

Council Summons & Agenda

Tuesday 28 February 2017

at 19:00 at the Dayspring Centre, Black Swan Loke, North Walsham

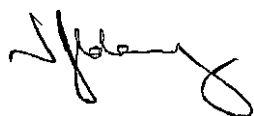
21 February 2017

Members of the Town Council

You are summoned to attend a meeting of the Town Council, to be held at the Dayspring Centre on **Tuesday 28 February 2017 at 19:00** for the transaction of business set out below. A reminder that items not on the agenda may not be raised.

Members are reminded to sign the attendance register before leaving the meeting.

Yours sincerely



N J Clancy

Town Clerk

AGENDA: Meeting of North Walsham Town Council on 28 February 2017

at the Dayspring Centre, Black Swan Loke, North Walsham commencing at 19:00

Open to the Press and Members of the Public

1. Administrative:

- a. To receive declarations of interest and to agree dispensations
- b. To receive apologies for absence
- c. To receive and approve minutes of the meeting of the Town Council held on 31 January 2017

2. To adjourn the meeting for Public Participation and External Reports:

- a. To receive the Crime Report from the Police, and to permit Members to raise matters relating to North Walsham.
- b. To receive reports from District and County Councillors relating to North Walsham, and to permit Members to raise matters relating to North Walsham
- c. Public participation

3. To receive reports from the Town Mayor and Deputy Mayor

4. Items for decision/discussion by the Town Council:

- a. Town Development Strategy: To review options for drafting a town strategy alongside ongoing input to the Local Plan
- b. Crime report for North Walsham: To consider response to changes introduced by the Police & Crime Commissioner, which do not break data down to local level
- c. Lighting: To consider further quotes for installation in Black Swan Loke
- d. Footpaths: To consider possible actions to restore access between Hall Lane and New Road
- e. Christmas Lights Group and Funday Committee: To consider actions required arising from the proposed merger of the two groups
- f. Information Office: To consider actions required for relaunching the service in Kings Arms Loke
- g. Spa Common: To consider recommendation from the Development & Amenities Committee on future use
- h. Trackside: To consider recommendation from the Development & Amenities Committee about proposed sign on Norwich Road
- i. Market Cross: To consider quote for building a removable stage to place within the structure, as first part of renovation/restoration (from a recommendation from Heritage England)
- j. Yarmouth Road traffic: To consider support for a request to Highways for parking restrictions in the vicinity of St Nicholas School

5. Items for information:

- a. To receive update on street naming request for Persimmon Homes development
- b. To receive update on request for bench near taxi rank
- c. Council Offices: To receive latest asbestos report
To receive update on works progress
- d. To receive report on meeting with Norfolk County Council Market Towns Team
- e. Report on the SLCC Clerks' Conference 2017

6. Finance

- a. To receive and approve final payments and receipts for January 2017 and payments to date in February 2017

- b. To review and approve insurance schedule for 2017/18
- c. To consider forming a Finance Committee

7. Reports from Committees and Groups:

- a. To receive minutes of the Markets Group meeting held on 1 December 2016
- b. To receive minutes of the meeting of the Development & Amenities Committee meeting held on 31 January 2017
- c. To receive updates from Council representatives to external organisations, including RNW, SNAP, Bittern Line Partnership, North Walsham in Bloom

8. Dates of forthcoming meetings and events:

- a. Thursday 2 March 2017: Markets Group
- b. Tuesday 7 March 2017: Media & Information Committee
- c. Tuesday 21 March 2017: Development & Amenities Committee
- d. Sunday 26 March 2017: Market

9. To receive items of correspondence

10. Items for next agenda

11. Items requiring a resolution under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 to exclude members of the press and public due to the confidential nature of the business to be discussed, including:

- a. Staffing
- b. Cemetery Lodge lease