



NORTH WALSHAM TOWN COUNCIL

Development & Amenities Committee Minutes of Virtual Conference on Zoom Meeting 8 June 2020

Minutes of the Development & Amenities Committee Meeting held on 8 June 2020 on Virtual Conference on Zoom

Present :

Chair : Cllr R Murphy
Cllr B Hester
Cllr J Melville
Cllr B Wright
Cllr N Felstead

In Attendance :

Mr M Smith – North Walsham Play

Observer Cllr G Bull

Lead Officer

Deputy Town Clerk : Ms T Foster

Meeting opened at 19:00

1. APOLOGIES FOR ABSENCE

Cllr I Jackson (work), Cllr M Gray (absent), Cllr R Sims (no reason) Mr D Gilbert (unable to arrange a zoom connection)

2. DECLARATIONS OF INTEREST

There were no declarations of interest.

3. MINUTES OF THE LAST MEETING

As approved by Cllr B Hester and seconded by Cllr N Felstead it was **RESOLVED**

That the Minutes of the Development & Amenities Committee Meeting of 10 March 2020 were agreed as a true record

All present unanimously agreed.

*R. Murphy
1/9/20*

4. PUBLIC PARTICIPATION

There was no public participation.

5. TO CONSIDER THE RECOMMENDATIONS FOR THE MEMORIAL GARDEN

The Chair explained that the family of Daphne Cretella had asked whether they could have the memorial bench as a family memento. All the Committee agreed the family could take the bench and the Lead Officer would contact the family to make arrangements.

As proposed by Cllr B Hester and seconded by Cllr J Melville it was **RESOLVED**

That the family of Daphne Cretella could have the memorial bench which is in the Memorial Garden. The Lead Officer to contact the family to arrange for collection

The Chair presented the final Recommendations for consideration and members made the following comments :

- it was noted a further quote was awaited for the cleaning of the plaque on the existing War Memorial.
- it had been agreed at the Virtual Town Council Meeting of 4 May 2020 that the flagpole should be included within the Section 106 monies. *The Lead Officer explained she was preparing the planning application for a Lawful Development Certificate and for the licences and was corresponding with East Law. The Head Groundsman was to provide the flagpole material details, plans and a copy of the quotes obtained for inclusion in the Recommendations which are awaited.*
- a query as to why the “Tommy” statutes were not considered. The “Tommy” depicted WW1 and was not applicable to WW2. It was mentioned a “Tommy” statute could be placed at the War Memorial Hospital in the future if the Town Council were to provide a WW1 Memorial dedication.
- a query on how the new War Memorial was to be fixed to the ground. *The Lead Officer will check this and email the information through to the member after the meeting.*
- a query on how the new benches were to be fixed to the ground. *The Lead Officer will check this and email the information through to the member after the meeting.*
- One member acknowledged the Report was very well prepared

It was agreed the final Recommendations should be passed to the Full Council for approval.

Amw 11/12/20

As proposed by Cllr B Wright and seconded by Cllr J Melville it was **RESOLVED**

That the Recommendations should be passed to the next Full Town Council Meeting with flagpole information provided as a supplement

6. TO CONSIDER OBTAINING ALLOTMENT LAND

The Chair explained a Report had been prepared from which members raised the following :

- it was considered that the purchase of any land would be in the region of £10,000 plus the cost of fencing to create an enclosure. A figure could be agreed and put into the precept for next year. This item would be deferred to the next Development & Amenities Meeting.
- the Local Plan developments on the west side of town may have some suitable areas of land for allotments but this would not be available for 5/6 years.
- the use of Brownfield Sites. It was considered that most of these sites may have contaminated land which would be unsuitable.
- Cllr B Wright offered to provide the Lead Officer with plans showing specific parcels of land which he considered as potential allotment sites, so she could obtain the ownership of those parcels. Results would be deferred to the next Development & Amenities Meeting.
- to obtain agricultural land would be ideal for the purpose of allotments
- any land considered as appropriate would have to be checked for contamination if necessary.
- further suggestions were made to specific areas of land but none were deemed suitable.

As proposed by Cllr B Wright and seconded by Cllr J Melville it was **RESOLVED**

That Cllr B Wright would provide plans to the Lead Officer to obtain ownership of specific land to potentially use as allotments and the results would be deferred to the next Development & Amenities Committee Meeting

7. TO APPROVE AN APPLICATION TO PLACE A BANNER/ADVERTISEMENT ON TOWN COUNCIL PROPERTY AND AMENDMENT OF THE OUTDOOR ADVERTISING POLICY

The Chair referred members to the Application for a Banner/Advertisement and the amendment to the Outdoor Advertising Policy.

R. Murphy
1/9/20

Application to place a Banner/Advertisement on Town Council Property

Discussion on amendment to the second paragraph of the application where it should refer to all Town Council properties and not just "Trackside" for permanently fixed Notice Boards. The Chair confirmed the same and the Lead Officer would amend

Outdoor Advertising Policy

The Outdoor Advertising Policy amendment to clause 2 second paragraph was acceptable (*no amendments*) and this was to replace the clause 2 second paragraph already in the Policy. The Chair confirmed no amendments to wording were to be made and the Lead Officer to replace the paragraph.

As proposed by Cllr B Hester and seconded by Cllr J Melville it was **RESOLVED**

That the Lead Officer would amend :

the Application to place a Banner/Advertisement on Town Council Property second paragraph to refer to all Town Council properties as a whole and not just "Trackside". The draft Application as prepared was acceptable.

the Outdoor Advertising Policy had no amendments to the draft clause 2 second paragraph which could replace the existing clause 2 second paragraph. The draft clause as prepared was acceptable.

8. Head Groundsman Report

There was no Report from the Head Groundsman.

9. NORTH WALSHAM PLAY

Mr M Smith advised :

(A) Skate Park Fund

A grant had been received from Sport England prior to the COVID 19 lockdown, a further grant was awaited which was on hold due to the present crisis.

(B) Flood Lights at Skate Park

A meeting was to take place with the flood light providers for the Skate Park and once, a map was obtained showing where the flood lights are to be placed this will be sent to the Lead Officer to contact Network Rail regarding those lights and the street lights to be placed at the Skate Park by the Town Council.

(C) Skate Park Opening

From 1 June 2020 Skate Parks could be opened as many had in the region. As he had been approached by many residents, he wanted to know when the Town Council would open the Skate Park so residents could be informed.

Discussion on when the Skate Park should be opened, limited to how many people at a time, the signage, monitoring of the same and the Government Guidelines to be followed. It was agreed it should be opened on 12 June 2020, with a limit of 6 people at anyone time, signage to be prepared by Cllr B Wright and no monitoring necessary

*Amurth
11/9/20*

as none had been appointed to oversee the Tennis Courts. With CCTV at Trackside use of the Skate Park is monitored and any capture can be checked if necessary or any complaint received.

As proposed by Cllr R Murphy and seconded by Cllr B Hester it was **RESOLVED**

That the Skate Park should open on 12 June 2020 with a limit of 6 people only to use it at any one time. Cllr B Wright would prepare the signage to be placed at the Skate Park with no monitoring necessary as the Tennis Courts were not monitored.

All present agreed there was no issues.

(D) Sanitisers for Public Use

He then proposed that at the expense of North Walsham Play sanitisers could be placed at the entrance to the Skate Park, Tennis Courts and Play Areas with the sanitisers being filled as required. This item would be on the Agenda for the NWP meeting this week which, if approved, would be put before the next Full Town Council Meeting.

The Chair allowed the following item to be discussed :

Cinema in the Memorial Park

It was understood the organiser who held “Cinema in the Memorial Park” last year was to apply to the Town Council to hold the same in July/August 2020 with viewing from the attendee’s own vehicles. An Event Management Plan would be completed with required documentation and would initially come before the Development & Amenities Committee (*depending on time frames*) The organiser will be aware of any Government Guidelines which are relevant at that date which must be followed.

Any damage to the grass should raise no concerns as the Fun Fair and FUNDAY have many vehicles some of which are HGV vehicles and there have been no issues with either event, however this should be discussed with the organiser.

Meeting closed at : 19.40

The next Meeting will take place : TBC

R. Murphy
11/9/20