



# NORTH WALSHAM TOWN COUNCIL

## Council Meeting – Tuesday, 26 October 2021

Published: 15 October 2021

Time: 18.30

Place: 18 Kings Arms Street, North Walsham NR28 9JX

Councillors are hereby summoned to attend the above meeting of the Council.

All members of the public and press are welcome to attend and are allowed to address the Council during our Public Participation Forum (item 5) but are not permitted to take part in any of the debates.

*J. Shields*

**Julie Shields**  
Town Clerk

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## AGENDA

**1. APOLOGIES FOR ABSENCE**

To receive apologies for absence

**2. DECLARATIONS OF INTEREST**

To receive declarations of pecuniary or personal interests and consider requests for dispensations

**3. TO APPROVE MINUTES OF PREVIOUS MEETING - emailed with Agenda  
(As per Standing Order 3t, to approve decisions/resolutions made as an accurate record)**

**3.1.** To approve minutes of the Council meeting 28 September 2021

**3.2.** To approve minutes of Extra Ordinary meeting 12 October 2021

**4. UPDATE ON MATTERS FROM PREVIOUS MINUTES**

Decision/Action Log (Clerks report attached)

**5. PUBLIC FORUM**

(As per Standing Order 3e-Items on this agenda; Standing Order 3f-Total duration max 15mins; Standing Order 3g-Max 3mins per person; and Standing Order 3h-Questions do not require a response at this meeting)

**6. TO RECEIVE MONTHLY REPORTS - available on our website**

**6.1.** Police

**6.2.** District Councillors

**6.3.** County Councillors

**7. MATTERS ARISING FOR DECISION/DISCUSSION BY THE TOWN COUNCIL**

**7.1.** To consider Chapel door deferred from last month

**7.2.** To consider Remembrance Day parade costs

**7.3.** To consider any more ideas for Parish Partnership bids

**7.4.** To consider new PTZ camera for Park and swap old Park camera to Market Place

**7.5.** To approve pest control treatment at Poppies

- 7.6. To consider repointing of Cemetery Wall on Mundesley Rd
- 7.7. To consider inscription of new Memorial in Memorial Garden
- 7.8. To approve lease for Midland Rd Car Park
- 7.9. To consider quote for new kerbing in Cemetery deferred from last meeting
- 7.10. To consider working group committee members for the Queens Jubilee Event
- 7.11. To consider car boot sales within the Market Place (BW)

**8. FINANCE**

- 8.1. To approve income and expenditure for September 2021
- 8.2. To approve expenditure up to 15 October 2021
- 8.3. To receive scrutineer report for Qtr 2, July-Sept
- 8.4. To receive comparison of actual & estimates for Qtr 2, July-Sept
- 8.5. To receive External Audit Report 2020/21 from PKF Littlejohn

**9. CORRESPONDENCE AND ITEMS FOR INFORMATION ONLY**

- 9.1. Attendance % sheet (attached)
- 9.2. Clerk's decisions August 21 (attached)

**10. TO RECEIVE UPDATES**

- 10.1. Western Expansion Group update (GB)
- 10.2. Taking responsibility of footpath foliage (LS)

**11. TO RECEIVE REPORTS FROM COMMITTEES AND GROUPS - available on our website**

- 11.1. Personnel – 5 October 2021
- 11.2. Development & Amenities – 12 October 2021

**12. ITEMS FOR NEXT AGENDA/LATE ITEMS FOR DISCUSSION ONLY**

**13. DATES OF FORTHCOMING MEETINGS**

- 13.1. Media & Information – Tuesday 9 November 2021, 18.30, at 18 Kings Arms Street
- 13.2. Finance – Thursday 11 November 2021, 18.30, at 18 Kings Arms Street
- 13.3. Full Council – Tuesday 30 November 2021, 18.30, at 18 Kings Arms Street

**14. TO EXCLUDE THE PUBLIC AND PRESS, UNDER THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 for confidential matters**

- 14.1. Staffing Matters as recommended by Personnel Committee (Apprenticeship)