



North Walsham Town Council

Mr N J Clancy *Town Clerk*

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Council Summons & Agenda

Tuesday 29 March 2016

at 19:00 in the Council Chamber, New Road, North Walsham

17 February 2016

Members of the Town Council

You are summoned to attend a meeting of the Town Council, to be held in the Council Chamber on **Tuesday 29 March 2016 at 19:00** for the transaction of business set out below. A reminder that items not on the agenda may not be raised.

Members are reminded to sign the attendance register before leaving the meeting.

Yours sincerely

N J Clancy

Town Clerk

Office hours: Monday to Friday 9.30am to 12.30pm

www.northwalsham-town.co.uk

Non nobis sed omnibus - Not for ourselves, but for all



AGENDA: Meeting of North Walsham Town Council on 29 March 2016

Part I: Open to the Press and Members of the Public

1. Administrative:

- a. To receive declarations of interest
- b. To receive apologies for absence
- c. To receive and approve minutes of the Town Council meeting held on 23 February 2016

2. To adjourn the meeting for Public Participation and External Reports:

- a. To receive the Crime Report from the Police, and to permit Members to raise matters relating to North Walsham.
- b. To receive reports from District and County Councillors relating to North Walsham, and to permit Members to raise matters relating to North Walsham
- c. Public participation

3. To receive reports from the Town Mayor and Deputy Mayor

4. Items for decision/discussion by the Town Council:

- a. Council vacancies: next steps
- b. Citizens' Advice Bureau
- c. Dogs in St Nicholas Churchyard: Report on meeting on 22 March 2016; report/request from North Walsham in Bloom; bag dispensers; signage
- d. Spa Common: Report on residents' meeting on 23 March 2016; consideration of proposals
- e. Representation at meeting of North Walsham Heritage Group concerning the new Heritage Centre
- f. North Norfolk Tourism Overview & Management Forum: second homes council tax and tourism in Norfolk
- g. Recommendations from Development & Amenities Committee:
 - i. Circus Tyanna: Dates
 - ii. RNW Fireworks Display
 - iii. Woodville Park Project: Revised plan
 - iv. Trackside: Dog exercise area
 - v. Midland Road Car Park
 - vi. Market Cross

5. Items for information only:

- a. Updates on:
 - i. Bluebell Pond
 - ii. Events on War Memorial Park
 - iii. Oak Tree Sculpture
 - iv. North Walsham Play
- b. Street lighting: Upgrading Town Council-owned lights to LED
- c. Freedom of Information (FOI) Act requests: Precept 2016/17
- d. Technical consultation on the implementation of planning changes (Housing & Planning Bill consultation)
- e. Norfolk County Council consultation on local list for validation of planning applications

- f. SAM2 speed warning signs: Update

6. Finance

- a. To receive and approve payments and receipts for February 2016 and payments for the period up to 24 March 2016
- b. To consider quotes for resurfacing Midland Road Car Park
- c. New tractor
- d. Insurance
- e. Playground insurance
- f. Appointment of auditor for 2015/16 accounts
- g. Increase petty cash to £200
- h. Report on internal finance checks

7. Planning Committee:

- a. To receive the minutes of the meetings held on 23 February and 8 March 2016

8. Reports from Other Committees and Groups:

- a. To receive minutes of the Development & Amenities Committee meeting held on 16 February 2016
- b. To receive minutes of the Funday Committee meeting held on 27 January 2016

9. Dates of forthcoming meetings:

- a. Tuesday 5 April 2016 @ 7:30pm – Annual Town Meeting, Community Centre
- b. Wednesday 6 April 2016 @7:00pm – Neech Loan Fund Trustees
- c. Wednesday 13 April 2016 @ 6:30pm – Christmas Lights Group
- d. Thursday 14 April 2016 @ 6:45pm – Markets Group
- e. Tuesday 19 April 2016 @ 6:30pm – Funday
- f. Tuesday 19 April @ 7:30pm – Development & Amenities Committee
- g. Friday 29 April 2016 @ 6:45pm – Civic Dinner, Community Centre
- h. Tuesday 10 May 2016 @ 6:30pm – Meeting with NNDC on Local Plan
- i. Tuesday 17 May 2016 @ 6:30pm – Planning Committee (**note change to usual practice**)
- j. Tuesday 17 May 2016 @ 7:00pm – Annual Town Council Meeting

10. To receive items of correspondence, including:

- a. Invitation to “Bluebell Pond Clean” on Sunday 24 April 2016
- b. Letter dated 17 March 2016 from Nick Baker (Corporate Director, NNDC) re improvements to NNDCs Planning service
- c. Email dated 18 March 2016 from Rev Paul Cubitt regarding the Civic Service on 19 June 2016
- d. Letter from Nick Johnson (Planning Services Manager, Norfolk County Council) regarding electronic consultations for planning applications
- e.

11. Items for next agenda

PART II: Press and Members of the Public Excluded

12. Update from Personnel & Grants Committee: