



# NORTH WALSHAM TOWN COUNCIL

## Minutes of the Council Meeting

held on Tuesday 26 October 2021, at 18 Kings Arms Street, North Walsham

**Present:**

**Town Councillors:** Cllr Bull (Chair); Cllr Beach; Cllr Covell; Cllr Cracknell; Cllr Felstead; Cllr Fryer; Cllr Golder; Cllr Gray; Cllr Hester; Cllr Murphy; Cllr Sims; Cllr Spall; Cllr Wright;

**District Councillors:** Cllr Seward; Cllr Lloyd;

**County Councillors:** Cllr Shires; Cllr Penfold;

**Town Clerk:** Ms J Shields

**Members of Public:** 0

The meeting opened at 18.30

A minute’s silence was held in respect for Councillor Melville who sadly passed away on 13 October 2021

**1. APOLOGIES FOR ABSENCE**

Cllr Shaw (work); Cllr Heinrich (previous engagement);

**2. DECLARATIONS OF INTEREST**

Personal interests: None

Pecuniary interests: None

**3. TO APPROVE MINUTES OF PREVIOUS COUNCIL MEETING – emailed with Agenda**

(As per Standing Order 3t, to approve decisions/resolutions made as an accurate record)

**3.1. To approve minutes of the Council meeting 28 September 2021**

As proposed by Cllr Murphy and seconded by Cllr Spall, it was **RESOLVED** that the minutes of the Council Meeting held on 28 September 2021 be agreed as an accurate record of the decisions made at the meeting

**3.2. To approve minutes of the Extraordinary meeting 12 October 2021**

As proposed by Cllr Hester and seconded by Cllr Spall, it was **RESOLVED** that the minutes of the Council Meeting held on 12 October 2021 be agreed as an accurate record of the decisions made at the meeting

**4. UPDATE ON MATTERS FROM PREVIOUS MINUTES – Decision/Action Log (Clerks report attached)**

**5. PUBLIC FORUM**

(As per Standing Order 3e-Items on this agenda; Standing Order 3f-Total duration max 15mins; Standing Order 3g-Max 3mins per person; and Standing Order 3h-Questions do not require a response at this meeting)

To receive verbal reports from members of the public:-

No members of the Public were present

Initials.....*LS*.....

Date:.....*14/10/21*.....



# NORTH WALSHAM TOWN COUNCIL

## Minutes of the Council Meeting

held on Tuesday 26 October 2021, at 18 Kings Arms Street, North Walsham

6. **TO RECEIVE DISTRICT & COUNTY REPORTS** – available on NWTC website

- 6.1. Police
- 6.2. District Councillors
- 6.3. County Councillors

7. **MATTERS ARISING FOR DECISION/DISCUSSION BY THE TOWN COUNCIL**

7.1. **To consider Chapel door deferred from last meeting**

The monies for the Chapel door is in this year's budget, although they wouldn't be able to start work until April 2022

As proposed by Cllr Felstead and seconded by Cllr Covell, it was **RESOLVED to approve the quote for £9217.00 from Cherry Tree Carpentry**

7.2. **To consider costs for Remembrance Day parade**

It was discussed that more detailed costs need to be investigated and therefore it would be deferred until the next meeting. Cllr Hester & Cllr Bull to meet with C Chambers to get proper costings

7.3. **To consider more ideas for Parish Partnership bid**

Warning - Zebra crossing signs were discussed for the crossing on Vicarage Street, confirmation of inclusion within the parish partnership bid needs to be sort

7.4. **To consider new PTZ camera for Park and swap old Memorial Park camera to Market Place**

A camera that lights up with movement would hopefully help with vandalism in the memorial park, the camera from the memorial park could then replace the old camera in the Market Place  
As proposed by Cllr Sims and seconded by Cllr Felstead, it was **RESOLVED to purchase a new active deterrent PTZ camera for the War Memorial Park**

7.5. **To approve pest control treatment at the Pavilion**

As proposed by Cllr Gray and seconded by Cllr Wright, it was **RESOLVED to approve the quote from Millennium Pest Control of £1604 +VAT. Quotes for replacement cladding to be investigated**

7.6. **To consider repointing of Cemetery Wall on Mundesley Rd**

It was discussed that this wall definitely needs work and of the 2 quotes the second quote was more comprehensive than the first. Work to commence during the school holidays July 2022 if possible

As proposed by Cllr Sims and seconded by Cllr Gray, it was **RESOLVED to approve the quote from Period Pointing of £16,000 +VAT**

Initials.....*MS*.....

Date:.....*14/12/21*.....



# NORTH WALSHAM TOWN COUNCIL

## Minutes of the Council Meeting

held on Tuesday 26 October 2021, at 18 Kings Arms Street, North Walsham

**7.7. To consider inscription of new War Memorial in the War Memorial Garden**

It was felt by some Councillors that the inscription '*with victory comes everlasting sorrow*' wasn't appropriate

As proposed by Cllr Gray and seconded by Cllr Murphy, it was **RESOLVED** to change the inscription to '*lest we forget*'

**7.8. To approve lease for Midland Rd Car Park**

As we already lease the top half of the Midland Rd Car Park, it would be prudent to take on the lease for the whole Carpark

As proposed by Cllr Gray and seconded by Cllr Murphy, it was **RESOLVED** to approve the lease

**7.9. To consider quote for new kerbing/markers in Cemetery deferred from last meeting**

It was discussed that this option would be too expensive for the benefit that we would receive. It was decided to source other quotes for cemetery markers in marble, metal and bronze and take all ideas back to Council

**7.10. To consider working group committee members for the Queens Jubilee Event**

Cllr Hester, Cllr Murphy, Cllr Bull and Cllr Cracknell volunteered to be on the working committee

**7.11. To consider car boot sales within the Market Place (BW)**

It was discussed that it might be preferable to have these in the Memorial Park instead of the Market Place as the area is much bigger. We would need to attract regular traders to build the car boot sale up. It would probably only be for the summer months to protect the grass, but this could be regularly monitored

As proposed by Cllr Wright and seconded by Cllr Murphy, it was **RESOLVED** to have monthly car boot sales in the Memorial Park

**8. FINANCE**

**8.1. To approve income and expenditure for September 2021**

As proposed by Cllr Murphy and seconded by Cllr Felstead, it was **RESOLVED** to approve income & expenditure for September 2021

**8.2. To approve expenditure up to 15 October 2021**

As proposed by Cllr Murphy and seconded by Cllr Cracknell, it was **RESOLVED** to approve expenditure up to 15 October 2021

**8.3. To receive scrutineer report for Qtr 2, July-Sept**

**8.4. To receive comparison of actual & estimates for Qtr 2, July-Sept**

**8.5. To receive External Audit Report 2020/21 from PKF Littlejohn**

Initials..... 

Date:..... 



# NORTH WALSHAM TOWN COUNCIL

## Minutes of the Council Meeting

held on Tuesday 26 October 2021, at 18 Kings Arms Street, North Walsham

### 9. CORRESPONDENCE AND ITEMS FOR INFORMATION ONLY

- 9.1. Attendance % sheet (attached)
- 9.2. Clerk's decisions September 21 (attached)

### 10. UPDATES

- 10.1. Western Expansion Group (GB)
- 10.2. Taking responsibility of footpath foliage (LS)

### 11. TO RECEIVE REPORTS FROM COMMITTEES AND GROUPS – available on NWTC website

- 11.1. Personnel – 5 October 2021
- 11.2. Development & Amenities – 12 October 2021

### 12. ITEMS FOR NEXT AGENDA/LATE ITEMS FOR DISCUSSION ONLY

- Remembrance Parade
- Cemetery Markers
- Evening Markets
- Precept idea's

### 13. DATES OF FORTHCOMING MEETINGS AND EVENTS

- 13.1. Media & Information – Tuesday 9 November 2021, 18.30, at 18 Kings Arms Street
- 13.2. Finance – Thursday 11 November 2021, 18.30, at 18 Kings Arms Street
- 13.3. Full Council – Tuesday 30 November 2021, 18.30, at 18 Kings Arms Street

### 14. TO EXCLUDE THE PUBLIC AND PRESS, UNDER THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 for confidential matters

Staffing matters as recommended by Personnel Committee:-

To approach colleges for an apprentice

As proposed by Cllr Gray and seconded by Cllr Beach, it was **RESOLVED** to contact Easton College

The meeting closed at 19.55

Initials.....*GB*.....

Date:.....*14/12/21*.....