

NORTH WALSHAM TOWN COUNCIL

PERSONNEL & GRANTS COMMITTEE MEETING

MINUTES - held on 23 January 2018

PRESENT – Cllr G Bull (Chair), Cllr B Hester (Vice Chair), Cllr A Fryer, Cllr J Melville, Cllr M Seward, Cllr R Sims, Cllr S Stuckey

The meeting opened at 18:30.

1. EXCLUSION OF PUBLIC AND PRESS UNDER THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

CONFIDENTIAL

2. DECLARATIONS OF INTEREST

Cllr B Hester declared an interest in item - **4 STAFFING ISSUES.**

3. APOLOGIES FOR ABSENCE

Apoloiges were received from Cllr J Witte

4. STAFFING ISSUES/UPDATE

Suggested new job descriptions and hours after the resignation of the Town Clerk for a trial period of 4 months for J Shields, T Foster, F Collett and D Gilbert. As proposed by Cllr G Bull and seconded by Cllr R Sims it was **RESOLVED**

That it be recommended to the full council that a trial period of 4 months be agreed

5. ANY OTHER BUSINESS PERMITTED BY CHAIR

- General Power of Competence – to be put on the Annual Town Council Agenda in May
- Letter of thanks to be sent out to Denise Burke and George Acheson
- Confidential Personnel Meeting were discussed
- Nolan terms and conditions were discussed
- Grant applied for by Community Shop – recommended to Full Council 30.1.18

6. DATE OF NEXT MEETING

Tuesday 6th February 2018.

The meeting closed at 19.05