

Council Summons & Agenda

Tuesday 28 July 2015

at 19:00 in the Council Chamber, New Road, North Walsham

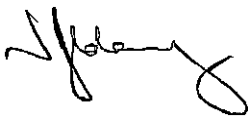
22 July 2015

Members of the Town Council

You are summoned to a meeting of the Town Council, to be held in the Council Chamber on **Tuesday 28 July 2015 at 19:00** for the transaction of business set out below.

Members are reminded to sign the attendance register before leaving the meeting.

Yours sincerely



Nick Clancy

Town Clerk

AGENDA: Meeting of the Town Council, 30 June 2015

Part 1: Open to the Press and Members of the Public

1. Administrative:
 - a. To receive declarations of interest
 - b. To receive apologies for absence
 - c. To receive and approve minutes of the Town Council meeting held on 30 June 2015
2. To adjourn the meeting for Public Participation and External Reports:
 - a. To receive the Crime Report from the Police, and to permit Members to raise matters relating to North Walsham.
 - b. To receive reports from District and County Councillors relating to North Walsham, and to permit Members to raise matters relating to North Walsham
 - c. Public participation
3. To receive reports from the Town Mayor and Deputy Mayor
4. Items for decision by the Town Council:
 - a. Consideration of proposal for reversal of traffic flow through North Walsham town centre
 - b. Norfolk County Council (Highways) Parish Partnership Scheme 2016/17
 - c. Proposed merger of Funday Committee and Christmas Lights Group
5. Council Recess August 2015: Delegated Powers for the Town Clerk, Town Mayor and Deputy Mayor
6. Items for information only:
 - a. Update from Highway Engineer on White Horse Common traffic concerns
 - b. War Memorial Park opening times
7. Finance
 - a. To receive and approve payments and receipts for the period up to 21 July 2015
 - b. To receive and approve report of actual spend/receipts against estimates up to 21 July 2015
 - c. Imposition of Bank Charges on Town Council accounts
 - d. To agree delegated authority to allow the Town Clerk to approve essential urgent works without waiting for full Council approval, where specific grounds (eg health & safety) exist
 - e. Proposed Estimates meeting dates for 2016/17 Precept setting
8. Planning Committee:
 - a. To receive the minutes of the meetings held on 30 June and 14 July 2015
9. Reports from Other Committees and Groups:
 - a. To receive the minutes of the Funday Committee meetings held on 16 June and 14 July 2015
 - b. To receive the minutes of the Media & Information Committee meeting held on 23 June 2015
 - c. To receive the minutes of the Personnel & Grants Committee meeting held on 23 June 2015

- d. To receive the minutes of the Personnel & Grants Committee (Grants) meeting held on 23 June 2015
- e. To receive the minutes of the Development & Amenities Committee meeting held on 24 June 2015

10. Dates of forthcoming Committee meetings

11. To receive items of correspondence

12. Items for next agenda

Part II: Members of the public and press excluded

13. To receive the minutes of the Special Meetings of the Town Council held on 14 and 20 July 2015
14. Council Office Relocation
15. Information Office:
 - a. Report of meeting with Arts North Norfolk on 22 July 2015
 - b. Report of meeting with Information Office volunteers on 22 July 2015
 - c. Consideration of proposal to merge Information Office into Arts North Norfolk at 1 Market Place
16. Council policy documents:
 - a. To agree new Town Council Communications protocol
17. Consideration of grant applications:
 - a. Revised application from the youth organisation Catch 21
 - b. North Walsham Heritage Group, for assistance with costs associated with the Heritage Open Days in September 2015
18. Summer refreshment provision on the War Memorial Park