



# NORTH WALSHAM TOWN COUNCIL

## Personnel & Governance Meeting – 30 January 2020

Published: 22 January 2020

Time: 18.30

Place: 18 Kings Arms Street, North Walsham NR28 9JX

Councillors are hereby summoned to attend the above Committee meeting of the Council.

All members of the public and press are welcome to attend and can address the Council during a public participation session but are not permitted to take part in any of the debates.

*J. Shields*

Town Clerk

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### AGENDA

1. **APOLOGIES FOR ABSENCE**
2. **DECLARATIONS OF INTEREST**  
To receive declarations of pecuniary or personal interests and consider requests for dispensations
3. **TO APPROVE MINUTES OF PREVIOUS MEETING - emailed with Agenda**  
(As per Standing Order 12b, to approve accuracy of actions & decisions as a true record)  
To approve minutes of the meeting 21 November 2019
4. **UPDATE ON MATTERS FROM PREVIOUS MINUTES**  
Decision/Action log (attached)
5. **TO CONSIDER NEW POLICIES** (PH)
  - 5.1 Personal Mobile Device Policy
6. **TO CONSIDER AMENDMENTS TO POLICIES**
  - 6.1 Personnel & Governance ToR's
  - 6.2 Delegation Scheme
  - 6.3 Standing Orders
7. **TO CONSIDER WHO OBTAINS QUOTES**
8. **ITEMS FOR NEXT AGENDA/LATE ITEMS FOR DISCUSSION ONLY**
9. **TO EXCLUDE THE PUBLIC AND PRESS, UNDER THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 for staffing matters**
10. **STAFFING MATTERS**
11. **DATE OF NEXT MEETING**