



# North Walsham Town Council

Mr N J Clancy *Town Clerk*

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## Council Summons & Agenda

Tuesday 25 July 2017

at 19:00 at the Dayspring Centre, Black Swan Loke, North Walsham

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19 July 2017

Members of the Town Council

You are summoned to attend a meeting of the Town Council, to be held at the Dayspring Centre on **Tuesday 25 July 2017 at 19:00** for the transaction of business set out below. A reminder that items not on the agenda may not be raised.

Members are reminded to sign the attendance register before leaving the meeting.

Yours sincerely

N J Clancy

Town Clerk

Office hours: Monday to Friday 9.30am to 12.30pm

[www.northwalsham-town.co.uk](http://www.northwalsham-town.co.uk)

*Non nobis sed omnibus - Not for ourselves, but for all*



## **AGENDA: Meeting of North Walsham Town Council on 25 July 2017**

at the Dayspring Centre, Black Swan Loke, North Walsham commencing at 19:00

### **Open to the Press and Members of the Public**

#### **1. Administrative:**

- a. To receive declarations of interest and to agree any dispensations submitted in accordance with Standing Order 13.4
- b. To receive apologies for absence
- c. To receive and approve minutes of the meeting of the Town Council held on 30 May and 27 June 2017

#### **2. To adjourn the meeting for Public Participation and External Reports:**

- a. To receive reports from District and County Councillors relating to North Walsham, and to permit Members to raise matters relating to North Walsham
- b. Public participation

#### **3. To receive reports from the Town Mayor and Deputy Mayor**

#### **4. Items for decision/discussion by the Town Council:**

- a. To consider next steps for the development of the Town Strategy
- b. To consider bid via North Walsham Sports Centre to the LTA for funding for tennis court floodlighting
- c. To consider proposal to erect a sign at the Information Office (subject to permission from Mr Miles and relevant planning consents covering works in a conservation area)
- d. To consider quote for street lighting works identified in recent inspection
- e. To consider report on traffic issues on Aylsham Road
- f. Review of War Memorial Park gate opening policy
- g. To consider recommendations from the Development & Amenities Committee:
  - i. To consider potential location of vehicle maintenance compound at War Memorial Park
  - ii. To approve request for equipment for grounds staff
  - iii. To consider "Men in Sheds" proposal

#### **5. Council Recess, August 2017:** To delegate powers to the Town Clerk, Town Mayor and Deputy Mayor to act on behalf of the Town Council during Recess

#### **6. Items for information:**

- a. Update on Town Strategy
- b. Update on Debenne Road/Woodville access road
- c. Update on Trackside fencing repairs/gate installation
- d. Update on Information Office
- e. Update on storage at Council Office shed and ISO-container
- f. Update on Black Swan Loke lighting installation
- g. Update on problems with Town Council email addresses

#### **7. Finance**

- a. To receive and approve final payments and receipts for June 2017
- b. To receive and approve payments to date in July 2017

- c. To receive financial comparison report for first quarter 2017/18

**8. Reports from Committees and Groups:**

- a. To receive minutes of Council Committees:
  - i. Media & Information Committee 13 June 2017
- b. To receive updates from Council representatives to external organisations

**9. Dates of forthcoming meetings and events:**

- a. Wednesday 26 – Saturday 29 July: Fun Fair, War Memorial Park
- b. Wednesday 9 August: Performances of Hansel & Gretel by Joe Ballard at War Memorial Park at 2:00pm and 6:00pm
- c. Sunday 13 August: 3<sup>rd</sup> Annual Westover Vets Charity Dog Show
- d. Sunday 10 – Sunday 17 September: Circus Tyanna, War Memorial Park

**10. To receive items of correspondence**

**11. Items for next agenda**