

# NORTH WALSHAM TOWN COUNCIL

## FINANCE COMMITTEE SUMMONS

To: **All Members of the Finance Committee**

23<sup>rd</sup> March 2018

You are hereby summoned to attend a Committee Meeting of North Walsham Town Council to be held at **18 Kings Arms Street, North Walsham NR28 9JX** on **Thursday 29th March 2018**, at **12:00**

Should you be unable to attend please phone/email with your apologies and reasons.

Yours sincerely

*Julie Shields*

Acting Town Clerk

---

### AGENDA

1. **DECLARATION OF INTEREST**

To receive declarations of interest and agree dispensations

2. **APOLOGISES FOR ABSENCE**

To receive and accept apologise for absence

3. **APPROVE MINUTES OF PREVIOUS MEETING**

To receive and approve minutes of the meeting 22 February 2018

4. **REVIEW ASSET REGISTER**

To agree new equipment, disposal of equipment and revaluation of assets

5. **REVIEW INSURANCE**

To consider appropriate insurance of Town Council assets

6. **PERSONAL PROTECTIVE EQUIPMENT (PPE)**

Update on hi visual clothing

7. **UPDATE ON SUB LEASE HERITAGE SOCIETY**

Rev Cubitt still to bring in utility bills. Lease to be peppercorn rent £100 a year and a percentage of the utility bills.

8. **ANY OTHER BUSINESS ALLOWED BY CHAIR**

9. **DATE OF NEXT MEETING**