



Notice of North Walsham Town Council Meeting

21 March 2018

Members of the Town Council

You are hereby summoned to attend the Full Council Meeting of North Walsham Town Council to be held at the **Dayspring Centre, Black Swan Loke, Nth Walsham** on **Tuesday 27 March 2018, at 19:00**

Should you be unable to attend please phone/email with your apologies and reasons.

Yours sincerely

J. Shields

Acting Town Clerk

AGENDA

1. **DECLARATION OF INTEREST**

To receive declarations of interest for agenda items and consider requests for dispensation

2. **APOLOGISES FOR ABSENCE**

To receive and accept apologies for absence

3. **MINUTES OF PREVIOUS MEETING**

To receive, approve and sign minutes of the meeting 27 February 2018.

4. **TO ADJOURN THE MEETING FOR PUBLIC PARTICIPATION AND EXTERNAL REPORTS**

(Max 3mins per person, 15 mins total duration as per Standing Orders 1.7/1.8)

- a. Presentation from the Rotary Organisation
- b. To receive reports from District and County Councillors relating to North Walsham
- c. Public participation

5. **TO RECEIVE REPORT FROM THE TOWN MAYOR**

6. **ITEMS FOR DECISION/DISCUSSION BY THE TOWN COUNCIL**

- a. To consider how we use Slack
- b. Update on Cemetery Lodge
- c. To consider moving Town Council meetings to Kings Arms Street, Ceremony Room
- d. Team Building

- e. Update on Vehicle Compound
- f. To consider Titchfest Management plan for use of Memorial park 14-16 September 2018
- g. To consider Funday Management plan for use of Memorial park 22-24 June 2018
- h. To receive nominations for vacancy on Personnel committee

7. ITEMS FOR INFORMATION ONLY

- a. Action Log
- b. Norfolk ALC Training & Events Calendar for May

8. FINANCE

- a. To receive and approve payments and receipts for February 2018
- b. To receive and approve payments up to 20 March 2018
- c. To consider grant application from WW1 - £500
- d. To consider grant application from Broadland Ducks Car Club - £485
- e. To consider grant application from North Walsham Funday - £500
- f. To consider grant application from St Nicholas Church - £500

9. TO RECEIVE REPORTS FROM GROUPS AND COMMITTEES

- a. Finance Committee Minutes - 18 October 2017
- b. Personnel & Grants Minutes - 6 February 2018
- c. Media & Information Minutes - 7 February 2018
- d. Development & Amenities Minutes - 13 February 2018

10. DATES OR FORTHCOMING MEETINGS AND EVENTS

- a. Annual Town Meeting - Tuesday 3 April 2018, 19.30 at Day Spring Centre
- b. Personnel Meeting - Monday 9 April 2018, 18.30 at Kings Arms Street
- c. Media & Information - Monday 9 April 2018, 19.00 at Kings Arms Street
- d. Planning Meeting - Tuesday 10 April 2018, 18.30 at Day Spring Centre
- e. Development & Amenities - Tuesday 10 April 2018, 19.00 at Day Spring Centre
- f. Planning Meeting - Tuesday 24 April 2018, 18.30 at Day Spring Centre
- g. Town Council Meeting - Tuesday 24 April 2018, 19.00 at Day Spring Centre

11. ITEMS FOR NEXT AGENDA