



# North Walsham Town Council

Mr N J Clancy *Town Clerk*

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## Council Summons & Agenda

Tuesday 26 April 2016

at 19:00 in the Council Chamber, New Road, North Walsham

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20 April 2016

Members of the Town Council

You are summoned to attend a meeting of the Town Council, to be held in the Council Chamber on **Tuesday 26 April 2016 at 19:00** for the transaction of business set out below. A reminder that items not on the agenda may not be raised.

Members are reminded to sign the attendance register before leaving the meeting.

Yours sincerely

N J Clancy

Town Clerk

Office hours: Monday to Friday 9.30am to 12.30pm

[www.northwalsham-town.co.uk](http://www.northwalsham-town.co.uk)

*Non nobis sed omnibus - Not for ourselves, but for all*



# **AGENDA: Meeting of North Walsham Town Council on 26 April 2016**

## **Part I: Open to the Press and Members of the Public**

### **1. Administrative:**

- a. To receive declarations of interest
- b. To receive apologies for absence
- c. To receive and approve minutes of the Town Council meeting held on 29 March 2016
- d. To receive minutes of the Extraordinary Council meeting held on 12 April 2016

### **2. To adjourn the meeting for Public Participation and External Reports:**

- a. To receive the Crime Report from the Police, and to permit Members to raise matters relating to North Walsham.
- b. To receive reports from District and County Councillors relating to North Walsham, and to permit Members to raise matters relating to North Walsham
- c. Public participation, including presentation by My Paul Jones of TT Jones Electrical Ltd, the Council's street lighting contractor, on the benefits of linked projects

### **3. To receive reports from the Town Mayor and Deputy Mayor**

### **4. Items for decision/discussion by the Town Council:**

- a. Co-option of Councillors
- b. Relocation: Report on meeting with NNDC on 21 April 2016, and discussion of actions required
- c. Bus shelters
- d. Review of War Memorial Park opening, and report on associated correspondence
- e. Spa Common: Common Land, and proposals for use
- f. Community Payback Service
- g. Woodville Park Project and North Walsham Play
- h. Email spam
- i. Town Guide
- j. Arts North Norfolk and the Information Centre
- k. Town Cryer
- l. Town Centre

### **5. Items for information only:**

- a. Updates on:
  - i. Events on War Memorial Park
  - ii. Oak Tree Sculpture
- b. SAM2 speed warning signs: Update
- c. Highways update
- d. Planning enforcement update
- e. Citizens' Advice Bureau
- f. North Norfolk Community Transport

### **6. Finance**

- a. To receive and approve payments and receipts for March 2016 and payments for the period up to 25 April 2016
- b. To consider quotes for resurfacing Midland Road Car Park
- c. Revised quotation for dog area on Trackside

- d. Quotes for repairs to skate park (if available)

**7. Planning Committee:**

- a. To receive the minutes of the meetings held on 29 March and 12 April 2016

**8. Reports from Other Committees and Groups:**

- a. To receive draft minutes of the Annual Town Meeting held on 5 April 2016
- b. To receive minutes of the Christmas Lights Group meeting held on 3 February 2016
- c. To receive minutes of the Markets Group meeting held on 18 February 2016

**9. Dates of forthcoming meetings:**

- a. Friday 29 April 2016 @ 6:45pm – Civic Dinner, Community Centre
- b. Tuesday 3 May 2016 @ 6:30pm – Media & Information Committee
- c. Tuesday 10 May 2016 @ 6:30pm – Meeting with NNDC on Local Plan
- d. Tuesday 17 May 2016 @ 6:30pm – Planning Committee (**note change to usual practice**)
- e. Tuesday 17 May 2016 @ 7:00pm – Annual Town Council Meeting
- f. Tuesday 24 May 2016 @ 6:00pm – Development & Amenities Committee
- g. Tuesday 24 May 2016 @ 7:00pm – Funday Committee

**10. To receive items of correspondence, including:**

- a.

**11. Items for next agenda**

**PART II: Press and Members of the Public Excluded**

**12. Update from Personnel & Grants Committee**