



NORTH WALSHAM TOWN COUNCIL

Minutes of the Council Meeting

held on Tuesday 30 March 2021, Virtually by Zoom Conference

Present:

Town Councillors: Cllr Bull (Chair); Cllr Felstead; Cllr Fryer; Cllr Gotts; Cllr Gray; Cllr Heinrich; Cllr Hester; Cllr Melville; Cllr Murphy; Cllr Sims; Cllr Wright;

District/County Cllr: Cllr E Seward; Cllr V Gay

Town Clerk: Ms J Shields

Members of Public: 1

The meeting opened at 18.30

1. APOLOGIES FOR ABSENCE

No apologies were received – all Councillors present

2. DECLARATIONS OF INTEREST

Personal interests: None

Pecuniary interests: None

3. TO APPROVE MINUTES OF PREVIOUS COUNCIL MEETING – emailed with Agenda

(As per Standing Order 3t, to approve decisions/resolutions made as an accurate record)

As proposed by Cllr Murphy and seconded by Cllr Heinrich, it was **RESOLVED** that the minutes of the Virtual Council Meeting held on 23 February 2021 be agreed as an accurate record of the decisions made at the meeting

4. UPDATE ON MATTERS FROM PREVIOUS MINUTES

Decision/Action Log (Clerks report attached)

5. PUBLIC FORUM

(As per Standing Order 3e Items on this agenda only; Standing Order 3f Total duration 15mins max; Standing Order 3g Max 3mins per person; and Standing Order 3h Questions don't require a response at this meeting)

To receive verbal reports from a member of the public: No members of the public wished to speak

6. TO RECEIVE MONTHLY REPORTS

6.1. District & County Councillors – Available on NWTC website

7. MATTERS ARISING FOR DECISION/DISCUSSION BY THE TOWN COUNCIL

7.1. Pavilion

- New Survey

It was discussed that a previous survey stated the roof needed replacing, but the new survey has found that it will be fine for a lot more years yet.

- New Front Door

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The front door was agreed to be replaced and should be in keeping with the building.

As proposed by Cllr Murphy and seconded by Cllr Heinrich, it was **RESOLVED to go with the quote from Andy Brown @ £2650 +VAT**

- Pre-Planning application

Pre planning had not been favourable, they just sent a list of what is not allowed, we need to find out what would be acceptable. Councillors need to give their input

- New Lease

As the new survey was favourable and there was nothing structurally wrong with the pavilion, a new lease for 5 years was feasible

As proposed by Cllr Murphy and seconded by Cllr Heinrich, it was **RESOLVED to offer a new 5 year lease to Poppies Childrens Nursery**

7.2. To consider an agree reply to complaint made by Ex Councillor to PKF Littlejohn

It was discussed that the letter was a comprehensive response to all the complaints made

As proposed by Cllr Hester and seconded by Cllr Bull, it was **RESOLVED to agree the letter and email to PKF Littlejohn**

7.3. To consider adopting New model 'Foi Publication Scheme' from ICO

As proposed by Cllr Murphy and seconded by Cllr Heinrich, it was **RESOLVED to adopt the Foi Publication scheme**

7.4. To consider Policy amendments

7.4.1 Standing Orders - 18f & 18g, contracts & public & procurement threshold levels from NALC

7.4.2 Co-option policy

- 4.3 - *Candidates will be invited to introduce themselves within public participation and Councillors will have the opportunity to ask them questions*
- 4.6 - *The Co-option must be decided in public session and should be an early agenda item, allowing the successful candidate to sign the 'Declaration of Acceptance of Office' and become a Councillor with immediate effect and join the rest of the meeting*

7.4.3 Retention and Disposal Policy - added Disposal column

These were considered separately and voted on together

As proposed by Cllr Sims and seconded by Cllr Felstead, it was **RESOLVED to accept the amendments to the Standing Orders, Co-option Policy and Retention & Disposal policy**

7.5. To consider contribution/volunteering for the Virtual Big Bash run by the Good Neighbours (BW)

It was discussed that this is for local groups publishing things they do, its an annual event and this year it will be virtual. We've previously had a stand at the Big Bash, Councillor Murphy suggested adapting his slide show and would be happy to take this on

7.6. To consider Grant for Christmas Lights Dec 21 – £500

- Consider annual grant - £500

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It was discussed that grants can't do up-funding, but this isn't the case with Christmas Lights. Councillors were happy to give £500 towards new lights, to make the Town look attractive.

As proposed by Cllr Bull and seconded by Cllr Murphy, it was **RESOLVED to award £500 towards new lights and give an annual grant of £500** subject to the accounts and insurance being received annually

Councillor Hester abstained

7.7. To consider awarded s106 monies and using for wildflower seeding

It was discussed that s106 monies from the Persimmon build would be forth coming and it could be used for this purpose. The Council would keep buy the seed in bulk and residents could collect for seeding areas. We would need a type of seed for all conditions. It was also questioned why we should wait for s106 monies as this is the ideal season to seed

As proposed by Cllr Hester and seconded by Cllr Sims , it was **RESOLVED not wait for s106 monies but to buy a bulk of wildflower seeds up to £500 to give out to residents.**

8. FINANCE

8.1. To approve income and expenditure for February 2021

As proposed by Cllr Murphy and seconded by Cllr Heinrich, it was **RESOLVED to approve Income & Expenditure for February 2021**

8.2. To approve expenditure up to 18 March 2021

As proposed by Cllr Murphy and seconded by Cllr Heinrich, it was **RESOLVED to approve expenditure up to 18 March 2021**

9. CORRESPONDENCE AND ITEMS FOR INFORMATION ONLY

9.1. Attendance sheet (attached)

10. UPDATES

10.1. Vehicle Compound – completed, vehicles have been moved in

10.2. s106 Memorial Park meeting with NNDC – gone to head of planning for approval

11. TO RECEIVE REPORTS FROM COMMITTEES AND GROUPS – Available on NWTC website

11.1. Development & Amenities – 9 March 2021

12. ITEMS FOR NEXT AGENDA/LATE ITEMS FOR DISCUSSION ONLY

- Agree Drone area – gone to D&A
- Update about police at dog park – Cllr Murphy spoke to the Police

13. DATES OF FORTHCOMING MEETINGS AND EVENTS

13.1. Development & Amenities – Wednesday 7 April 2021, 18.30 Virtual Meeting

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- 13.2. Media & Information – Tuesday 13 April 2021, 18.30 Virtual meeting
- 13.3. Annual Town Meeting – Thursday 22 April, 18.30 Virtual meeting
- 13.4. Full Council – Tuesday 27 April 2021, 18.30 Virtual meeting
- 13.5. Annual Full Council – Tuesday 11 May 2021, 18.30, at (to be confirmed)

14. TO EXCLUDE THE PUBLIC AND PRESS, UNDER THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 for confidential matters

14.1. Car Parks

- Midland Rd – to contact NNDC and ask for lease requirements
- Bank Loke – to contact Haz and ask to take into consideration

The meeting closed at 19.30

Initials..... *hs*

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