

Council Summons & Agenda

Tuesday 24 November 2015

at 19:00 in the Council Chamber, New Road, North Walsham

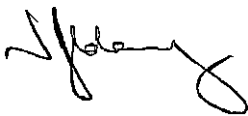
19 November 2015

Members of the Town Council

You are summoned to attend a meeting of the Town Council, to be held in the Council Chamber on **Tuesday 24 November 2015 at 19:00** for the transaction of business set out below. A reminder that items not on the agenda may not be raised. Please note that an informal meeting of Town Councillors will be held following Part II.

Members are reminded to sign the attendance register before leaving the meeting.

Yours sincerely



Nick Clancy

Town Clerk

AGENDA: Meeting of the Town Council, 24 November 2015

Part I: Open to the Press and Members of the Public

1. Administrative:
 - a. To receive declarations of interest
 - b. To receive apologies for absence
 - c. To receive and approve minutes of the Town Council meeting held on 27 October 2015
 - d. To receive and approve minutes of the Precept Meeting held on 10 November 2015
2. To adjourn the meeting for Public Participation and External Reports:
 - a. To receive the Crime Report from the Police, and to permit Members to raise matters relating to North Walsham.
 - b. To receive reports from District and County Councillors relating to North Walsham, and to permit Members to raise matters relating to North Walsham
 - c. Public participation, including presentation to the Council on the North Walsham Good Neighbour Scheme
3. To receive reports from the Town Mayor and Deputy Mayor
4. Items for decision/discussion by the Town Council:
 - a. Local Plan 2016-36: discussion of potential site allocations
 - b. To agree new Standing Orders, as recommended by the Personnel & Grants Committee
 - c. To agree new Co-Option Guidance
 - d. Co-option timetable
 - e. CCTV system
 - f. Office opening over Christmas and New Year.
5. Items for information only:
 - a. Report on visit by Commonwealth War Graves Commission representative re concern about a war grave at New Cemetery, Bacton Road
 - b. Update on relocation
 - c. Report on Neighbourhood Planning costs (information from Holt and Cringleford)
 - d. Christmas Shop Window Competition
6. Finance
 - a. To receive and approve payments and receipts for October 2015 and payments for the period up to 20 November 2015
 - b. Precept 2016/17: to consider further items for consideration
 - c. Precept 2016/17: presentation of initial precept calculation
 - d. Bank account signatories update
7. Planning Committee:
 - a. To receive the minutes of the meetings held on 27 October and 10 November 2015
8. Reports from Other Committees and Groups:
 - a. To receive the minutes of the Market Meeting held on 27 October 2015.

9. Dates of forthcoming Committee meetings:
 - a. 25 November 2015: Visit from NNDC to check old UDC records in basement
 - b. 26 November 2015 : Planning Workshop at Bodham
 - c. 28 November 2015: Christmas Lights Switch-On & Street Fair
 - d. 4 December 2015: Community Action Norfolk discussion event on Norfolk's rural economy, at Aylsham Town Hall, 3-5pm
 - e. 9 December 2015: Neech Loan Fund Trustees
 - f. 15 December 2015: Final Planning Committee and Council meetings for 2015
10. To receive items of correspondence
11. Items for next agenda

Part II: Press and Members of the Public Excluded

12. Registration of Council land: to approve payment to Land Registry for documentation relating to Bluebell Pond
13. To receive minutes of the Personnel & Grants Committee meeting held on 4 November 2015
14. To discuss matters arising from the meeting with the Town Clerk on 11 November 2015.

An informal meeting of Town Councillors will follow Part II