

Council Summons & Agenda

Tuesday 30 June 2015

at 19:00 in the Council Chamber, New Road, North Walsham

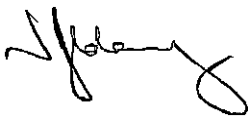
16 June 2015

Members of the Town Council

You are summoned to a meeting of the Town Council, to be held in the Council Chamber on **Tuesday 30 June 2015 at 19:00** for the transaction of business set out below.

Members are reminded to sign the attendance register before leaving the meeting.

Yours sincerely



Nick Clancy

Town Clerk

AGENDA: Meeting of the Town Council, 30 June 2015

Part 1: Open to the Press and Members of the Public

1. Administrative:
 - a. Introduction of new Town Councillors
 - b. To receive declarations of interest
 - c. To receive apologies for absence
 - d. To receive and approve minutes of the Town Council meeting held on 26 May 2015
2. To adjourn the meeting for Public Participation and External Reports:
 - a. To receive the Crime Report from the Police, and to permit Members to raise matters relating to North Walsham.
 - b. To receive reports from District and County Councillors relating to North Walsham, and to permit Members to raise matters relating to North Walsham
 - c. Public participation
3. To receive reports from the Town Mayor and Deputy Mayor
4. Items for decision by the Town Council:
 - a. Street naming and numbering: To consider whether to retain the process or pass responsibility to NNDC (North Walsham Town Council is the only parish council in the district to retain this function)
 - b. Traffic concerns at White Horse Common
 - c. Proposal from Funday Committee and Christmas Lights Group to merge into an Events Committee to cover all Council events
 - d. Westover Vets Fun Dog Show, Sunday 16 August 2015
 - e. Norfolk County Council Parish Partnership Scheme 2016/17
 - f. Street Lighting – Contractor’s report June 2015 and obsolete components
 - g. Recycling – bottle banks at Sainsburys car park
5. Items for information only:
 - a. Update on training for Councillors
 - b. Report on meeting with North Walsham High School Youth Council and possible future youth event
 - c. Update on Highways issues – Blocked drains on bypass, and Melbourne Road
 - d. Report on tree damage in the War Memorial Garden
6. Finance
 - a. To agree a Financial Risk Management Policy document
 - b. To receive and approve payments and receipts for the period up to 23 June 2015
 - c. To receive and approve report of actual spend/receipts against estimates up to 23 June 2015
 - d. To approve revised format for reporting, as per (a) and (b) above
 - e. To approve final audited accounts for signature and return to the external auditor
 - f. To approve final audited accounts for the War Memorial Park
 - g. To approve quote for work on Council-owned trees
 - h. To approve grant recommendations and to receive minutes of the Personnel & Grants Committee (Grants) meeting held on 23 June 2015

7. Planning Committee:
 - a. To receive the minutes of the meetings held on 26 May and 9 June 2015
8. Reports from Other Committees and Groups:
 - a. To receive report from the meeting of the Bittern Line Community Rail Partnership meeting held on 3 June 2015
9. Dates of forthcoming Committee meetings
10. To receive items of correspondence
11. Items for next agenda

Part II: Members of the public and press excluded

12. Update on proposed sale of the Council Offices to JD Wetherspoon
13. Report on meeting with local Members of North Norfolk District Council
14. To receive the minutes of the Personnel & Grants Committee Co-option Panel meeting held on 8 June 2015
15. Co-option to Town Council Committees
16. Norfolk Park Homes/Dream Lodge
17. Letter from Norman Lamb MP re House of Hobbies planning application
18. Markets: press story
19. Dementia Friendly Town: Launch Event on 21 July 2015