

NORTH WALSHAM TOWN COUNCIL  
17 May 2016

**Minutes of the Annual Meeting of the Town Council held on 17 May 2016**

**Town Mayor:** Cllr B West

**Town Councillors Present:**

Cllr A Canham	Cllr F Choudhury
Cllr B Hester	Cllr J Melville
Cllr R Murphy	Cllr R Sims
Cllr S Stuckey	Cllr A Thirtle
Cllr D Turner	Cllr E Wheeler
Cllr J Witte	

The meeting opened at 19:03.

**Part I: Open to the Press and Members of the Public**

**1 ELECTION OF TOWN MAYOR FOR 2016/17**

As proposed by Cllr Wheeler seconded by Cllr Stuckey, it was **RESOLVED**

**That Cllr Barry Hester be elected Town Mayor for 2016/17.**

**2 APOLOGIES FOR ABSENCE**

Apologies were received from Cllrs Bull, Fryer and Seward.

**3 ELECTION OF DEPUTY MAYOR FOR 2016/17**

Cllr Witte was proposed by Cllr Wheeler, but not seconded. As proposed by Cllr Turner and seconded by Cllr Murphy, it was **RESOLVED**

**That Cllr Sallie Stuckey be elected Deputy Mayor for 2016/17.**

**4 APPOINTMENT OF MEMBERS TO TOWN COUNCIL COMMITTEES**

The Town Mayor reminded Members that the Mayor and Deputy were ex-officio members of all committees. The following Committee appointments were made for 2016/17, in line with Standing Order 4.5:

Planning: All Members

Personnel & Grants: Cllrs Bull, Fryer, Melville, Seward and West

Development & Amenities: Cllrs Bull, Melville, Sims, Thirtle and Turner

Media & Information: Cllrs Melville, Wheeler and Witte

Christmas Lights Group: Cllrs Choudhury, Melville, Murphy and Stuckey

Funday: Cllrs Canham, Murphy, Stuckey, Turner and Wheeler.

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**5 APPOINTMENT OF REPRESENTATIVES TO EXTERNAL BODIES**

The following appointments were made for 2016/17:

Regenerate North Walsham: Cllr Witte

Neech Loan Trustees: Cllrs Canham and West

North Walsham Community Association: Cllr Wheeler

Poors Allotment Charity: Cllrs Canham, Choudhury, Seward

Friends of Friesenried Association: Cllrs Bull, Thirtle

Bittern Line Partnership: Cllr Witte

North Walsham Citizens' Advice Bureau: deferred pending meeting with Mid-Norfolk CAB

Safer Neighbourhood Team: Cllr Melville

North Walsham in Bloom: Cllr West

North Norfolk Community Transport Association: Cllr Melville

North Walsham Chamber of Business: Cllr Sims

North Walsham Pub Watch: Cllr Hester

World War I/World War II Commemoration Group: Cllr Melville

Arts North Norfolk: Cllr Murphy.

**6 APPOINTMENT OF INTERNAL FINANCE EXAMINERS**

The following were appointed as internal finance examiners for 2016/17:

Cllrs Seward, Sims and West.

**7 COUNCIL POLICY DOCUMENTS: Finance Regulations**

A number of amendments were agreed, and a revised document would be presented to the next meeting of the Council. It was also agreed to include a discussion of internet banking at the next Council meeting, on 31 May 2016.

**8 TRAINING FOR MEMBERS**

It was agreed that training for Councillors – on parish councils, media, planning, the code of conduct and chairmanship – should be compulsory. There would be a need to update Standing Orders to reflect this. This would be discussed further at the next meeting of the Council, on 31 May 2016.

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9 **COUNCIL VACANCY: NEXT STEPS**

It was agreed that the remaining vacancy should be advertised as soon as possible.

The meeting closed at 19:37