



# NORTH WALSHAM TOWN COUNCIL

## Minutes of the Development & Amenities Meeting

held on Tuesday 13 July 2021, Council Offices, Kings Arms Street

**Present:**

**Town Councillors:** Cllr Wright , Cllr Felstead, Cllr Sims, Cllr Murphy, Cllr Golder, Cllr Gray

**Assistant Town Clerk:** Ms F Collett

**Town Clerk:** Ms J Shields

**Members of Public:** Daniel Gilbert (Grounds Team)

The meeting opened at 18:30

**1. APOLOGIES FOR ABSENCE**

Cllr Shaw (Work)

Cllr Covell (No Apologies)

**2. DECLARATIONS OF INTEREST**

Personal interests: None

Pecuniary interests: None

**3. TO APPROVE MINUTES OF PREVIOUS COMMITTEE MEETING - emailed with Agenda**

(As per Standing Order 12b, to approve accuracy of actions & decisions as a true record)

As proposed by Cllr Sims and seconded by Cllr Gray, it was **RESOLVED** that the minutes of the Council Meeting held on 25<sup>th</sup> of May be agreed as a true record

**4. UPDATE ON MATTERS FROM PREVIOUS MINUTES**

Decision/Action Log (Report attached)

**5. PUBLIC FORUM**

(As per Standing Order 3e Items on this agenda only; Standing Order 3f Total duration 15mins max; Standing Order 3g Max 3mins per person; and Standing Order 3h Questions don't require a response at this meeting)

To receive verbal report from a member of the public:

No members of the public where present

**6. UPDATES**

6.1 Memorial Park – Daniel made the committee aware of the issues surrounding the diesel spill in the memorial park following the arrival of the Fun Fair (damage to grass and land)

6.2 Electric Park Vehicle – Following investigation into a variety of types of vehicle, Daniel has identified that we will need a flatbed truck and is awaiting price from manufacturers

6.2 North Walsham Play – (Matt not present but sent the following information) Pro Scape will be out to look at the see saw in the memorial park this week as Daniel noticed sheared off bolts which need urgent attention. The Skate Park pre-start meeting taking place this Thursday (15<sup>th</sup>). Members of NWTC, Cllrs and members of NW Play will be in attendance. I'd like to stress the hard work that has gone into securing this funding during the lock down - no mean feat! We hope to get some press coverage in due course.

Initials..... RLW

Date: 12/10/21



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### **7. RETAINING WALL**

As proposed by Cllr Sims and seconded by Cllr Gray it was **RESOLVED** to accept the quote as supplied by Mark Lester (9<sup>th</sup> March)

### **8. PHONE BOX**

As proposed by Cllr Gray and seconded by Cllr Murphy it was **RESOLVED** to reject the application for Funds to renovate the phone box at White Horse Common. It was suggested that residents form a recognised Phone Box Group and look into other options such as applying for a grant and / or making use of the Phone Box to store a Defibrillator

### **9. ELECTRONIC NOTICEBOARD**

It was discussed and Cllr Gray volunteered to look into other available options.

### **10. LETTERS RE OVERHANGING FOLIAGE**

It was felt that this was best approached through an online form made available on the website. As proposed by Cllr Sims and seconded by Cllr Murphy it was **RESOLVED** to refer the item to the Media and Information Committee for further consideration.

### **11. TRACKSIDE BANNERS**

11.1 As proposed by Cllr Sims and seconded by Cllr Gray it was **RESOLVED** to establish new guidelines for the placement of roadside banners:

- a) No more than 4 banners to be placed on Trackside fencing at any one time
- b) Each banner to be in place for no more than 1 month
- c) Two placements by a provider to be permitted each year
- d) Only banners promoting North Walsham based activities to be permitted
- e) A fee of £25 per banner is applied

11.2 Taking into consideration the new rules applied to roadside banners, The Clerk will contact Trunch Concerts to make them aware of the changes.

### **12. FRIENDS OF THE MEMORIAL GARDEN**

Suggestion was made to contact groups and societies connected through either the military or the gardening aspect of the Gardens to gauge interest in setting up a group.

### **13. RELOCATION OF CCTV CAMERA**

It was agreed at the Full Council Meeting on 29/6/20 (item 7.6) to relocate the camera to the front of Poppies Nursery. This would cover the play equipment not currently covered by CCTV



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### 14. S106 IDEAS

Ideas put forward by the committee and to be included in the proposal were:

- a) Floodlights at the Skate park
- b) A new 'Jubilee' gateway to the Memorial Park near the Community Centre
- c) Kissing Gates in Fiske's (suggested by PC Gwyn to combat issues with off road bikes)

### 15. FUNFAIR

As proposed by Cllr Wright and seconded by Cllr Gray, the following points were **RESOLVED**:

**15.1 A £1000 refundable damage deposit to be made available on ALL events**

**15.2 A requested donation of £100 per days occupancy be made by ALL commercial events in the Memorial Park**

15.3 As the wrong EMP was submitted by the Funfair it was agreed to ask Mr Gray to resubmit the correct EMP to be approved under delegated powers by the Chair and Vice Chair.

Cllr Murphy left the meeting: 19.46pm

### 16. WALKER FAMILY BENCH

It was agreed that the Walker family owned the bench adjacent to the Garden of Remembrance and as proposed by Cllr Felstead and seconded by Cllr Gray it was **RESOLVED to allow the Walker Family to remove the bench from the Cemetery**

### 17. ITEMS FOR THE NEXT AGENDA/LATE ITEMS FOR DISCUSSION ONLY

Platinum Jubilee Celebrations

CCTV in the Dog Park – awaiting construction of Skate Park

Chapel Door – Still seeking quotes

Date of Next Meeting: 12<sup>th</sup> October 2021

The meeting closed at 19:54

Initials.....ELW.....

Date:.....12/10/21.....

