

North Walsham Town Council

Mr N J Clancy Town Clerk

Email: clerk@northwalsham-town.co.uk

Council Offices, 18 Kings Arms Street, North Walsham, Norfolk NR28 9JX • Telephone/Fax: 01692 404114

26 June 2017

Dear Member

You are summoned to attend a meeting of the Personnel & Grants Committee, which has been called by the Town Mayor. The meeting will be held at the Council Offices on **Thursday 29 June 2017, commencing at 18:30**.

The agenda is set out below.

Please note that apologies are required, and must be submitted as soon as possible.

Yours sincerely

Town Gerk

AGENDA

- 1. Election of chair and vice chair
- 2. Apologies for absence
- 3. Declarations of interest
- 4. Staffing
- 5. Additional support for grounds staff
- 6. Date of next meeting

Office hours: Monday to Friday 9.30am to 12.30pm

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QUALITY TOWN COUNCIL