



# NORTH WALSHAM TOWN COUNCIL

## Minutes of the Full Council Meeting

held on 25 February 2020, at 18 Kings Arms Street, North Walsham

**Present:**

**Town Councillors:** Cllr Sims (Chair); Cllr Felstead; Cllr Fryer; Cllr Gray; Cllr Heinrich; Cllr Hester; Cllr Melville; Cllr Murphy; Cllr Wright;

**District Councillor:** Cllr Lloyd; Cllr Heinrich; Cllr Seward; Cllr Gay

**County Councillor:** Cllr Seward

**Town Clerk:** Ms Shields

**Members of Public:** 3

The meeting opened at 18.30

**1. APOLOGIES FOR ABSENCE**

Cllr Bull (work); Cllr Jackson (ill); Cllr Harris (work); Cllr Choudhury (hols);

**2. DECLARATIONS OF INTEREST**

Personal interests: None

Pecuniary interests: None

**3. TO APPROVE MINUTES OF PREVIOUS COUNCIL MEETING - emailed with Agenda**

(As per Standing Order 12b, to approve accuracy of actions & decisions as a true record)

To approve minutes of the Council meeting 29 January 2020

As proposed by Cllr Murphy and seconded by Cllr Melville, it was **RESOLVED** that the minutes of the Council meeting held on 29 January 2020 be agreed as a true record. The minutes were signed by Cllr Sims

**4. UPDATE ON MATTERS FROM PREVIOUS MINUTES**

Decision/Action Log (Clerks report attached)

**5. PUBLIC FORUM**

(Standing Order 3e - Items on this agenda only, Standing Orders 3f - Total duration 15mins max, Standing Orders 3g - Max 3mins per person, - Standing Orders 3h - Questions don't require a response at this meeting)

To receive verbal reports from members of the public including:

- A request to know where the money Vehicle Compound is coming from
- That the street cleaner is doing an excellent job around Town in terrible weather
- That North Walsham in Bloom do a brilliant job around Town
- That the website is very good and far better than before
- That the Youth Hub is a good idea for the Town
- Can we consider combining Sunday & Thursday markets and maybe have a monthly theme?
- A suggestion to turn Kings Arms Street the other way, during Gas road works, which will keep all other traffic going the right way

Initials.....

Date:.....



# NORTH WALSHAM TOWN COUNCIL

## Minutes of the Full Council Meeting

held on 25 February 2020, at 18 Kings Arms Street, North Walsham

### 6. TO RECEIVE MONTHLY REPORTS

#### 6.1 District & County Councillors (verbal)

Cllr N Lloyd – District Council

- Reaching capacity for the plant a tree scheme
- Meeting with MP Duncan Baker and Cllr Gray about what NNDC can do for the Pheonix Group and urge the Town Council to support the Youth

Cllr V Gay – District Council

- Local Plan NNDC has put aside a sum of money for an independent development in NW and the spec was voted through unanimously at the last Local Plan meeting Cllr E Seward – District/County Council

Cllr E Seward – County/District Councillor

- Gas Works – meeting being arranged with contractors and businesses in Town at the Council Offices, date to be confirmed
- Council Tax Band D, will go up by £72.30 per year
- Wetherspoons are in commercial negotiations with NNDC about a potential purchase and are well aware of the financial value of the land

### 7. APPOINT COMMITTEE MEMBERS AFTER RESIGNATIONS

As proposed by Cllr Hester and seconded by Cllr Heinrich it was **RESOLVED** to defer appointing any new Committee Members until the annual meeting in May

### 8. MATTERS ARISING FOR DECISION/DISCUSSION BY THE TOWN COUNCIL

#### 8.1 To consider grant for North Walsham Community Events - Funday £1,000

It was questioned why NWCE have requested an increase on the £500 they applied for last year. The new carnival parade incurs a lot of traffic costs and it was therefore decided to support them as it was a good 3 day event for the Town

As proposed by Cllr Gray and seconded by Cllr Felstead, it was **RESOLVED** that we would grant up to **£1,000 on provision of receipts**

#### 8.2 To adopt new policies

##### 8.2.1 Mobile Device Policy (deferred from November meeting)

As proposed by Cllr Hester and seconded by Cllr Murphy, it was **RESOLVED** to adopt the **new Mobile Device Policy**

##### 8.2.2 Personal Mobile Device Policy (P&G)

As proposed by Cllr Melville and seconded by Cllr Felstead, it was **RESOLVED** to adopt the **new Personal Mobile Device Policy**

##### 8.2.3 Tree Management Policy

As proposed by Cllr Murphy and seconded by Cllr Melville, it was **RESOLVED** to adopt the **new Tree Management Policy**

Initials.....

Date:.....



# NORTH WALSHAM TOWN COUNCIL

## Minutes of the Full Council Meeting

held on 25 February 2020, at 18 Kings Arms Street, North Walsham

8.3 To consider giving North Walsham in Bloom permission to decorate the Market Cross at Christmas  
It was unanimously agreed that this was a really good idea and no problems were foreseen  
As proposed by Cllr Murphy and seconded by Cllr Fryer, it was **RESOLVED to grant permission for NWIB to decorate the Market Cross at Christmas**

8.4 To consider Vehicle Compound quotes

8.4.1 Hardstanding

It was asked if the interceptor could collect mud as well as oil, this was thought possible, but BW would check. JA Plant Hire were the cheapest and are already onsite working on the piers and floating road, and they could continue with the hardstanding  
As proposed by Cllr Murphy and seconded by Cllr Fryer, it was **RESOLVED to move forwards with the quote from JA Plant hire**

8.4.2 Compound

It was discussed that 2 of the received quotes had estimated for Hi-span when King-span was specified, the lead times varied between the 3 quotes. It was decided to go for the contractor that quoted for King-span  
As proposed by Cllr Hester and seconded by Cllr Melville, it was **RESOLVED to move forwards with the quote from Newnham Structures**

8.5 To discuss North Walsham Town map pads (M&I)

It was discussed to defer this to later in the year as we are now pressing ahead with new tri fold leaflets, as hopefully this would increase footfall in the town  
As proposed by Cllr Wright and seconded by Cllr Heinrich, it was **RESOLVED to defer until next financial year and concentrate on the new tri fold leaflet**

8.6 To discuss waiting list for allotments (BW)

It was discussed to look at the viability of finding a plot of land appropriate for more allotments, by either purchasing or leasing. Maybe consider a land sharing scheme, like farmers offering a piece of their unused land or maybe land in a different parish  
As proposed by Cllr Wright and seconded by Cllr Murphy, it was **RESOLVED to take to D&A to try and source suitable land**

8.7 To consider quotes for repair/removal of 3 lights at Manor Rd - information not available, defer to next meeting

8.8 To discuss Broadcasting/live streaming of Council meeting and costs (MG) (deferred from last meeting)

It was discussed that we could purchase a GoPro 7 is £150, its simple and streams at 720, GoPro 7 app is compatible with the ipad. It was decided to take a vote for interest before further investigations should be undertaken, it was voted - **3 FOR and 7 AGAINST - Item withdrawn**  
It was noted that Cllr Melville would like to engage with the public by having a Market Stall, talking to residents and inviting them to meetings

8.9 To discuss Community led housing (BW)

- It's a good idea to explore costings to come up with a proposal

Initials.....

Date:.....

3



# NORTH WALSHAM TOWN COUNCIL

## Minutes of the Full Council Meeting

held on 25 February 2020, at 18 Kings Arms Street, North Walsham

- Maybe we could invite NNDC back to provide more of an insight as to how to proceed
- We could investigate what sites are available and how that would fit with planning
- We need a very clear plan on how to proceed
- We could discuss with other parishes that have already started a community led housing project

As proposed by Cllr Hester and seconded by Cllr Murphy, it was **RESOLVED** to invite NNDC back to a meeting to talk to us in more depth

### 9. FINANCE

9.1 To approve income and expenditure for January 2020

As proposed by Cllr Murphy and seconded by Cllr Melville, it was **RESOLVED** to approve

9.2 To approve expenditure up to 14 February 2020

As proposed by Cllr Melville and seconded by Cllr Murphy, it was **RESOLVED** to approve

### 10. CORRESPONDENCE AND ITEMS FOR INFORMATION ONLY

10.1 Attendance % sheet (attached)

10.2 Councillor Oakes resigned on 10.2.20 and Councillor Wheeler resigned on 13.1.20

### 11. TO RECEIVE REPORTS FROM COMMITTEES AND GROUPS

11.1 Personnel & Governance – 30 January 2020

11.2 Finance & Grants – 6 February 2020

11.3 Development & Amenities – 11 February 2020

### 12. DATES OF FORTHCOMING MEETINGS AND EVENTS

12.1 Personnel & Governance – Thursday 5 March 2020, 18.30 at Kings Arms Street

12.2 Development & Amenities Committee – Tuesday 10 March 2020, 18.30 at 18 Kings Arms Street

12.3 Media & Information Committee – Tuesday 17 March 2020, 18.30 at 18 Kings Arms Street

12.4 Full Council – Tuesday 31 March 2020, 18.30 at 18 Kings Arms Street

12.5 Finance & Grant Committee – Thursday 14 May 2020, 18.00 at 18 Kings Arms Street

### 13. ITEMS FOR NEXT AGENDA/LATE ITEMS FOR DISCUSSION ONLY

- War Memorial at Memorial Park (D&A)
- Manor Road Lights
- Youth Facilities (PH) (withdrawn from this agenda by original proposer Cllr Gray)
- Community Awards (part II)

The meeting closed at 19.30

Initials.....

Date:.....