



# NORTH WALSHAM TOWN COUNCIL

## Minutes of the Development & Amenities Meeting

held on Tuesday 12 October 2021, St Nicholas Room, St Nicholas Churchyard

**Present:**

**Town Councillors:** Cllr Wright , Cllr Felstead, Cllr Murphy, Cllr Golder, Cllr Gray, Cllr Shaw

**Assistant Town Clerk:** Ms F Collett

**Town Clerk:** Ms J Shields

The meeting opened at 18:00

**1. APOLOGIES FOR ABSENCE**

Cllr Covell (No Apologies)

Cllr Sims (Work)

**2. DECLARATIONS OF INTEREST**

Personal interests: Cllr Wright declared an interest in item 16.2

Pecuniary interests: None

**3. TO APPROVE MINUTES OF PREVIOUS COMMITTEE MEETING - emailed with Agenda**

(As per Standing Order 12b, to approve accuracy of actions & decisions as a true record)

As proposed by Cllr Golder and seconded by Cllr Shaw, it was **RESOLVED** that the minutes of the Council Meeting held on 13<sup>th</sup> July 2021 be agreed as a true record

**4. UPDATE ON MATTERS FROM PREVIOUS MINUTES**

Decision/Action Log (Report attached)

**5. PUBLIC FORUM**

(As per Standing Order 3e Items on this agenda only; Standing Order 3f Total duration 15mins max; Standing Order 3g Max 3mins per person; and Standing Order 3h Questions don't require a response at this meeting)

To receive verbal report from a member of the public:

No members of the public where present

**6. UPDATES**

6.1 Electric Parks Vehicle – Although no present Daniel sent a note to say that due to the cost he felt that an EV Truck was not a viable proposition

6.3 Electric Notice Board – Cllr Gray still investigating possibilities but initial thoughts were that a 32" noticeboard would cost approx. £3-3.5K. He will continue to investigate possibilities.

6.2 North Walsham Play – (Matt not present but sent the following information) Re: Skate Park – All going well. After a slow start work is moving at a pace. Matt in regular contact with the team. Matt also in contact with Grounds team to ensure no issues or problems. Local suppliers have been very supportive and helpful.

Now starting to look at drawing down the funding to start paying invoices. The Clerk and Matt are happy with where all the funding is coming from.

Matt will start work on the seating plan and bins

Initials.....RW.....

Date:.....4/1/22.....



# NORTH WALSHAM TOWN COUNCIL

## Minutes of the Development & Amenities Meeting

held on Tuesday 12 October 2021, St Nicholas Room, St Nicholas Churchyard

**18:08 Cllr Murphy Joined the Meeting**

**7. ECO BENCHES**

7.1 As proposed by Cllr Murphy and seconded by Cllr Felstead, it was **RESOLVED** that the **3 benches outside Roy's be the first to be exchanged for the new Eco Benches we currently hold.**

Cllr Wright asked for a quote to be obtained from an external contractor for instillation and suggested HM Plant

Cllr Murphy requested a timescale be agreed with the grounds team for instillation

7.2 As proposed by Cllr Murphy and seconded by Cllr Shaw, it was **RESOLVED to Order 16 new benches to be placed in the Memorial park and Trackside.** Matt Smith requested 6 Benches for Trackside and this will take the form of 2 x Picnic Benches and 4 x Benches. 10 x Benches to be placed in the Memorial Park and 5 Heritage benches to be placed in the Churchyard

**8. S106 Monies**

As Daniel was not present it was felt best to get an update on the garden from him at the next meeting and as proposed by Cllr Murphy and seconded by Cllr Felstead, it was **RESOLVED to defer the inscription to be placed on the memorial stone back to full council for review.**

**9. TOWN COUNCIL FLAG**

As proposed by Cllr Murphy and seconded by Cllr Gray, it was **RESOLVED to order a town flag for use in the Memorial Garden**

**10. USE OF PARK/MARKET CROSS FORM**

As proposed by Cllr Gray and seconded by Cllr Golder, it was **RESOLVED to separate the Use of Park/Market Cross Form and make clearer the triggers for requiring an EMP**

**11. NORTH WALSHAM PLAY**

As Matt was unable to attend it was agreed to defer the items until the next meeting, where he will be in attendance

**12. EMP's**

As proposed by Cllr Murphy and seconded by Cllr Gray, it was **RESOLVED to APPROVE the EMP for North Walsham Plays Easter Egg Hunt**

It was agreed unanimously to accept the Christmas Lights EMP on the condition that a Fire Extinguisher be placed on the Market Cross

**13. USE OF PARK FORM**

13.1 As proposed by Cllr Murphy and seconded by Cllr Golder, it was **RESOLVED to approve the RBL 'Use of Park' Form**

Initials..... RW .....

Date:..... 4/1/22 .....



# NORTH WALSHAM TOWN COUNCIL

## Minutes of the Development & Amenities Meeting

held on Tuesday 12 October 2021, St Nicholas Room, St Nicholas Churchyard

13.2 As proposed by Cllr Murphy and seconded by Cllr Wright, it was **RESOLVED** to approve the Park Run 'Use of Park' form

**14. PLATINUM JUBILEE GATEWAY**

It was agreed that the Assistant Clerk would gather more ideas and costs for gateways to present at the next D&A meeting in December

**15. CURB STONES IN PARK**

It was agreed to defer the cost of the Cemetery Curb Stones to Full Council for approval

**16. MARKETS**

16.1 As proposed by Cllr Wright and seconded by Cllr Gray is was **RESOLVED** to agree the instillation of a second 16 amp Socket above the fish and Chip shop for market traders and to also look at getting all old boxes replaced

16.2 As proposed by Cllr Felstead and seconded by Cllr Gray is was **RESOLVED** to purchase new signs for the Markets, as it was felt they could better reflect the current offer from the Farmers Market

16.3 As proposed by Cllr Murphy and seconded by Cllr Wright is was **RESOLVED** to change the Market Sub Committee to a Working Group

**17. ITEMS FOR THE NEXT AGENDA/LATE ITEMS FOR DISCUSSION ONLY**

Platinum Jubilee Gateway

CCTV in the Dog Park – awaiting construction of Skate Park

Signage in Spa Common

Date of Next Meeting: 4<sup>th</sup> January 2022

The meeting closed at 18:43

Initials.....*RW*.....

Date:.....*4/1/22*.....

