure, but would be reimbursed by the organiser.

It was **RESOLVED**

That the Town Council agrees in principal to the dance festival and that subject to the organiser reimbursing the fee, the Town Council would apply for a street closure for 7th September, 2013.

10668 **LITTER BIN (10648)**

It was reported that this matter had been referred to the District Council but to date no reply had been received. It was agreed to defer consideration of this item to a future meeting.

10669 **BUS SHELTER (10615)**

Members were reminded that at the February meeting consideration had been given to the provision of a bus shelter in Bacton Road. It was reported that the County Council had stated that grant funding was available for a new bus shelter on Bacton Road. The new stops would initially be marked by flags on existing lighting columns but there was no objection to considering relocating one of the stops to the suggested location by the verge should the Town Council decide to progress with the shelter application. Details were submitted of the cost of providing a shelter as £3,110.00 plus £160 for a perch seat.

It was **RESOLVED**

That a grant application be submitted to the County Council for the provision of a bus shelter but that a final decision be made once a reply had been received from the County Council on the amount of grant awarded.

10670 **CAR PARKS (10644)**

Mr. Robertson reported that the sub-committee had made a site inspection of the Midland Road car park and the District Council had been informed. It was reported that the Heads of Terms for both Midland Road and Mundesley Road had been received late that afternoon despite contact having been made with the District Council immediately following the March meeting. The sub-group would meet to discuss the Heads of Terms following which a meeting would be held with the officer at the District Council.

10671 **CCTV**

A written report was submitted from Mr. Robertson who had attended a meeting on 17th April, 2013 to discuss CCTV in north Norfolk. The report was received.

10672 **LEADERSHIP OF PLACE**

Mr. Seward stated that no further meetings had been held and the future of the project would depend on what happens with the Marrick Ropes application and what mitigation came from it. There would be much to consider as to what role the town would play in the future, what kind of structure came into place and how the money is spent if mitigation was successful.

10673 **TOWN TEAM**

It was reported that Marco Capasso had been appointed for a three month internship and the Town Team had agreed that his priority would be mainly around proposed events, improved publicity and information about the town and to give some thought

on promoting the farmers' market. He would also be asked to look at branding so that the town is under one banner. It was reported that the NetEffects project was not progressing as quickly as possible but hopefully would be up and running by the end of the month.

10674 PAYMENTS AND RECEIPTS

A detailed statement showing the payments and receipts amounting to £23,726.74 and £3,655.53 respectively was submitted and approved.

10675 ACCOUNTS 2012/13

A report and statements showing details of the actual expenditure and income against both the original and revised estimates were submitted for consideration together with a statement detailing the main reasons for the differences between the revised estimate and the actual figures.

It was **RESOLVED**

(a) That the statements comparing the actual income and expenditure for 2012/13 with the revised estimates be received.

(b) To carry forward to 2013/14 the sum of £5,260 in respect of expenditure not made in 2012/13. Of this sum £1,250 would be met, as intended, from earmarked reserves

(c) To transfer:-

(i) the underspend of £2,230 on mower, tractor and park equipment maintenance to equipment reserve

(ii) £2,530 (the lower cost of footway lighting) to footway lighting reserve and to provide a sum for major repairs/replacement columns in the future.

(iii) £1,020 (lower cost of play equipment maintenance on park and amenity areas) to play equipment reserve

(iv) lower cost of buildings maintenance (totalling £650) in respect of the park and Market Cross to premises reserve.

10676 PLANNING COMMITTEE

The minutes of the Planning Committee meetings held on 26th March and 9th April, 2013 were received. (App. A)

10677 FUNDAY

The minutes of the Funday Working Committee held on 9th April, 2013 were submitted and approved. (App. B)

10678 CHRISTMAS LIGHTS

The minutes of the Christmas Lights Working Committee held on 16th April, 2013 were submitted and approved. (App. C) It was reported that the Continental Market would not be visiting the town on 23rd June but discussions were taking place regarding the weekend of 26/27 May.

Mr. Seward left the Chamber at this point of the meeting.

10679 CORRESPONDENCE

1. Copy of NNDC Full Council minutes.
2. Diary date: Visit from Friesenried from 23rd - 28th May, 2013.
3. Notification of highway improvements on the A149 Cromer Road on 7th May.

4. Letter of thanks from Mr. B. Buck on his retirement and for the gifts received from the Town Council.
5. Notification of Annual Civic Service/Songs of Praise – Sunday, 9th June, 2013 at 3.00 p.m.

10680 ITEMS FOR NEXT AGENDA

1. Speeding – Acorn Road. The Clerk to look up the history of this problem.
2. Market Cross Inscription.
