



NORTH WALSHAM TOWN COUNCIL

Minutes of the Council Meeting

held on Tuesday 27 October 2020, Virtually by Zoom Conference

Present:

Town Councillors: Cllr Bull (Chair); Cllr Felstead; Cllr Fryer; Cllr Gray; Cllr Gotts; Cllr Heinrich; Cllr Hester; Cllr Melville; Cllr Murphy; Cllr Sims; Cllr Wright;

District/County Cllr: Cllr Seward; Cllr Lloyd, Cllr Gay

Town Clerk: Ms Shields

Members of Public: None

The meeting opened at 19.00

1. APOLOGIES FOR ABSENCE

None

2. DECLARATIONS OF INTEREST

Personal interests: Cllr Wright item 7.5 and item 14.1; Cllr Gray item 7.5 a dispensation was requested and given by the Clerk

Pecuniary interests: None

3. TO APPROVE MINUTES OF PREVIOUS COUNCIL MEETING - emailed with Agenda

(As per Standing Order 12b, to approve accuracy of actions & decisions as a true record)

As proposed by Cllr Murphy and seconded by Cllr Heinrich, it was **RESOLVED** that the minutes of the Virtual Council Meeting held on 29 September 2020 be agreed as a true record. Cllr Hester & Cllr Melville stated that they wished to have it recorded that they were against the Chairs decision to merge items 7.2 & 7.3 in these minutes

4. UPDATE ON MATTERS FROM PREVIOUS MINUTES

Decision/Action Log (Clerks report attached)

5. PUBLIC FORUM

(As per Standing Order 3e Items on this agenda only; Standing Order 3f Total duration 15mins max; Standing Order 3g Max 3mins per person; and Standing Order 3h Questions don't require a response at this meeting)

To receive verbal report from a member of the public:

No members of the public where present

6. TO RECEIVE MONTHLY REPORTS

6.1. District & County Councillors (verbal)

Cllr Lloyd – District Councillor

- NCC have had a consultation for a 20mph limit on the Hornbeam Estate
- NNDC are leasing the industrial units on the Hornbeam estate
- NNDC have hired 2 climate change experts

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- There's a new property initiative started for grants called the warm homes initiative.

Cllr Gay – District Councillor

- Street sweeping – has been arranged as residents from Litester Close requested
- Drain cleaning - NCC did work on these a few years ago and this was ineffective, so this will take a while to be addressed
- War Memorial Garden - s106 money, meeting with NNDC on Monday 2.11.20

Cllr Seward – County/District Councillor

- Free School Meals - 348 pupils are entitled to free school meals in North Walsham, but there is no specific support from NCC for school holidays
- Happisburgh Rd - closed for inspection works of the Zebra Crossing
- Marshgate - repairs to the road are scheduled for 8 November, the road will be closed
- Market Place - barriers have gone from in front of the shops as they kept being blown over in high winds, no other changes are being made in Market Place
- Wetherspools - interest in the Town is now on hold

6.2. Mayors Report

- Visited residents on Dixon Close? Along with Cllr Fryer over concerns about trees from the cemetery having grown too tall and have the potential to fall onto adjacent properties. We are currently awaiting the report as to a way forward
- Western Expansion Group meeting
- Bylaws meeting

7. MATTERS ARISING FOR DECISION/DISCUSSION BY THE TOWN COUNCIL

7.1. To discuss ideas for the Parish Partnership bid

If Councillors can think of any ideas to put forward for the bid, contact the Clerk before the next meeting, if not we will not be putting a bid in this year.

7.2. To consider Byelaw's Regulatory Assessment Impact (survey)

There were no comments or suggestions, so the survey would be photocopied and circulated to all residents as previously agreed.

7.3. To adopt new Financial Regulations from NALC's model 2019

- Consider raising 4.1 'delegated committee' over[????] amount

It discussed to raise the amount to over £1000 for delegated committees, which means under £1000 for the RFO in conjunction with either the chair, vice chair or chair of relevant committee

As proposed by Cllr Bull and seconded by Cllr Wright, it was **RESOLVED to adopt the Financial Regulations and raise the 'delegated committee' amount to over £1000**

Cllr Hester abstained

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7.4. To consider raising D&A's ToR annual budget

It was discussed to raise the D&A annual budget by £3k as they have more expenditure than the other committees

As proposed by Cllr Bull and seconded by Cllr Felstead, it was **RESOLVED to raise the D&A annual budget to £9K**

Cllr Hester abstained

7.5. To consider ideas from the phoenix group (MG)

Having secured the old Barclays Bank for 10 years, they would like to put in an all access fully disabled toilet complete with a hoist, and a visual stimulation room (sensory room) for anyone who struggles with social interaction, these facilities would be open to use by members of the public as required. Other grants are being sort after. The council discussed that they would be happy to pay contractors or invoices up to £15k, which is the amount that is in earmarked reserves.

As proposed by Cllr Murphy and seconded by Cllr Heinrich, it was **RESOLVED to pay builders/contractors on receipt of invoices up to £15k**, but we would like to see additional comparison quotes for the toilet building work first

7.6. To discuss the Local Council Award Scheme (BH)

It was discussed that this accreditation consists of 3 tiers, but we would first need to register with NALC

As proposed by Cllr Hester and seconded by Cllr Felstead, it was **RESOLVED to register with NALC and work towards obtaining a Local Council Award Accreditation**

8. FINANCE

8.1. To approve income and expenditure for September 2020

As proposed by Cllr Murphy and seconded by Cllr Heinrich, it was **RESOLVED to approve Inc & Exp for September 2020**

8.2. To approve expenditure up to 20 October 2020

As proposed by Cllr Heinrich and seconded by Cllr Bull, it was **RESOLVED to approve expenditure up to 20 October 2020**

8.3. To receive comparison of estimated budget against actual Quarter 2 (July-Sept)

8.4. To receive Scrutineer Report for Quarter 2 (July-Sept)

8.5. To consider proposed budget for 2021-2022 with additional projects

It was discussed to organise an extraordinary meeting to discuss the precept and the returned precept surveys as required before the next Council meeting

9. CORRESPONDENCE AND ITEMS FOR INFORMATION ONLY

9.1. Attendance sheet (attached)

9.2. Latest Police Newsletters

9.3. Delegated Powers for September 2020

9.4. Councillor Harris has resigned

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10. UPDATES

10.1. Vehicle Compound – Just waiting for the concrete to be finished, should take about a month

11. TO RECEIVE REPORTS FROM COMMITTEES AND GROUPS

11.1. Media & Information – 13 October 2020

11.2. Development & Amenities – 13 October 2020

11.3. Markets meeting – 15 October 2020

12. DATES OF FORTHCOMING MEETINGS AND EVENTS

12.1. Development & Amenities Committee – Tues 10 Nov 2020, 18.30 by virtual conferencing on Zoom

12.2. Full Council – Tuesday 24 November 2020, 18.30, by virtual conferencing on Zoom

13. ITEMS FOR NEXT AGENDA/LATE ITEMS FOR DISCUSSION ONLY

- The Chair discussed that we would be holding an extraordinary Council meeting at the beginning of December for co-option
- Precept
- Byelaws

14. TO EXCLUDE THE PUBLIC AND PRESS, UNDER THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 for confidential matters

14.1. Markets - to consider recommendations from the Markets sub-committee (BH)

It was discussed that as we are a market town, it would be better to keep all Markets if possible
As proposed by Cllr Bull and seconded by Cllr Heinrich, it was **RESOLVED to re-instate Sunday Rd Closures, cancel free parking at Bank Loke and cut the Market Managers hours.** This is to be reviewed again in 12 months

14.2. To discuss Western Development Plan and available funding

Our budgeted money is almost spent, so other streams of funding are being applied for. Gail's draft vision is impressive, and meetings should be arranged in the near future with NNDC cabinet members and Planners

The meeting closed at 20.30

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