



North Norfolk Town and Parish Forum Executive Committee– Minutes 19-02-2021 –Zoom

Agenda Item	Points raised	Decision/ outcomes/proposal/ recommendation to NNTPF	Actions	Person responsible
1. Welcome and introductions Apologies /Present	Apologies: Tim Adams and Russell Reeve Present Liz Withington Julie Chance , Richard Leeds,, Gordon Partridge Rosemary Thew, Jenny Melville Vivien Woods Peter Neatherway Mo Anderson-Dungar Gemma Harrison Paul Rice Richard Leeds			
2. Minutes	None as no meeting has taken place due to COVID-19			
Matters arising not on the agenda	None			
3. To Welcome new members	Members Welcomed			
4. Update of NNDC Second homes motion	Members advised of the outcome of the motion	LW to contact Emma Denny to see what follow up is possible through NNDC with MHCLG in regard to what the intentions of Government are and timescales in regard to 140 days letting ruling	To contact NNDC and report back to next meeting Agenda item for the next meeting	LW Plus JC – agenda
5. Where are we now	For benefit of new members an account was given of the journey of the forum from the initial concern re second homes and movement towards consideration of wider issues and development of Points clarified were that: <ul style="list-style-type: none">• Second homes campaign is not about being against	See section on Moving forward 1.Need to raise the profile and awareness of the issues of not	1. To send the original paper and National survey results to all members 2. To be included in the meeting with	JC All members

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	<p>second homes. It is understood this is a balancing act for income generation from second homes vs sustainable communities and in particular housing availability and affordability</p> <ul style="list-style-type: none">• Members felt the quarterly meetings initiated last year were well received and effective in generating communication and raising issues between NNDC and P/T-Cs Members wished to see this continue• NALC are currently gathering information on the impact of second homes	<p>just about money coming back into P/T-Cs but also about the impact on sustainability of communities, loss of starter homes, availability of housing stock and impact on affordable rents/house prices for local people</p>	<p>Duncan Baker on the 26-02-21</p> <p>See moving forward</p> <p>Agreed to send the survey and relevant documentation to the NALC executive committee and a request to work collaboratively with this. Secondly to make them aware of the NATIONAL survey completed by ourselves through National ALC and send them a copy</p>	<p>JC/LW</p> <p>JC/LW</p>
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<p>6. Moving Forward – Quarterly Meetings</p>	<ul style="list-style-type: none"> Quarterly meetings to continue by zoom until such time we can meet in person 	<p>1.Next meeting agreed to be middle to end of May after elections</p>	<p>1.To liaise with NNDC by 1st March to then invite all P/T-Cs before 07-03-2021 to allow time for councils to meet and make appropriate resolutions 2. Request P/T-Cs to send us a list of areas of concern so common threads can be identified to be on the agenda at our next meeting of the Executive and also determine agenda for the 3.May Quarterly Meeting Invite to include a further invite for P/T-Cs to pass a resolution to support and be involved with the NNTPF. 4.Include Update of what the latest concerns of the NNTPF are so as to encourage membership across North Norfolk</p>	<p>LW LW/JC LW/JC LW/JC</p>
<p>7. Moving forward – planning concerns</p>	<ul style="list-style-type: none"> Members wanted to pick up on some of the previous planning issues which were of concern and understand current 	<p>1.Liaise with NNDC to arrange for updates/feedback on /from NNDC Planning on the following areas. Update on: 1.The Planning White paper and in particular;</p>	<p>1.To liaise with Emma Denny, Philip Rowson and Iain Withington to arrange for the requested feedback if possible at the May Quarterly meeting</p>	<p>LW</p>

	<p>situation re Government White Paper on planning and impact on housing targets for local area</p> <ul style="list-style-type: none"> Members particularly interested if this would impact on preferred site allocations in the local plan 	<p>the effect on the local plan, housing targets, site allocations and preferred sites.</p> <ol style="list-style-type: none"> Changes to empty homes policy and council tax Feedback re the new planning software 106 money and how it is intended to use this money to provide more affordable homes 	<ol style="list-style-type: none"> To contact Philip Rowson re concerns over the link on planning letters not working and also continued concerns re site notices and delayed placing on site and appropriateness of locations 	<p>LW</p>
<p>8. Moving forward - Duncan Baker- MP Meeting 26-02-2020</p>	<p>Extensive discussion in regard to the purpose of the meeting but it was clear members wanted NNTPF to continue to be involved in the lobbying in person with Government as the Executive feel there is greater understanding of the issues and the impact on a wide range of councils and Nationally as a result of the NNTPF National Survey completed by National NALC on our behalf</p>	<ol style="list-style-type: none"> To make DB aware of what the role of the Forum is and what it has accomplished to date Ask DB to request a meeting with Robert Jenrick MCHLG for JC/LW/RT to attend to discuss the changes to legislation which are necessary for the effects of high number of second homes to be mitigated by local government 140 Day ruling – Request for DB to update as to where the current Government approach 	<ol style="list-style-type: none"> To confirm the topics of discussion with DB 	<p>JC</p>

		<p>to this is and any legislation that is intended/ moving through Parliament</p> <p>4. Express P/T-Cs concern over continued Covid breaches and need for continued social distancing schemes through summer as proposed by NNDC but funding is required</p>		
<p>9. Moving Forward – Fairer funding Review (FFR)</p>	<ul style="list-style-type: none"> • Discussion as to the implications of high numbers of second homes and the FFR. • Members felt particularly from the towns and larger parishes there would be interest in making responses to this process. 	<ol style="list-style-type: none"> 1. Agreed to liaise with NNDC Lucy Hulme re the FFR and obtain appropriate consultation dates and response issues 2. To include the link in the invite and update to P/T-Cs and relevant information to encourage and enable them to respond supporting the NN issues of second homes and other elements specific to our area. 	<ol style="list-style-type: none"> 1.To liaise with Lucy Hulme at NNDC re the FFR 2.Update to include info re the FFR and link to complete for all P/T-Cs 3. Update to be shared with the exec prior to sending. Any member with any relevant information re FFR they wish to incorporate please send by the 01-03-2021 4. update to be completed by 02-03-2021 	<p>LW</p> <p>LW</p> <p>JC</p> <p>All members</p>
<p>10. Moving forward – Flooding</p>	<ul style="list-style-type: none"> • Concerns expressed re the 	<ol style="list-style-type: none"> 1. Agreed to bring this back 	<ol style="list-style-type: none"> 1.All members to send 	<p>All</p>

	<p>number of Flood alerts in Broadland Parishes and also in urban areas with increased surface run off as a result of more extreme weather conditions.</p> <ul style="list-style-type: none"> Members were made aware of the inception of the Norfolk Strategic Flood alliance by PR but as yet little info available as to role and intended actions. Members requested to be kept updated 	<p>to the next executive meeting for further discussion with a view to developing an action plan for the Forum and P/T-Cs . this to be reported at the NNTPF Quarterly meeting in May and any further feedback identified</p>	<p>relevant information in regard to flooding in their areas to JC by 02-03-2021 PR to compile an item for the next executive meeting for consideration and determining of the main issues along with an NNTPF action plan 2.Flooding Action Plan to be included on the agenda for 26-03-2021 @3pm Zoom</p>	<p>members PR JC/LW</p>
<p>11. Moving forward – Federating Representation of P/T-Cs</p>	<ul style="list-style-type: none"> Suggested we need to ensure that breadth of representation of councils across the district. Concerns raised about making executive too large Need to look at any changes that would be required to Terms of Reference and constitution 	<ol style="list-style-type: none"> Agreed to look at how this could work in principle and what sort of coverage would be required Consider any reviews necessary to constitution 	<p>Bring back to the next meeting as a discussion document</p> <p>Item to be included on the Agenda for 26-03-2021</p>	<p>GP – RL to help if interested</p>
<p>12. Date of Next Meeting</p>	<p>26th March @3pm Zoom invite to be sent nearer the time</p>			