

# Council Summons & Agenda

Tuesday 25 October 2016

at 19:00 at the Dayspring Centre, Black Swan Loke, North Walsham

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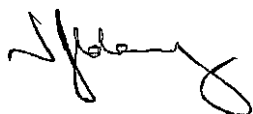
20 October 2016

Members of the Town Council

You are summoned to attend a meeting of the Town Council, to be held at the Dayspring Centre on **Tuesday 25 October 2016 at 19:00** for the transaction of business set out below. A reminder that items not on the agenda may not be raised.

Members are reminded to sign the attendance register before leaving the meeting.

Yours sincerely



N J Clancy

Town Clerk

**AGENDA: Meeting of North Walsham Town Council on 25 October 2016  
at the Dayspring Centre, Black Swan Loke, North Walsham commencing at 19:00  
Open to the Press and Members of the Public**

**1. Administrative:**

- a. To receive declarations of interest
- b. To receive apologies for absence
- c. To receive and approve minutes of the Town Council meeting held on 27 September 2016

**2. To adjourn the meeting for Public Participation and External Reports:**

- a. To receive the Crime Report from the Police, and to permit Members to raise matters relating to North Walsham.
- b. To receive reports from District and County Councillors relating to North Walsham, and to permit Members to raise matters relating to North Walsham
- c. Public participation

**3. To receive reports from the Town Mayor and Deputy Mayor**

**4. Items for decision/discussion by the Town Council:**

- a. To consider changes to Standing Orders Section 1, regarding the location and date of meetings, and to Section 4.5 in relation to the Funday Committee and Christmas Lights Group
- b. To consider recommendations from the Development & Amenities Committee as follows:
  - i. To enter into an agreement with Norfolk County Council to assume delegated responsibility for maintaining urban grass verges
  - ii. To establish a vehicle compound on the War Memorial Park for secure parking of Council vehicles
  - iii. To establish a base on the War Memorial Park, within the compound, to house a base for North Walsham Velo
  - iv. To consider fees for Council services (cemeteries and temporary garden plots)
  - v. To establish a public second dog exercise area at Council-owned land at Spa Common
  - vi. To accept quote from HAGS-SMP for the installation of a new centre-piece tubular slide at War Memorial Park
- c. To consider the proposed bus station/interchange

**5. Finance**

- a. To receive and approve mid-year expenditure/budget reports
- b. To receive and approve payments and receipts for September 2016

**6. Planning Committee:**

- a. To receive the minutes of the meetings held on 27 September and 11 October 2016

**7. Reports from Other Committees and Groups:**

- a. To receive the minutes of the Markets Group meeting held on 1 September 2016
- b. To receive the minutes of the Christmas Lights Group meeting held on 7 September 2016

- c. To receive the minutes of the Development & Amenities Committee meeting held on 20 September 2016
- d. To receive the minutes of the Funday Committee meeting held on 20 September 2016
- e. To receive update from the Regenerate North Walsham representative
- f. To receive updates from Council representatives to external organisations

**8. Dates of forthcoming meetings and events:**

- a. Tuesday 1 November 2016, 18:30: Media & Information Committee
- b. Thursday 3 November 2016, 18:45: Markets Group
- c. Tuesday 8 November 2016, 19:00: Dementia Awareness training workshop for Members
- d. Tuesday 15 November 2016, 18:00: Development & Amenities Committee
- e. Saturday 26 November 2016: Christmas Lights Switch-on (Market Place closed to traffic from 11am)
- f. Sunday 18 December 2016: Christmas Market (including best Christmas-dressed stall competition; all proceeds from stall fees to Town Mayor's charity fund)

**9. To receive items of correspondence**

**10. Items for next agenda**

**11. Items requiring a resolution under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 to exclude members of the press and public due to the confidential nature of the business to be discussed, including:**

- a. Information Office contract
- b. Office matters