

NORTH WALSHAM TOWN COUNCIL

PERSONNEL & GOVERNANCE COMMITTEE SUMMONS

To: **All Members**

30th May 2018

You are hereby summoned to attend a Committee meeting of North Walsham Town Council to be held at **18 Kings Arms Street, North Walsham NR28 9JX on Monday 4 June 2018, at 18:30**

Should you be unable to attend, please phone/email with your apologies and reasons

Yours sincerely



Acting Town Clerk

AGENDA

1. **ELECT CHAIR AND VICE CHAIR OF PERSONNEL AND GOVERNANCE COMMITTEE**
2. **DECLARATION OF INTEREST**
To receive declarations of interest for agenda items and consider requests for dispensations
3. **APOLOGIES FOR ABSENCE**
To receive and accept apologies for absence
4. **APPROVE MINUTES OF PREVIOUS MEETING**
To receive and approve minutes of the meeting 15 May 2018
5. **EXCLUSION OF PUBLIC AND PRESS UNDER SECTION 1(2) OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960, for staffing matters**
6. **STAFF TRIAL PERIOD**
7. **HEAD GROUNDSMAN**
8. **DEPUTY GROUNDSMAN**
9. **TOWN CLERK**
10. **ISSUES REFERRED BACK FROM FULL COUNCIL MEETING 29.5.18**
11. **ANY OTHER BUSINESS**
Any other business allowed by the Chair
12. **DATE OF NEXT MEETING**