



North Walsham Town Council

Mr N J Clancy *Town Clerk*

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Media & Information Committee
North Walsham Town Council
26 September 2017

Dear Member

19 September 2017

You are summoned to a meeting of the Media & Information Committee in the **Dayspring Centre Black Swan Loke, North Walsham on Tuesday 26 September 2017, commencing at 17:30** for the transaction of business detailed below.

Yours sincerely

Town Clerk

AGENDA

1. Election of chair
2. Apologies for absence
3. Declarations of interest
4. To approve the Minutes of the Media & Information Committee Meetings of 13 June 2017 and 6 July 2017
5. Review Terms of Reference
6. Information Office
7. Status of Planning Laptop and Projector
8. Any other business as permitted by Chair

Office hours: Monday to Friday 9.30am to 12.30pm

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Non nobis sed omnibus - Not for ourselves, but for all

