



NORTH WALSHAM TOWN COUNCIL

Minutes of the Council Meeting

held on Tuesday 29 June 2021, at the Sacred Heart Church, North Walsham

Present:

Town Councillors: Cllr Wright (Chair); Cllr Felstead; Cllr Fryer; Cllr Golder; Cllr Gray; Cllr Heinrich; Cllr Hester; Cllr Melville; Cllr Shaw; Cllr Sims;

Town Clerk: Ms J Shields

District Councillors: Cllr Seward

County Councillors: Cllr Shires

Members of Public: 1

The meeting opened at 18.30

1. APOLOGIES FOR ABSENCE

Cllr Gotts (ill); Cllr Bull (Work); Cllr Cracknell (family); Cllr Murphy (work); Cllr Covell (went to wrong building)

2. DECLARATIONS OF INTEREST

Personal interests: Cllr Heinrich – item 7.6 Annual Grant for Good Neighbours
Pecuniary interests: None

3. TO APPROVE MINUTES OF PREVIOUS COUNCIL MEETING – emailed with Agenda

(As per Standing Order 3t, to approve decisions/resolutions made as an accurate record)

As proposed by Cllr Sims and seconded by Cllr Heinrich, it was **RESOLVED** that the minutes of the Council Meeting held on 11 May 2021 be agreed as an accurate record of the decisions made at the meeting

4. UPDATE ON MATTERS FROM PREVIOUS MINUTES

Decision/Action Log (Clerks report attached)

5. PUBLIC FORUM

(As per Standing Order 3e Items on this agenda only; Standing Order 3f Total duration 15mins max; Standing Order 3g Max 3mins per person; and Standing Order 3h Questions don't require a response at this meeting)

To receive verbal reports from members of the public:

Questions were raised on the Western Development, these were answered by District Councillor Seward

6. TO RECEIVE DISTRICT & COUNTY REPORTS – Reports available on NWTC website

7. MATTERS ARISING FOR DECISION/DISCUSSION BY THE TOWN COUNCIL

7.1. To elect Chair and Deputy Chair for the Planning Committee

Cllr Hester was nominated for Chair, no other nominations were received, it was agreed unanimously

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Cllr Melville was nominated for Deputy Chair, no other nominations were received, it was agreed unanimously

As proposed by Cllr Wright and seconded by Cllr Gray, it was **RESOLVED** that **Cllr Hester be Chair and Councillor Melville be Deputy Chair of the Planning Committee for 2021/22**

7.2. To review NWTC Fees for 2021

The fees were compared to other Councils in the area, and were deemed to be in the same region, with some being a little more expensive and some being a little less expensive

As proposed by Cllr Heinrich and seconded by Cllr Hester, it was **RESOLVED** that **no changes to be made to NWTC Fees for 21/22**

7.3. To consider extra CCTV storage

It was discussed that we could probably get 8x4TB hard drives cheaper than £1125.00, so more research needs to be done and then discussed with Anglian Telephones and Cllr Gray before making a decision

7.4. To consider s106 monies

The money is available to be spent on Parks and Green Space. It was discussed for Councillors to come up with ideas to take to D&A to discuss, before submitting them to District Council to see which ones are allowed in line with the stipulated s106 requirements

19.10 - Councillor Melville left the meeting

7.5. To discuss potential cycle parking

Ideas discussed were - 4a Market place, in front of the Market Cross, outside the Heritage Centre, in the precinct and outside the Community Fridge

As proposed by Cllr Wright and seconded by Cllr Gray, it was **RESOLVED** to suggest both 'the side of the steps in the precinct' and 'outside the Community Fridge'

19.15 - Councillor Melville returned to the meeting

7.6. To consider £750 annual grant for Good Neighbours

It was discussed that this was a good cause and they do a lot of good for the residents and have helped a lot of people over the COVID period

As proposed by Cllr Melville and seconded by Cllr Felstead, it was **RESOLVED** to approve an annual grant of £750 starting April 2022

Cllr Hester; Cllr Sims; Cllr Gray and Cllr Heinrich Abstained

7.7. To consider park use for – Fun Fair 5-12 September 21

It was discussed that there had been a diesel spillage when they last visited, so maybe a Bond should be put in place. It was also suggested more money could be donated for the Council to put

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back into the Community. A comprehensive Event Management Plan will need to be agreed by D&A

As proposed by Cllr Wright and seconded by Cllr Hester, it was **RESOLVED** to agree in principle subject to EMP, agreeing a bond and a suitable donation

7.8. To consider adding – ‘create sub committees/advisory committee’s or working groups’ to all committee’s ToR’s (BW)

It was discussed that although this was in the standing orders, it would also be add to all ToR’s

As proposed by Cllr Gray and seconded by Cllr Heinrich, it was **RESOLVED** to add ‘create sub committees/advisory committee’s or working groups’

8. FINANCE

8.1. To approve income and expenditure for May 2021

As proposed by Cllr Felstead and seconded by Cllr Heinrich, it was **RESOLVED** to approve income & expenditure for May 2021

8.2. To approve expenditure up to 22 June 2021

As proposed by Cllr Hester and seconded by Cllr Wright, it was **RESOLVED** to approve expenditure up to 22 June 2021

9. CORRESPONDENCE AND ITEMS FOR INFORMATION ONLY

9.1. Attendance % sheet (attached)

9.2. Police Report May & June 21 (attached)

9.3. Clerk’s decisions June 21 (attached)

10. UPDATES

10.1. Police update (RM)

10.2. Moving Council meetings to the Sacred Heart Church – All evenings are already booked

10.3. Councillor Vacancy – no election has been called, an advert will be published for Co-option

11. TO RECEIVE REPORTS FROM COMMITTEES AND GROUPS – Available on NWTC website

11.1. North Norfolk Town & Parish Forum – 24 May 2021

11.2. Development & Amenities – 25 May 2021

11.3. Media & Information – 01 June 2021

11.4. Personnel – 8 June 2021

12. ITEMS FOR NEXT AGENDA/LATE ITEMS FOR DISCUSSION ONLY

- Co-option
- Market Place Covid restrictions

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13. DATES OF FORTHCOMING MEETINGS AND EVENTS

- 13.1. Development & Amenities – Tuesday 13 July 2021, 18.30, at 18 Kings Arms Street
- 13.2. Personnel – Thursday 22 July 2021, 18.30, at 18 Kings Arms Street
- 13.3. Full Council – Tuesday 27 July 2021, 18.30, at 18 Kings Arms Street
- 13.4. Finance – Wednesday 1 September, 18.30 at 18 Kings Arms Street

14. TO EXCLUDE THE PUBLIC AND PRESS, UNDER THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 for confidential matters

14.1. Potential Dog Park (BW)

A new potential Dog Park was discussed

As proposed by Cllr Sims and seconded by Cllr Felstead it was **RESOLVED** to purchase the land *from NNDC*

The meeting closed at 20.00

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