

**NORTH WALSHAM TOWN COUNCIL
DEVELOPMENT & AMENITIES COMMITTEE
18 July 2017**

Minutes of the Development & Amenities Committee Meeting held on 18 July 2017

PRESENT

Chairman:	Cllr B Hester
Councillors:	
Cllr R Harris	Cllr S Stuckey
Cllr D Turner	Cllr E Wheeler

The meeting opened at 18:30

1 ELECTION OF CHAIR

As proposed by Cllr Turner and seconded by Cllr Harris, Cllr Hester was elected unanimously.

2 APOLOGIES FOR ABSENCE

Apologies were received from Cllrs Bull, Melville and Sims, and Mr M Smith.

3 DECLARATIONS OF INTEREST

None declared.

4 MINUTES OF THE MEETINGS ON 16 MAY 2017

As proposed by Cllr Turner and seconded by Cllr Hester, it was agreed that these were a true record of the meeting.

5 NORTH WALSHAM PLAY

This item was deferred in Mr Smith's absence.

6 SECURE VEHICLE COMPOUND

The Town Clerk was awaiting a reply from the Diocesan Registrar to a request for permission to carry out a scan in the cemetery. As proposed by Cllr Harris and seconded by Cllr Stuckey, it was agreed that the War Memorial Park be recommended to the Council for investigation as the site for the compound, given the difficulties in obtaining permissions and the potential for reputational damage to the Council if it proceeded with the cemetery option.

7 WOODVILLE PARK

The Town Clerk gave an update on the trees and access path. The Committee asked the Town Clerk to write to Pro-Scape seeking prompt completion of the path as agreed, or the work would be re-commissioned elsewhere and the cost deducted from the Pro-Scape invoice.

8 GRASS VERGE MAINTENANCE

The Town Clerk and grounds staff would be meeting a representative from Highways on 20 July to discuss the schedule of works. The Town Clerk had also spoken to the

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contractor who carried out similar work for Cromer Town Council, who had estimated the cost of contracting out to be approximately £1,200 per two days' work.

9 **GROUNDS STAFF EQUIPMENT REQUIREMENTS**

It was agreed that this list should be recommended to the Council as all items were needed to fulfil health and safety requirements.

10 **MEN IN SHEDS**

It was agreed that the proposal should be recommended to the full Council.

11 **ANY OTHER BUSINESS**

The Town Clerk was asked to write to the Chair of the Christmas Lights Group to seek confirmation of the date for expected removal of the lights to a new store.

Various incidents had been reported to relevant authorities, including:

- Damage to a bench (police)
- A vagrant at Trackside (NNDC Housing)
- Dead rat and fly-tipping in/around the precinct (NNDC Environmental Health).

The Town Clerk would contact District Cllr Seward about the deteriorating state of the York Stone surface at 4/4A Market Street.

12 **DATE OF NEXT MEETING**

The next meeting would be held on Tuesday 19 September 2017, commencing at 6:30pm.

The meeting closed at 19:45