



NORTH WALSHAM TOWN COUNCIL

Personnel & Governance Committee

Meeting

26 June 2019

To: **All Members of the Personnel and Governance Committee**

You are hereby **SUMMONED** to attend a **Committee Meeting** to be held at **18 Kings Arms Street, North Walsham NR28 9JX** on **Tuesday 2 July 2019, at 19.30**

Should you be unable to attend please phone/email with your apologies and reasons.

Yours sincerely

J. Shields

Town Clerk

AGENDA

1. **APOLOGIES FOR ABSENCE**
To receive and accept apologies for absence
2. **DECLARATIONS OF INTEREST**
To receive declarations of pecuniary or personal interests and consider requests for dispensations
3. **APPROVE MINUTES OF PREVIOUS MEETING**
To receive and approve minutes of the meeting – 25 June 2019
4. **TO REVIEW STARTER & LEAVERS POLICY**
5. **TO REVIEW SUGGESTED POLICY AMENDMENTS FORM MEDIA & INFORMAITON COMMITTEE**
 - i. CCTV Policy
 - ii. Communication Protocol
6. **TO REVIEW NEW TIME SHEETS**
7. **ANY OTHER BUSINESS ALLOWED BY THE CHAIR**
8. **TO EXCLUDE THE PUBLIC AND PRESS, UNDER THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 for staffing matters**
9. **STAFFING MATTERS**
10. **ITEMS FOR NEXT AGENDA**
11. **DATE OF NEXT MEETING**