



# NORTH WALSHAM TOWN COUNCIL

## Council Meeting – Tuesday, 14 December 2021

Published: 7 December 2021

Time: 18.30

Place: 18 Kings Arms Street, North Walsham NR28 9JX

Councillors are hereby summoned to attend the above meeting of the Council.

All members of the public and press are welcome to attend and are allowed to address the Council during our Public Participation Forum (item 5) but are not permitted to take part in any of the debates.

*J. Shields*

Julie Shields  
Town Clerk

*Councillors must fulfil the duties of the following Nolan Principles*

**Selflessness** – decisions solely in public interest

**Accountability** – submit to scrutiny for all decisions

**Integrity** – not make decisions for financial gain

**Leadership** – promote these principles

**Objectivity** – without discrimination or bias

**Openness** – give reasons for decisions made

**Honesty** – declare any private interest

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## AGENDA

1. **APOLOGIES FOR ABSENCE** - To receive any apologies for absence
2. **DECLARATIONS OF INTEREST** - To receive any pecuniary or personal interests and request dispensations
3. **TO APPROVE MINUTES OF PREVIOUS MEETING** - (Standing Order 3t vii, approve resolutions made as an accurate record)  
To approve minutes of the Council meeting 26 October 2021 - emailed with Agenda
4. **UPDATE ON MATTERS FROM PREVIOUS MINUTES** - Decision/Action Log (Clerks report attached)
5. **PUBLIC FORUM** - (Standing Order 3e-Items on this agenda; Standing Order 3f-Total duration max 15mins; Standing Order 3g- Max 3mins per person; and Standing Order 3h-Questions do not require a response at this meeting)
6. **TO RECEIVE MONTHLY REPORTS** - available on NWTC website
  - 6.1. Police
  - 6.2. District Councillors
  - 6.3. County Councillors
7. **MATTERS ARISING FOR DECISION/DISCUSSION BY THE TOWN COUNCIL**
  - 7.1. To consider co-option vacancy
  - 7.2. To consider installing lighting at the skatepark
  - 7.3. To consider moving the pedestrian gate at Trackside
  - 7.4. To consider lighting at Midland Rd Car park (Police)
  - 7.5. To consider Park use form for 1381 event (BW)
  - 7.6. To consider applying for Architectural Heritage Fund grant, for Heritage Group relocation (BW)
  - 7.7. To consider using foliage complaint form on Council website (M&I)

- 7.8. To re-consider costs for 5ft Memorial statue in Memorial Garden
- 7.9. To consider costs for Cemetery kerbing and markers, deferred from Oct meeting
- 7.10. To consider Remembrance Day Parade including costs, deferred from Oct meeting (GB)
- 7.11. To consider adding target date to action log for committees (M&I)
- 7.12. To consider having an evening market (MG)
- 7.13. To discuss Councillor PPE
- 7.14. To consider vacancy for committees:-
  - 7.14.1. Planning Committee (to replace Cllr Melville)
  - 7.14.2. Development & Amenities (to replace Cllr Covell)
- 7.15. To consider external representatives for:-
  - 7.15.1. Safer Neighbourhood Action Panel (to replace Cllr Melville)
  - 7.15.2. North Norfolk Town & Parish Forum (to replace Cllr Melville)

## **8. FINANCE**

- 8.1. To approve income and expenditure for October 2021
- 8.2. To approve income and expenditure for November 2021
- 8.3. To approve expenditure up to 7 December 2021
- 8.4. To agree Precept for 22/23 - as recommended by Finance committee
- 8.5. To consider grant for 'Friends of White Horse Common' - £500, towards refurbish of phone box
- 8.6. To consider Annual grant of £750 for 'NW & Dilham Canal' – towards annual rent of premises

## **9. CORRESPONDENCE AND ITEMS FOR INFORMATION ONLY**

- 9.1. Attendance % sheet (attached)
- 9.2. Clerk's decisions November 21 and December 21 (attached)
- 9.3. Mayors Report, including Christmas get together

## **10. TO RECEIVE UPDATES**

- 10.1. Pedestrian Crossing at Norwich Rd and Bypass (GB)
- 10.2. Midland Rd car park lease completed

## **11. TO RECEIVE REPORTS FROM COMMITTEES AND GROUPS - available on NWTC website**

- 11.1. Media & Information – 9 November 2021
- 11.2. Finance – 11 November 2021
- 11.3. Personnel – 11 November 2021

## **12. ITEMS FOR NEXT AGENDA/LATE ITEMS FOR DISCUSSION ONLY**

## **13. DATES OF FORTHCOMING MEETINGS**

- 13.1. Development & Amenities – Tuesday 4 January 2022, 18.30, at 18 Kings Arms Street
- 13.2. Media & Information – Tuesday 11 January 2022, 18.30, at 18 Kings Arms Street
- 13.3. Full Council – Tuesday 25 January 2022, 18.30, at 18 Kings Arms Street

## **14. TO EXCLUDE THE PUBLIC AND PRESS, UNDER THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 for confidential matters**

- 14.1. Staffing Matters – recommended by Personnel
- 14.2. Cedar House