

# Council Summons & Agenda

Tuesday 28 April 2015

at 19:00 in the Council Chamber, New Road, North Walsham

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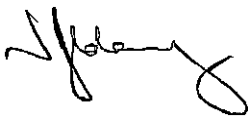
21 April 2015

Members of the Town Council

You are summoned to a meeting of the Town Council, to be held in the Council Chamber on **Tuesday 28 April 2015 at 19:00** for the transaction of business set out below.

Members are reminded to sign the attendance register before leaving the meeting.

Yours sincerely



Nick Clancy

Town Clerk

## **AGENDA: Meeting of the Town Council, 28 April 2015**

### **Part 1: Open to the Press and Members of the Public**

1. Administrative:
  - a. To receive declarations of interest
  - b. To receive apologies for absence
  - c. To receive and approve minutes of the Town Council meeting held on 31 March 2015
2. To adjourn the meeting for Public Participation and External Reports:
  - a. To receive the Crime Report from the Police, and to permit Members to raise matters relating to North Walsham. To include introduction to the Norfolk Safer Places Scheme (PC Emma Drew)
  - b. To receive reports from District and County Councillors relating to North Walsham, and to permit Members to raise matters relating to North Walsham
  - c. Public participation
3. To receive reports from the Town Mayor and Deputy Mayor
4. Items for decision by the Town Council:
  - a. Trees in New Cemetery, Bacton Road
  - b. Proposal from Cllr J R Belson, seconded by Cllr R Sims, to seek a review of the blind bend on Cherry Tree Lane with a view to installing a lighted warning sign on the approaches to the bend.
  - c. Recommendations from the Development & Amenities Committee:
    - i. Cemeteries: To open the gates at 8:00am and to close at 8:00pm, with the summer gatekeeper asked to take on the gate duties year-round
    - ii. War Memorial Park: To propose an open-ended trial period in which the gates would be kept open, to be evaluated monthly by the Committee.
    - iii. To propose that a specified dog park/exercise area be created at Trackside, that would be fenced off to provide safe exercising, socialising and training facility
    - iv. To propose that a review and update of the War Memorial Park byelaws be conducted.
  - d. Recycling/bottle banks
  - e. Mapping, location and supply of litter and dog waste bins, grit bins and defibrillators
  - f. Sunday artisan markets: consideration of charity donation for first quarter 2015
5. Items for information only:
  - a. Report from Highway Engineer on issues reported
  - b. Update on Hopkins Homes street naming
  - c. Update on Davenport's Magic Kingdom car boot sales and application of sole market rights
  - d. Update on VE Day 70 celebrations 'picnic in the park'
  - e. Update on Woodville Park play equipment project
  - f. Report on the meeting of the Regenerate North Walsham Committee held on 13 April 2015
  - g. Update on the purchase of telephone kiosk at White Horse Common for local library use
  - h. Update on new lighting column in Beech Drive
  - i. Flood risk: Norfolk County Council public presentation, 11:00am until 4:00pm on Tuesday 5 May 2015 at the Council Offices

6. Finance
  - a. To receive and approve payments and receipts since the last report
  - b. To receive and approve comparison of actual expenditure/income against estimates
  - c. To receive draft Accounts and Supporting Statements for the year ending 31 March 2015
  - d. To receive draft statement of financial activities for the War Memorial Park (Reg. Charity No. 304023) for the year ending 31 March 2015
  - e. To approve continuation of bank account signatories until new Council formally takes office and new signatories are set up
  
7. Planning Committee:
  - a. To receive minutes of the Planning Committee meetings held on 31 March and 14 April 2015
  
8. Other committees:
  - a. To receive the minutes of the Development & Amenities Committee meeting held on 14 April 2015
  
9. Dates of forthcoming Committee meetings
  
10. To receive items of correspondence, including:
  - a. Letter from Mr Ian Clark regarding possible future siting of the Council Offices
  - b. Letter from Mr James Wright regarding graffiti at Trackside
  - c. Letter from Mrs Hazel Sadler regarding traffic/parking along Northfield Road
  - d. The Bittern Line and Wherry Lines Community Rail Partnerships Annual Report 2014
  - e. Draft 2015/16 Guide for the Bittern and Wherry Lines – document available electronically for any who wish to view
  - f. Forwarded email from Rev Paul Cubitt regarding Heritage Open Days programme for 2015
  
11. Items for next agenda

## **Part II: Members of the public and press excluded**

12. Proposed sale of the Council Offices to JD Wetherspoon: Report on site visits
13. User Rights legal advice
14. St Nicholas Court: Is the Town Council able to act on the state of the precinct in the interests of public safety?
15. Other committees:
  - a. To receive the minutes of the Personnel & Grants Committee meeting held on 15 April
16. To discuss the recommendations of the Personnel & Grants Committee in respect of staff contracts, salaries and NALC/SLCC Joint Council salary scales, and the Development & Amenities Committee in respect of the Market Manager position
17. Report on interviews held on 28 April 2015 in respect of the Market Manager post