

# Council Summons & Agenda

Tuesday 15 December 2015

at 19:00 in the Council Chamber, New Road, North Walsham

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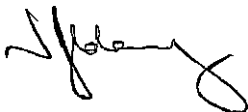
8 December 2015

Members of the Town Council

You are summoned to attend a meeting of the Town Council, to be held in the Council Chamber on **Tuesday 15 December 2015 at 19:00** for the transaction of business set out below. A reminder that items not on the agenda may not be raised.

Members are reminded to sign the attendance register before leaving the meeting.

Yours sincerely



For: Nick Clancy

Town Clerk

## **AGENDA: Meeting of the Town Council, 15 December 2015**

### **Part I: Open to the Press and Members of the Public**

1. Administrative:
  - a. To receive declarations of interest
  - b. To receive apologies for absence
  - c. To receive and approve minutes of the Town Council meeting held on 24 November 2015 & ExtraOrdinary Meeting held on 27 November 2015
2. To adjourn the meeting for Public Participation and External Reports:
  - a. To receive the Crime Report from the Police, and to permit Members to raise matters relating to North Walsham.
  - b. To receive reports from District and County Councillors relating to North Walsham, and to permit Members to raise matters relating to North Walsham
  - c. Public participation including presentation to the Council by Matt Worden, Maintenance Projects Manager, Norfolk County Council Community & Environmental Services Department on the Proposal for Removal of Street Lighting on the B1150 Norwich Road
3. To receive reports from the Town Mayor and Deputy Mayor
4. Items for decision/discussion by the Town Council:
  - a. To discuss Proposal for Removal of Street Lighting on the B1150 Norwich Road following above presentation
  - b. To consider Co-option procedures and advertising of Three Vacancies
  - c. To consider correspondence related to Farman Avenue & to receive Report from the Town Mayor
  - d. To consider donation to the Heritage Society of the Souvenir Book relating to North Walsham Celebrations of the Coronation of King George V & Queen Mary and Book recording donations to the Diamond Jubilee Celebrations in 1897
  - e. To consider request for repairs to the Oak Tree Sculpture in Memorial Park
  - f. To consider possibility of taking on Highway Verge Cutting as a delegated function from Norfolk County Council as outlined in correspondence from C Cllr Timewell (information on funding to be provided at the meeting)
  - g. To consider and approve arrangements for Motor Insurance for 2016/17
  - h. To consider locations and future arrangements for dog waste bin collections
  - i. To discuss items for Parish Partnerships Bid 2016/17
5. Items for information only:
  - a. Update on relocation
  - b. Level 2 Award Course for Personal Licence – Market Manager
6. Finance
  - a. To receive and approve payments and receipts for November 2015 and payments for the period up to 15 December 2015
  - b. Precept 2016/17: to note granting of extension for submission to NNDC to 15 January 2016 and to consider scheduling Precept Meeting for 12 January 2016 (immediately following Planning Committee)
  - c. To note satisfactory completion of Council Bank Account Signatories

7. Planning Committee:
  - a. To receive the minutes of the meeting held on 24 November 2015
8. Reports from Other Committees and Groups:
  - a. Christmas Lights Group Meeting 17 November 2015
  - b. Markets Group Meeting 19 November 2015
9. Dates of forthcoming Committee meetings:
  - a. Planning Committee 12 & 26 January 2016
  - b. Town Council 26 January 2016
10. To receive items of correspondence  
(Awaiting written request from Cllr Melville on a licensing issue – a burger van trading near the Station)
11. Items for next agenda

**PART II: Press and Members of the Public Excluded**

12. To receive Minutes of the Personnel & Grants Committee Meetings held on 15 October and 17 November 2015